

Oregon State Aviation Board Meeting Minutes

Nov. 12, 2008

Salem, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held on Nov. 12, 2008, at the Department of Aviation, ODA Conference Room, Salem, Oregon.

Board Members in attendance included: Acting Chair Larry Dalrymple; Board Members: Steve Beckham, Mark Gardiner, Nan Garnick, Jack Loacker, and Joe Smith.

Employees in attendance included: ODA Director, Dan Clem; ODA State Airports Manager, Mitch Swecker; ODA Projects Planning Manager, Chris Cummings; ODA Fiscal Manager, Cindy Pease; ODA Fiscal Analyst, Melody Taber; ODA Accounting Tech, Jim Putnam; ODA Lease & Contracts Manager, Rita Rogerson; ODA Director's Executive Assistant & Board Secretary, Renee Stryker.

Presenters and Guests in attendance included: Redmond Airport Manager, Carrie Novick; Bob Noble, OAMA; Ken Hardwick, Independence State Airport; Randy Prakken, OR41; Lynn Rosik, DOJ; Nicole Defever, DOJ.

1. CALL TO ORDER – INTRODUCTIONS

Acting Chair Larry Dalrymple called the meeting to order Nov. 12, 2008 at 10 a.m.

Self introductions were made. Chris Corich was not present.

Agenda Adjustment: Budget Review to be first with Fiscal Manager giving an overview.

Public Comments:

Bob Noble noted the 2009 Oregon Aviation Board agenda and the next OAB meeting is scheduled February 10-11, 2009. He will try to have the OAMA meeting to coincide with the OAB meeting dates.

He also commented on the drafting update of LC106 Thru-the-Fence. OAMA doesn't want to be in a position of opposing or conflicting with the Board's direction, as it moves forward, and asks that it be used as a tool of the economic development plan that it was intended for. Also to be cautious, so it doesn't undermine the municipal airports' orderly planning for the safety, security and protection of the airports themselves, and avoids compromise or undermining management at the airports.

Bob informed the attendees of the awards given to three recipients for outstanding performances. The Airport Manager of the Year went to Ron Larsen of Astoria. The

Consultant of the Year went to URS Consulting for the project management of the Medford Airport and Terminal, which was done on time. He also presented to Dan Clem the "President's Award". It came from Gary LeTellier, the outgoing president and last year's recipient. Dan was recognized for initiating and establishing the Governor's Oregon Air Service Coalition and for his aid and diligence in restoring commercial air service in North Bend and Klamath Falls.

Questions were presented to Bob Noble regarding the proposed FAA security rules regarding aircraft 12,500 pounds and over, the impacts it may present. Bob said there is not a lot of information available presently on this and he did not see problems for smaller aircraft; it is focused more on larger aircrafts. It was stated by an audience member that it may be premature and to wait for additional information. Nan said it will make a difference when aircraft are being dispatched up to 12 times a day for fires. Carrie Novick suggested that Mike Irwin of the FAA be invited to the next Board meeting to go on the record and explain what this means. Dan asked Bob if OAMA has plans to respond to this. Bob said he is not prepared today to give a comment as he has not engaged the other Oregon airports on this topic. Nan mentioned that comments can be turned in up until Dec. 28, 2008.

Action Item

Motion was by Joe Smith

A letter be prepared stating the concern of the proposed TSA Rule and that the Board believes it may be problematic.

Dan Clem to the maker of the motion, to possibly word the motion as such:

The department draft responses for the Board for email approval and authorize the Chair to sign the letter.

Motion was 2nd by Jack Loacker

Motion passed unanimously, Chris Corich was not present.

Public Comments:

Carrie Novick, Redmond State Airport Manager, provided an update of the Redmond Airport project for Connect Oregon I. The terminal project is about one-sixth complete. The bid for the new project, Connect Oregon II, was awarded this a.m. and looks to be done approximately by the end of December. She informed the Board there was a large hole at the airport that needed to be filled with dirt as part of the work. They have been saving dirt for a long time on various projects and will use it to fill this hole. With dirt valued today at \$9 /sq. yard, this will save approximately \$370,000; she hopes this money (which will be returned to the State) will be used for another airport project. The Redmond Airport was informed they would probably not be able to use this money as they should have used the moneys from the grant. Carrie is meeting with ODOT today and will be asking them to use the moneys saved as "matched funds". She asks for the Board support if they were to vote on this.

Motion by Mark Gardiner

Redmond Airport has done a great job of project and fiscal management and the Board believes ODOT should recognize this for Connect Oregon II projects.

Additional paragraph added to the Motion by Joe Smith: The Board suggests the underlining policy be re-examined. How it is now may be discouraging for Connect Oregon III projects.

Dan stated this is how he heard the Motion: *The current practice is counterintuitive to saving money and that it should be potentially, currently if possible, re-examined.*

Motion was 2nd by Joe Smith

Motion passed unanimously by those present

Action Item – Approval of meeting minutes for Sept. 17, 2008

Motion to approve by Mark Gardiner

Joe Smith: With one correction to page 3, Information Item, paragraph #3 stated by Jack Loacker should be Connect Oregon II.

Motion was 2nd by Jack Loacker

Motion passed unanimously by those present

Board Member Activity

Acting Chair, Larry Dalrymple

He attended the 2008 Oregon Airports Manager Association in Medford. Currently they are working on the transition of Horizon Air leaving the area on December 1, 2008. SeaPort will be starting commercial air service on December 2, 2008. There are currently no commercial air service flights from Eastern Oregon and Washington to Portland until December 2.

Joe Smith

He recently attended the OPA (Oregon Pilots' Association) Executive Committee meeting and the committee will be having their quarterly Board meeting on November 15, 2008. He also attended the Mulino Chapter meeting of the OPA.

Jack Loacker

He attended the Hall of Honor meeting and the committee continues to come up with ideas on how to make the inductions to the Hall of Honor more special.

Nan Garnick

She spoke at the OPA meeting and she received her pilot's license!

Mark Gardiner

Nothing to report

Steve Beckham

He briefed the committee of his involvement the designing and the building of the RV12 in Oregon. He has worked on this for several years and it dominates in this category of airplanes. It has been fun to be a part of it.

2. CURRENT TOPICS – INFORMATION ITEMS:

Budget Update – Dan Clem/Cindy Pease

Dan provided the Board with ODA's current budget status and the budget projections for 2009-2011. Dan provided the Board with the top 5 budget items and explained their importance. Recognized ODA's registrations staff person Turise Hethorn for her work on going back to 2000, the revenue generated was 3 times higher for a month with her contacting and requesting payments for pilot and registration fees. Cindy provided the Board with a current budget update and informed them the agency is currently at 63% of this year's budget in expenditures, with 63% of the biennium period, the budget is on track.

Aviation Industries Council – Dan Clem

There is a new committee called the Oregon Aviation Industry Cluster. The first meeting will be Nov. 18, 2008, at the Aurora Jet Center from 10 a.m. to 2 p.m.

Mulino Update – Dan Clem

Informed the Board of the purchase by the Port of Portland of the Cougar Development and additionally wants \$30,000 from the Port for roof repairs prior to transfer of ownership.

SB 680 Update – Dan Clem

Distributed the last rough draft of Thru-the-Fence, explained to the Board that the current pilot program and the changes extend from currently 3 airports to 5 airports and Aurora. He explained to the Board LCDC Goal 11 Urban Services.

Personnel Update – Dan Clem

Dan introduced the new ODA staff persons to the Board, ODA State Airports Manager, Mitch Swecker; ODA Fiscal Analyst, Melody Taber; ODA Accounting Tech, Jim Putnam.

State Airports Update – Mitch Swecker

Mitch informed the group about eastern Oregon state airports and how the department is contracting out for the maintenance of these airports, the cost effectiveness and that equipment purchased from ODOT will be left at these faraway airports.

Independence Residential Airpark Update – Dan Clem

Briefed the Board on the current status of the airpark, what the FAA is requiring specifically and where ODA stands on the requests.

Action Item Letter to the FAA regarding the Independence State Airport

Motion read by Joe Smith

The Board approved this letter with the understanding that it will also reflect the Boards endorsement. (will attach hard-copy of letter to minutes)

Motion to approve by Joe Smith
Motion was 2nd by Nan Garnick
Motion passed unanimously by those present

Meeting was adjourned for lunch break hosted by Salem Airport Manager, Alan Alexander and a tour of Garmin AT.

Meeting reconvened at 2:10 p.m.

Commercial Air Service Coalition – Dan Clem

Dan had a teleconference in regards to commercial air service. He provided an update on the status of air service for Newport and the Port of Astoria, with the tentative contract award for SeaPort Airlines.

3. BUDGET REDUCTION PLAN – INFORMATION ITEM – DAN CLEM

He provided the Board with detailed information of two budget reduction handouts. Budget reductions, if directed would occur in pavement maintenance and partial closures of warning airports.

4. CONNECT OREGON III UPDATE – INFORMATION ITEM – DAN CLEM

Dan provided the Board with an overview for Connect Oregon III. He has discussed with the ODOT Director a joint meeting with OTC (Oregon Transportation Commission) and this Board in regards to Connect Oregon III. He explained several suggestions he would like the two committees to discuss and if the Board has any ideas he would welcome them.

5. CAPITAL IMPROVEMENTS 2009-2014 ACTION ITEM CHRIS CUMMINGS

Chris went through a slide presentation for the Board to explain the improvements and to ask the Board to approve the agency's 5-year plan.

Motion suggested by Dan Clem:

“For the Board to approve the Capital Improvements Program for each year and dollar amounts for 2009-2014.”

Motion to approve by Jack Loacker
Motion was 2nd by Steve Beckham
Motion passed unanimously by those present

6. BEST PRACTICES TRAINING & SELF-EVALUATION – ACTION ITEM DAN CLEM

Dan provided a PowerPoint presentation to the Board of Best Practices Training and Evaluations. Dan asked Board members to complete the self-assessment forms and to return them via email.

7. MEETING DATES 2009 & FLIGHTLINES INFORMATION ITEMS

A list of future dates and locations was distributed.

Dan explained to the Board the cost effectiveness of having FlightLines available via email, or by going to the ODA website. The next issue will be available Feb. 1, 2009.

Public Comments:

Bob Noble spoke on the Report of the five-year CIP Plan, air service that's possibly related to Connect Oregon III, and FAM grants. He would like to have the Board add consideration of these important items.

Joe Smith informed the Board of the new ELT regulations that will be going into effect.

Jack Loacker suggested that Mike Burrill be designated to be the liaison for the Board for the Evergreen Aviation Museum Hall of Honor, to attend an OAB Board meeting yearly to keep them informed on items of interest at the Museum. All Board members present indicated they favored this idea.

The Board went into Executive Session.

The meeting was adjourned at 4:20 p.m.

The next OAB teleconference is scheduled for Dec. 8, 2008, from 1:30 p.m. to 2:30 p.m.

The next OAB meeting will be February 10 & 11, 2009, in Salem.

Board Approved Minutes Nov. 12, 2009