

# Oregon State Aviation Board Meeting Minutes

**August 19, 2010**

**Teleconference**

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a teleconference of the Oregon State Aviation Board was held on August 19, 2010.

***Hosted by Doug Hedlund – Interim Director for the Oregon Department of Aviation***

Attendees: Mitch Swecker, ODA State Airports Manager; Chris Cummings, ODA Planning and Projects Manager; Jenny Wilfong, ODA Fiscal Manager; Roger Sponseller, ODA Administrative Assistant; Lynn Rosik, Oregon Department of Justice.

***Board members via phone:*** Mark Gardiner, Board Chair; Chris Corich, Vice-Chair; members: Steve Beckham, Jack Loacker, Larry Dalrymple, Nan Garnick and Joe Smith.

***Other attendees by phone:*** Mark Ottenad, Director of Government/Public Affairs, City of Wilsonville; Ted Millar, Southend Airpark.

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## **CALL TO ORDER – INTRODUCTIONS**

- The meeting started at 2:30 p.m. after a half-hour executive session.
- Self-introductions were made.

***ACTION ITEM – Approval of minutes from June 2010 Aviation Board meeting.***

**Motion** to approve by Joe Smith

**Motion 2<sup>nd</sup>** by Nan Garnick

**Motion** passed unanimously

## **Public Comments:**

**Mark Ottenad:** Commented about the concerns held by the city of Wilsonville regarding the proposed control tower at Aurora airport. Mr. Ottenad emphasized that Wilsonville is very much in support of a safely operating airport. However, the city feels that the funding application for the control tower, in essence, is premature prior to establishing planning and mitigation strategies to account for potential land uses and surface transportation impacts that may result from increased economic activity at the airport.

In addition, Wilsonville and Clackamas County are seeking to have some sort of mechanism in place where by the city and county can participate with ODA and Marion County in a true comprehensive effort at surface transportation planning and development of mitigation strategies to accommodate increased activity at the airport.

### **Hogan Inquiry:**

***ACTION ITEM – Direct the Director of the Oregon Department of Aviation to send a letter (to Hogan Aviation) substantially in the form of a draft that will be reviewed by the Aviation Board.***

**Motion** to approve by Joe Smith

**Motion 2<sup>nd</sup>** by Larry Dalrymple

**Motion** passed unanimously

#### **Comments:**

There were no comments.

### **Aurora Tower:**

***ACTION ITEM: Proceed with the Aurora tower project with the understanding that ODA will design (the tower) to the funding available and acknowledge that ODA may have to use entitlement money for Aurora airport should the project cost more or seek funds from another source yet to be determined.***

**Motion** to approve by Chris Corich

**Motion 2<sup>nd</sup>** by Larry Dalrymple

**Motion** passed unanimously

#### **Comments:**

Doug Hedlund commented that the crux of the issue is whether the control tower can be constructed for \$2.65 million or not. If the engineer's estimate proves to exceed the designated amount for the tower, ODA would seek funds from additional sources. Those sources could include funds from *ConnectOregon III* (not available), future Aurora AIP funds or additional Federal Aviation Administration (FAA) funds.

Chris Cummings stated that the FAA has expressed to ODA that they would not object to ODA using future Aurora entitlement funds for the tower should we need them. We can use as many years as the agency deems necessary. Of course, since this funding will be diverted to the tower, ODA will have to decide what other projects it will want to discard or continue with at the airport. One thing ODA cannot do is borrow from other airports and not pay them back. We have done too much of that in the past at Aurora and the FAA has told us that that practice will no longer be acceptable. However, the FAA is open to (after ODA gets the engineering estimates) using Aurora entitlements.

## **Budget Report:**

**Jenny Wilfong:** Updated the board on the status of Oregon Department of Aviation's budget. ODA is currently in the process of completing the agency request budget. ODA has passed audit and is on track in submitting its budget narrative to the Budget Management Division at DAS; which is statutorily required by September 1<sup>st</sup>. Agency requests are essentially our current service levels (basically our budget from last year) including inflation and our policy option packages. These packages include GA entitlement projects such as Joseph's runway rehabilitation, Aurora tower placeholder (for limitations for the project), Chiloquin's runway rehabilitation and DAS leasing and project management limitations as well as our own system planning.

ODA does have a deficit which needs to be addressed. We are expected to receive on average of \$1 – \$1.2 million less in avgas revenue from ODOT in this biennium and projected into the next biennium as well. ODA will be looking at different options to reduce expenses including staff reductions and other service reductions. Also, there is the possibility of being folded into a larger agency.

Board discussed.

End of Meeting:

**Motion** to adjourn by Nan Garnick

**Motion** 2<sup>nd</sup> by Larry Dalrymple

**Motion** passed unanimously

Meeting adjourned at 3:15 p.m.