

Oregon State Aviation Board Meeting Minutes

May 12, 2015

Portland, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held on May 12, 2015, at Portland International Airport's (PDX) Conference Center in the Multnomah conference room.

Board Members Present: Chair, Mark Gardner; Board Members Keith Washington, Nan Garnick, Larry Dalrymple, Mary Rosenblum and Vince Granato.

ODA Members Present: Director, Mitch Swecker; Business Manager, Joy Howard; Planning Manager, Heather Peck; Airport Planner, Jeff Caines; Operations Specialist, John Wilson; Administrative Assistant, Roger Sponseller.

Presenters and guests in attendance included: ODA Director, ODA Business Manager and ODA Projects & Planning Manager.

CALL TO ORDER – INTRODUCTIONS

The meeting started at 10:30 pm

Self introductions were made.

ACTION ITEM – Approval of minutes from March 9, 2015 meeting.

Motion to approve by: Nan Garnick

Motion 2nd by: Larry Dalrymple

Motion passed unanimously

Public Comments:

There were no public comments.

Director's Update (handouts):

Mitch Swecker: ODA's Director, Mitch Swecker, briefed the board on agency business.

➤ Calendar of Events:

May May 12th – AV Board meeting
 May 14th – Senate rules, Martha Meeker – new board member
 May 20th – Aviation presentation to House Transportation Committee
 May 28th – PAAM

June June 7th-10th – AAAE Conference (Philadelphia)
 June 8th – ConnectOregon Oversight Committee meeting
 June 10th – OFAC Subcommittee meeting
 June 18th – AV Board meeting
 June 30th – UAS Conference (OSU)

July July 23rd – PAAM
 July 28th – All Agency Directors meeting

➤ Legislative Update:

- HB 2038 – Limited liability for aviation use of land. Bill was pulled from recreational statute and put under aviation statute regarding aircraft operations. Expected to pass.
- HB 2075 – Relating to aircraft fuel tax increase. Had public hearing on Feb. 19th. Work session on May 14th.
- HB 2254 – Relating to drone legislation. Increased concerns regarding privacy and the use of recreational drones flying over residential neighborhoods. Aspects are still being worked out.
- HB 2534 – Bill prohibits drones from being used for hunting or angling. Legislation also prohibits hunters and anglers from being harassed by drones. Bill is expected to be signed by governor soon.
- HB 5004 - Limits biennial expenditures from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by Oregon Department of Aviation.
- HB 5006 – Limits for six-year period beginning July 1, 2015, payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by various state agencies for capital construction.

- SB 269 – Relating to increase of aircraft and pilot registration fees. Covered in same work session as budget.
- SB 534 – Bill extending sewage and water outside the urban growth boundaries. Hearing today, May 12th, at 1:00pm.

➤ Recent Key Meetings Update:

- 1) FAA Conference Seattle – Talked about current aviation issues.
- 2) Drone Work Group – Update on current drone legislation process.
- 3) State Managers Classification Study – Classification study to reclassify aviation management positions throughout the industry; private and government.
- 4) Oregon Transportation Forum – Has met several times recently. Trying to get reengaged in getting a transportation package together for the legislature.
- 5) McMinnville City Manager – Mitch, Heather and Jeff met with the city manager. Looked at the airport facilities. McMinnville is looking for a FBO.
- 6) FAA FSDO Mishap Response – FAA and NTSB want to establish a practice where any aircraft that is damaged in a mishap on a state operated runway, but there are no injuries, be left in place until investigators can arrive.
- 7) Drone Meeting – Meeting at the Flight Standards District Office (FSDO) regarding integration and enforcement of drone law.

➤ Strategic Vision:

Director Swecker discussed with the Aviation Board the Strategic Vision for aviation, and ODA, in the state of Oregon and creating a “Right Size” airport system working group. Board members Larry Dalrymple and, as time permits, Mary Rosenblum, will spearhead the effort regarding an agreement with Idaho and analyzing which state airports should be maintained and which could be shed.

Fiscal Statement (handout):

Mitch Swecker: ODA’s Director, Mitch Swecker, presented to the board the current fiscal status of the agency. Topics covered included:

- Sources and Use of Funds

- Expenditures by Program
- AV/Jet Fuel Revenue
- Annual Jet Fuel and AV Gas in Gallons
- Jet Fuel and AV Gas Net Revenue to ODA
- Limitation and Cash Balances
- Operations Cumulative Totals
- ODA Operations Cash Balance
- State Owned Airport Profit / Loss Summary
- Search & Rescue Cumulative Totals
- Search & Rescue Cash Balance
- Search & Rescue Collections
- Aircraft Registration Cumulative Totals
- Aircraft Registration Cash Balance
- Pavement Maintenance Program Cumulative Totals
- Pavement Maintenance Program Cash Balance

Administration Updates (handouts):

Joy Howard: ODA’s Business Manager, Joy Howard, briefed the board on ODA Administrative issues. Topics covered included:

- Update on pending Oregon Administrative Rules – Currently working to revise the agency’s OAR’s; including civil penalties.
- Board member training / creation of board bylaws.

Airports Update:

Mitch Swecker: Director Swecker, filling-in for ODA’s Airports Manager Matthew Maass, updated the board members on current airport issues. These issues included:

- Mulino Update – Parachute operations are active. Some issues and/or concerns from airport tenants and neighbors regarding their activities. Issues include missed drop zones, consumption of alcohol and smoking on airport property.

- Pacific City – Complaints have been received from home owners surrounding the airport that several aircraft have been flying low over their homes. John Wilson investigated and did not observe any violators.
- Cottage Grove & Condon Annexations – ODA has an opportunity to annex the airports into the city limits of Cottage Grove and Condon. Options are being explored.
- Aurora Update – There has been a substantial amount of growth at and around the airport. Most of the available property has been spoken for and there are still developers who would like to build there.

Projects & Planning (handouts):

Heather Peck: ODA’s Projects & Planning Manager, Heather Peck, briefed the board on current projects.

Status of Projects:

- Aurora Tower – Almost complete, about 5% left. Planning ribbon cutting ceremony.
- PMP Program 2015 Construction – 2015 is close to being finalized. Still working on a few details. Should be able to get it out in June.
- PEP Update – Up for its 5 year cycle and moving forward into 2016.
- Aurora Apron / Taxilane Project – was going to be completed in 2014. Should have it done this year.
- Bandon Master Plan – In progress. About ¾ of the way through.
- Mulino Master Plan – Kick-off meeting went well. Will begin soon.
- Statewide System Planning 2015 Update – Currently underway.
- State Capital Improvement Program (S.C.I.P.) – Underway for 2015.

Tall Structure Discussion:

Airport Planner, Jeff Caines and Operations Specialist, John Wilson, briefed the board on the Tall Tower Program. Some of the tall structure issues currently being examined by ODA included:

- Wind turbines at Wasco.
- Liquid Natural Gas (LNG) tanks, energy plant, LNG transport vessels and natural obstructions at Southwest Oregon Regional.
- LNG tanks, LNG transport vessels and docks at Astoria Regional.

Closing Remarks:

Final item on the agenda was the approval of the Annual Report of Financial Transactions of the Department of Aviation's Director for the fiscal year ending June 30, 2014.

Requested Action: Board approval of the following summary of financial charges incurred by the Director for the fiscal year ended June 30, 2014.

Wages and Benefits	\$121,536.08
Travel Reimbursements	<u>\$1,428.46</u>
Total for fiscal year ended June 30, 2014	\$122,964.54

ACTION ITEM – Motion to Approve the Financial Charges Incurred by the Director for the Fiscal Year Ended June 30, 2014.

Motion to approve by: Larry Dalrymple

Motion 2nd by: Mary Rosenblum

Motion passed unanimously

Meeting ended at 1:55pm