

Approved Meeting Minutes

Oregon State Aviation Board

Regular Meeting

October 11, 2000
10:00 a.m.
Salem, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Board, the first regular meeting of the Oregon State Aviation Board was held at the Department of Aviation in Salem, Oregon.

Present were Board Members: Bill Wilkins (vice-chair), Lisa B. Dahl, Mike Burrill (awaiting confirmation), Carrie Novick, Michael R. Nelson, and Oregon Department of Aviation (ODA) staff.

Bill Wilkins advised those present the Governor will not appoint a chair until all five members of the Board have been confirmed by the Senate.

Introductions were made by Board members and staff.

Gary Viehdorfer, ODA Planner, reviewed the policy elements of the Oregon Aviation Plan and its purpose to address the preservation, protection and safety issues relating to airports and aviation in Oregon. Tom Highland, the department's land-use planner, reviewed the policy related to land use.

Daren Griffin, ODA State Airports Manager, briefed the Board on the plan's state-owned airport policies. He informed members that airport transfers are being considered for Joseph, Toledo, Paisley and Cape Blanco State Airports.

Linda Gilbert from the Department of Administrative Services briefed the Board on the state's budget process, time constraints involved and the appeal process that is in place. Questions and discussion followed.

Rebecca Jasso, ODA Finance Technician, provided Board members copies of the Department's budget for the 1999 - 2001 biennium and briefed the Board on the current budget for fiscal year 01.

Ann Crook, ODA Director, informed the Board that the Department is considering some alternative methods of transferring dedicated Search and Rescue funds to Oregon State Police/Oregon Emergency Management. Questions and discussion followed. The discussion was tabled and will be brought up for discussion at a future meeting.

The Board reviewed draft operating procedures for Board meetings. Discussion and suggestions followed. Crook proposed that adoption of the procedures be deferred until the next meeting; so moved by Nelson and seconded by Novick. The motion carried unanimously.

The Board unanimously approved a motion by Nelson, seconded by Novick, to meet on the second Wednesday of each month.

Adoption of a mission statement was the next item discussed. After discussion it was agreed that staff and Board members would informally work on options to be considered at the next Board meeting.

Marilyn Lorance, ODA Outreach & Legislative Coordinator, presented to the Board Draft Delegation Order #1 that would transfer various operating authorities to the Director. After minor modifications a motion to approve was made by Dahl and seconded by Nelson. The motion carried unanimously.

Lorance then reviewed draft procedural rules for the Department, informing members that the Department of Justice had reviewed and approved them. After discussion of concerns, a motion was made by Dahl and seconded by Nelson that the Board approve the draft procedural rules. The motion carried unanimously. The Department will now begin the rule adoption process.

Crook presented information to the Board regarding NASA's Small Aircraft Transportation System (SAT'S) program and ODA's involvement and vision for the future in relation to the program.

November ballot measures 8, 91, and 93 and information regarding them were presented to the Board.

There being no further business, the meeting adjourned at 3:46 p.m.