

Approved Meeting Minutes

Oregon State Aviation Board

Regular Meeting

December 13, 2000
12:00 p.m.
Roseburg, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Board, a regular meeting of the Oregon State Aviation Board was held on December 13, 2000. Prior to convening the formal meeting in Roseburg, Oregon, board members met with tenants and toured the Cottage Grove State Airport at 10:00 a.m.

Board members present for the Cottage Grove airport tour were: Bill Wilkins (acting chair), Lisa B. Dahl, and Mike Burrill.

Board members present for the board meeting were: Bill Wilkins (acting chair), Lisa B. Dahl, Mike Burrill, and Mike Nelson.

Oregon Department of Aviation (ODA) staff members present were: Ann Crook, Daren Griffin, Marilyn Lorange, Jerry Eames, Teddie Baker, Doris Travis and Sandy Hansen.

Acting Chair Wilkins opened the meeting giving Board members and Department of Aviation employees the opportunity to introduce themselves. City of Roseburg Mayor Rich welcomed the board; Wilkins thanked the mayor of Roseburg for hosting the meeting.

The agenda was amended to include two additional items:

- Progress report on the Oregon Air Fair
- Letter of support for commercial air service at the Rogue Valley/Medford Airport.

The agenda was adopted as revised.

The November minutes were amended and approved as amended.

Marilyn Lorange, ODA legislative coordinator, briefed the Board on the department's legislative concept to repeal current statute requiring an Aviation Advisory Committee as well as a State Aviation Board. Members discussed areas of the bill to be considered for amendment as the bill moves forward. Burrill moved to approve the legislative concept; Dahl seconded the motion. The motion carried unanimously.

There was discussion of the need to amend the department's budget request to include limitation and staffing associated with the new federal funding for general aviation airports. (This matter was discussed in more detail during the presentation regarding the department's January 2001 Emergency board appearance.)

Lorange also briefed the board on the legislative process regarding lobbying, explaining the definition of lobbying, what is and is not considered lobbying and when registration as a lobbyist is required. (Copies of the presentation materials are on file with ODA).

ODA Director Ann Crook gave a briefing regarding air service within the state and routes being served. She updated the Board on some target areas for increased or new air service.. She advised the board that funds would be set aside in the upcoming budget to do a statewide study regarding expansion of air service. Discussion followed regarding development of a board policy regarding support of expanded commercial air service. Burrill introduced a draft letter of support for Medford's effort to provide air service from Medford to Denver. Following discussion, Nelson moved that a letter be prepared and signed by Crook on behalf of the board. The motion was seconded by Dahl. The motion was approved unanimously.

Eames gave a brief report on the current status of the Oregon Air Fair. He touched on funding, advertising, sponsorship, and public involvement issues. He informed the Board that the last Air Fair was held in Albany where it received good community support. Lorance added that she and Eames stepped down as officers at the last meeting of the Air Fair Board.

Following a brief break, State Airports Manager Daren Griffin briefed the board on state-owned airports minimum standards and leasing policies. He advised the board that two meetings were held in October regarding the Minimum Standards policy. A public meeting was also held in Redmond on December 11, 2000 for the leasing/rates and charges policy. The public meeting scheduled for December 12, 2000 in Albany has been postponed until January. Griffin provided the draft rates and charges study to the board and explained that new rates and charges will be adopted as updates to administrative rule. The minimum standards will also be incorporated into rule once they are finalized. Questions and comments by the board followed. Wiilkins requested the board receive the documents prior to their being mailed to lessees and interested parties.

Crook requested the Board approve the Department's request to appear before the Emergency Board in January 2001 to request limitation increase associated with new federal funding for general aviation airports. She gave a briefing of the GA entitlement program and money available for general aviation airports. She also explained the relationship between the state and FAA regarding administration of grant programs. Approval of the request to appear was moved by Nelson and seconded by Burrill. The motion was approved unanimously.

The January board meeting items for discussion were presented to the Board by Crook. The meeting will be held in Portland. A tour of PDX is planned.

Chris Berquist, Public Works Director of Roseburg, gave a historical and background report of the Roseburg airport.

There being no further business the meeting adjourned at 3:35pm.

Following the meeting, Berquist conducted a tour of the airport for the Board and guests.