

Oregon State Aviation Board

Meeting Minutes

March 9, 2015

Salem, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held on March 9, 2015, at the Salem Conference Center in Salem, Oregon in conjunction with the Oregon Airport Management Association Conference.

Board Members Present: Larry Dalrymple, Nan Garnick, Paul Hudgens, Mary Rosenblum, Jack Loacker.

Board Members Present by Phone: Mark Gardiner

ODA Members Present: Director, Mitch Swecker; Business Manager, Joy Howard; Planning Manager, Heather Peck; ODA Planner, Jeff Caines; Administrative Assistant, Roger Sponseller.

Presenters and Guests in Attendance Included: ODA Director

The meeting started at 4:45pm

ACTION ITEM – Approval of minutes from February 19, 2015 meeting.

Motion to approve by: Nan Garnick

Motion 2nd by: Paul Hudgens

Motion passed unanimously

Public Comments

There were no public comments.

Director's Update (handout):

Mitch Swecker: ODA's Director, Mitch Swecker, briefed the board on agency business. In particular, two bills are now being considered by the legislature:

- SB324 – Repeals sunset on provisions related to low carbon fuel standards. Does not have an exemption for aviation uses. Will stay abreast of the bill.
- HB3193 – Increases license tax on leaded aircraft fuel. Will watch.

Budget Report (handout):

Mitch Swecker: ODA's Director, Mitch Swecker, presented to the board the current fiscal status of the agency. Topics covered included:

- Sources and Use of Funds
- Expenditures by Program
- AV/Jet Fuel Revenue
- Annual Jet Fuel and AV Gas in Gallons
- Jet Fuel and AV Gas Net Revenue
- Limitation and Cash Balances
- Operations Cumulative Totals
- ODA Operations Cash Balance
- State Owned Airport Profit / Loss Summary
- Search & Rescue Cumulative Totals
- Search & Rescue Cash Balance
- Revenue From Pilot Registration – Actual vs. Projected
- Aircraft Registration Cumulative Totals
- Aircraft Registration Cash Balance
- Aircraft Registration Revenue – Actual vs. Projected
- Pavement Maintenance Program Cumulative Totals
- Pavement Maintenance Cash Balance

Agency Annual Report (handout):

The draft of the Annual Report for the Oregon Department of Aviation was presented to the Aviation Board for their approval.

ACTION ITEM – Approval of Oregon Dept. of Aviation’s Annual Report

Motion to approve by: Paul Hudgens

Motion 2nd by: Mary Rosenblum

Motion passed unanimously

Closing Comments:

There were no closing comments.

Meeting ended at 5:00pm.