

Oregon State Aviation Board Meeting Minutes

October 15, 2009

Brookings, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held on Oct. 15, 2009, at the Best Western Beach Front Inn, South Conference Room, Brookings, Oregon.

Board Members in attendance included: Board Chair Mark Gardiner, Vice-Chair Chris Corich, Board Members: Steve Beckham, Larry Dalrymple, Nan Garnick, Jack Loacker, and Joe Smith.

Employees in attendance included: ODA Director, Dan Clem; ODA State Airports Manager, Mitch Swecker; ODA Airport Specialist, John Wilson; ODA Director's Executive Assistant & Board Secretary, Renee Stryker.

Presenters and Guests in attendance included: City officials, county officials & commissioners, city council, Brookings Airport Advisory Committee members, Fly-club members, local business owners, general aviation pilots, and the public.

CALL TO ORDER — INTRODUCTIONS

- The meeting started at 8:05 a.m. Self introductions were made.

ACTION ITEM -- *Approval of meeting minutes for Aug. 11, 2009.*

Motion to approve by Larry Dalrymple

Motion to 2nd by Chris Corich

Motion passed unanimously

Board Member Activity:

Larry Dalrymple: Recently along with Dan attended the Coastal Air Consortium meeting. Dan will provide an update at this meeting. He just attended on behalf of Dan the League of Oregon Cities Conference in Portland. The Director's Head meeting had a round-table discussion and he brought back handouts for Dan.

Steve Beckham: Has been doing a lot of flying. He started his own aircraft project and continues to work with students on the RV aircraft project to have children become actively involved in aviation.

Chris Corich: Distributed hats to the board members for the PDX Promotion of "Non-Stop Air Service" to Japan and Asia.

Nan Garnick: They are working on the hangar in Madras and hope to have it completed by the end of November. They continued with fire-fighting up until the first freezing rain. They are completing their year-end training.

Jack Loacker: Has been doing a lot of flying. The Aviation Hall of Honor is Sunday from 1-3 p.m. in McMinnville. He invited folks who want to attend to let him know, he has tables available at no cost.

Joe Smith: He attended a dinner with Dan, Mark and Greg Picarado, Vice President of AOPA in anticipation of the OPA annual meeting the next day and the events went well. Joe's term as President of OPA expires next month.

Mark Gardiner: Joe and Mark attended a meeting with the Regional Administrator of the FAA. He gave a briefing of the meeting, explained the divisions and areas of FAA. This meeting was for seven northwest states. It was the opportunity for the FAA to get together with the states and their congressional delegates to solicit and give feedback. There was a brief discussion on Through-the-Fence. It was expressed by the congressional delegations to offer any help they can to the states, including AIP.

Public Comments: None

Presentation by Brookings City Manager, Gary Milliman: Thanked the OAB Board and Dept. of Aviation for coming to this community. They are willing to be a participant along with ODA on Tsunami Preparedness Committee. Provided the Board with the three main focuses for the local cities, counties and surrounding areas needs and concerns. First is the infrastructure of improvements needed for economic development. Improve emergency medical services has just been approved as there is no local hospital or 24/7 medical facility in the area or surrounding areas. Second being higher education and the approved project for a new \$7 million dollar community college project. Third is working on attracting Commercial Air-Service. The City of Brookings would like to attract Commercial Air-Service northbound and have joint powers of agreement with Crescent City, Villmore County and the Elk Valley Tribe to promote this as the Crescent City Airport terminal is inadequate, they are interested in adding the City of Gold Beach, Smith River Tribe and Curry County in to the joint agreement. The authority plans to apply for ConnectOregonIII funds for the Crescent City Airport terminal. He distributed a handout of the above items and asked the Board for any assistance they can offer.

Coastal Emergency Management presentation by John Wilson. John provided maps and an explanation of Tsunami Emergency Procedure Plan with an overview of the Oregon coastal areas and the effects on the entire state in the event of an emergency.

Break 9:28 a.m. to 9:42 a.m.

CURRENT TOPICS — INFORMATION ITEMS — DAN CLEM

Financial Report: Dan explained in detail to the Board ODA's current budget.

FAA Issues: Continue to discuss with the FAA and how they prioritize the projects for airport approach projects, how ODA can become more involved with these projects and the prioritizing of the airport approach projects. Recently attended the NASAO conference and is learning more about the WAAM Process, AOPA, and other state's State Aviation System Plans. He explained to the Board regarding Oregon's efforts to be in ordinance and compliance with the FAA Circulars of Through-the-Fence for commercial/industrial and residential properties. He will be meeting with the FAA on Nov. 4 to discuss ODA Statewide CIP projects. He learned the FAA has a CIP Plan and know what they are funding in the next five years. There is also an Aviation System Plan that suggests what improvements ought to be done and how these three can be merged to work together. Provided the Board with the Arizona State Plan in regards to CIP projects, has a good system and provided an overview which was discussed.

Aviation Industries Cluster: The next Cluster meeting is Nov. 3 from 1-4 p.m. in the Columbia Room at PDX; the Board is encouraged to attend.

Mark provided the Board with information on a proposal for airborne wind turbines.

Rural Air-service Update: Updated the Board on communities and their commercial air service status, distributed a handout with this information.

State Airports Update: Mitch provided the Board with a detailed update on the State owned airports projects. Dan informed the Board of planning projects currently happening.

ACTION ITEM #5 - Approve ConnectOregon III Modal Review Process and 5% Match Program (Distributed attachment #4) Explained the applicant process, requirements, deadlines, and the selection process, as well as what is expected from the Board for COIII.

Motion read by Larry Dalrymple “Rural Airports and Connect Oregon III Process” “I move that the Oregon Aviation Board approve the recommended timeline/process for award of grants for the 5% Match/Rural Airports and the ConnectOregon III Modal Review program as attached.” (attachment #4)

Motion to approve by Larry Dalrymple
Motion was 2nd by Jack Loacker
Motion passed unanimously

ACTION ITEM #6 - Approve Amendment to 2009 Pavement Maintenance Program (Distributed attachment #5) Explained to the Board the Lebanon Airport Pavement Maintenance Project, how and why the amount for the project was higher than anticipated due to unforeseen pavement maintenance and additional repairs. He also explained the funding that was going to be used for this. Extensive discussion on this.

Motion read by Steve Beckham “Move that the Oregon Aviation Board approved the amendment to the PMP as attached.”

Motion to approve by Steve Beckham
Motion was 2nd by Larry Dalrymple
Motion passed unanimously

Key Performance Measures: Review of KPM’s, information was provided and discussed.

Strategic Plan Action/Work Plan: Mark explained ideas and future vision of the Board, where the Board may want to focus for the future plans, goals and achievements, and where aviation fits in for the state, communities, nationally and in relation to aircraft pilot and training. Future focus on the System Plan and the Statewide CIP Plan. Each Board member was assigned an area of their expertise at the Strategic Planning meeting that took place at the last Board meeting local on Oct. 14-15 in Hood River. The areas assigned are as follows with the understanding that there will be crossovers for areas of expertise.

Joe Smith – Pilots and aircraft owners
Larry Dalrymple – Commercial, community and airport managers
Chris Corich – Aviation System Planning and global international
Jack Loacker – State airports, military and national security aviation, museums and facilities
Steve Beckham – Training programs, educational outreach and experimental aircraft
Nan Garnick – FBO’s, Part 135, maintenance and heavy ops
Mark Gardiner – Aviation industries, economic development and Legislation

Discussion on whether or not the Department of Aviation would be hosting an Aviation conference in the summer of 2010. The discussion focused on bi-weekly meetings, group organizing, sponsors, funding and the manpower to organize an event of this caliber. At this time it was thought that possibly piggy-backing on the birthday celebration since the economy has affected possible sponsorships, or the possibility of having an Oregon Department of Aviation “Open House”.

The “draft’ OAB Board meeting schedule was discussed for 2010 dates and locations. Members were in agreement of the dates and locations, two have been tentatively changed. Instead of the Aviation Conference in Salem for July, Chris Corich suggested the Board meeting be at Portland PDX, he’ll check on this and Madras instead of Florence in November 2010.

Public Comments:

None

The meeting went into to Executive session at 12:15 p.m. with a teleconference with legal representative Denise Fjordbeck of DOJ regarding the Hogan Litigation. This teleconference ended at 12:41 p.m. There was no call from DOJ in regards to the second scheduled teleconference.

The meeting was adjourned at 1:10 p.m.

The next OAB teleconference is **Nov. 16, 2009**, from **1:30 p.m. to 2:30 p.m.**

The next OAB meeting will be **Dec. 10 in Portland at Portland International Airport.**