

Oregon State Aviation Board
Final Meeting Minutes.

November 19, 2003

Pendleton, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the State and mailed to persons on the mailing list of the Board, a meeting of the Oregon State Aviation Board was held at the Pendleton Red Lion Hotel, on November 19, 2003, in Pendleton, Oregon.

Board members present included Chair – Bill Wilkins, Vice Chair- Mike Burrill, Jack Loacker, Carrie Novick, Steve Schreiber, R.P. “Joe” Smith and Steve Beckham.

Dept. of Aviation present included Dir. Ann Crook, Tom Franklin, Carolyn Bolton, Teddie Baker, Jennifer Kellar, Daren Griffin, John Wilson and Assistant Attorney General Lynn Rosik.

Chair Wilkins called the meeting to order at 9:30 a.m.

Chair Wilkins opened the meeting by welcoming the newest member to the State Aviation Board Mr. Steve Beckham. Chair Wilkins also congratulated Mr. Mike Burrill to the new appointment of Vice Chair of the State Aviation Board.

Agenda Adjustments

Several adjustments were made to the agenda. Adjustments included moving presentation on Eastern Oregon Regional Airport (EORA) by Larry Dalrymple, Airport Manager to the first item on the agenda. Additional items added to the agenda include Section 3 **Discussion / Decision Item**, item (d) Aviation Education initiative presented by Carrie Novick. **Information Items**, Aviation Tourism Task Force presented by Joe Smith also, Oregon Aviation Hall of Honor presented by Mike Burrill.

Chair Wilkins asked the board to forgo consideration to approve the September 17, 2003 draft of the minutes and to have the minutes from the September board meeting be re-submitted in the standard minutes format. Chair asked if any one had objection to move the minutes be approved till January when it can be presented in the standard format. Mike Burrill moved to delay the approval of the September minutes to January, Carrie Novick second the motion. Motion was approved by the board.

Discussion / Decision Item:

Chairman Wilkins introduced Larry Dalrymple from the Eastern Oregon Regional Airport:

Mr. Dalrymple discussed the past and future development of Pendleton Airport.

Pendleton airport is served by Horizon Air 3 times a day. Like most airports September 11, 2001 impacted the airport very hard. After 9/11 Pendleton airport dropped 30% in enplanements, unlike many other airports that have restored enplanements, Pendleton is still down by 25%.

Mr. Dalrymple is in discussion with Horizon Air to expand their flight schedule. Horizon Air had discontinued their early morning flights that departed Pendleton at 5 A.M. and return to Pendleton at 11 P.M that made it ideal for the business travelers. Mr. Dalrymple is hopeful that with continued dialog with Horizon Air flight schedules to his area will be restored. The last correspondence to Horizon Air was a simple statement; their schedule will cost Pendleton Airport \$1,000,000 in 2 years in federal entitlement money. Pendleton Airport is going through a small renovation at the terminal to meet the FAA security requirement. Mr. Dalrymple requests the Board to continue their support to the staff for continued growth.

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2nd Draft Financial Aid To Municipalities (FAM) Grant Rules:

Chair Wilkins opened this discussion by thanking Mr. Smith and staff, for taking the time to improve the format and considerable improvement in re-writing the Division 120 FAM Grant Program.

Teddie Baker gave an overview of the OAR 738-120 FAM Grant Rule.

Baker recommended increasing the grant amount from \$10,000 to \$25,000 and asked the board to consider removing any language regarding enforcement of aircraft registration from the FAM Grant at the request of Oregon Airport Management Association. Motion was made by Mike Burrill; remove language requiring recipients of the FAM grant to require registration of aircraft. Motion was passed to remove this language from the rule.

Discussion continued on splitting ORS 738-120-0035 section 4t into two paragraphs.

(4t) Purchasing Snow removal equipment, tractors or mowers; provided the airport is reimbursed at fair market value by the municipality for any percentage of non-airport use of said equipment.

(4u) Purchasing aircraft rescue and firefighting equipment for airport and non-airport usage.

Wilkins moved to adopt the language proposed by Joe Smith in 738-120-0055, Burrill second the motion. Motion passed 5 to 2.

The Board has indicated they have minor changes to FAM Grant 738-120 that they will pass along to Baker for changes to be presented at the next board meeting in Troutdale.

Phase II Periodic Rule Review Amendment:

Director Crook presented to the Board House Bill 3120 and discussed increasing public involvement in the review of OAR 738 division 20, 50, 60 & 80 prior to beginning the adoption process. The Board agreed with the process

2004 Board Meeting Schedule:

January Meeting to be held in Troutdale. This is a three day intensive work session

March 17th Meeting in Tillamook

May 19th Meeting in Lincoln City

July 21st Meeting in Bandon

Aviation Education Initiative:

Carrie Novick discussed OSU's proposal to begin an aviation degree program at the Cascades Campus in Central Oregon. Motion was passed to have Chair Wilkins write a letter in support of this program.

INFORMATION ITEMS:

Jack Locker discussed the Airport Ownership Task Force held on November 18th.

Next meeting to be held January 20, 2004.

Joe Smith discussed the Aviation Tourism Task Force held in Salem on November 18th. In May, The Aviation Tourism Conference will be held that will allow pilots to learn about NW tourist destinations. The department of Aviation will have a booth at the Governors tourism conference in April. Next meeting to be held January 14, 2004.

Ann Crook discussed NW Air cargo Conference held December 7th thru 9th in Portland.

Expecting thirty to sixty attendees and Board members Mike Burrill, Steve Schreiber & Carrie Novick will plan on attending the conference.

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Mike Burrill discussed the Hall of Honor held at the Evergreen Aviation Museum. This was a wonderful event with over 300 in attendance. The Museum gave the Dept. of Aviation a copy of each honoree's picture.

On December 17th at 2 P.M, The Cottage Grove airport is being dedicated to Jim Wright. The airport will be renamed to Jim Wright Field.

Crook gave a brief over view of AIP Re-Authorization. Congress has to re-authorize FAA funding program. The bill is hung-up at this point because of language privatizing the ATC program. Crook asked the Board to send a letter to our Senators asking them to support the Re-authorization, the board agreed.

Budget Items:

The Legislature continued to examine tapping into the dedicated funding to assist the general fund. ODA user fees are paid by the users and they expect the fees to be used for aviation. The Board agreed that aviation funds should be retained for aviation and they were concerned about possible funds transfers.

Update ODA signage at State-owned airports.

Daren Griffen advised that all ODOT signage will be removed by the end of this year and to have ODA signage in place.

Crook advised the SkyTaxi had ceased operation and is seeking additional investment.

Crook advised the Board that staff and Malheur county counsel had developed an inter-government agreement that describes county responsibility and ODA responsibility in the development of the proposed Jordan Valley Airport. Court will consider signing this agreement by the end of the year.

General Public Comment:

Ted Millar said airports are economic drivers all around the state and that he was pleased that ODA is supporting that.

Set Agenda for January Board Meeting

Jan 20th Task force

Jan 21st Board meeting

Jan 22nd Work Session

There being no further business the meeting adjourned at 1:40 p.m.

Respectfully submitted

John Wilson, Office Manager
Oregon Department of Aviation