



Aviation Review Committee Review of COAR Grant Applications **Minutes**

Pursuant to ORS 319.020(Sec.7)(3)(a) on January 11, 2018, the Oregon Department of Aviation convened the Aviation Review Committee (ARC). The ARC is comprised of a member of each of the state's 12 Area Commissions on Transportation.

Date: January 11, 2018

Location: **Oregon Department of Aviation**
3040 25th Street SE
Salem, OR 97302

Call to Order: The meeting was called to order at 10:00 a.m. by Chair Knight

In attendance for the Aviation Review Committee (ARC)

Jim Knight, Northwest Oregon ACT
Joseph Auth on behalf of Steve Callaway, Region 1 ACT
Chris Bailey, Cascades West ACT
Shelley Humble, Lane County ACT
Robb Paul, South West ACT
Mike Quilty, Rogue Valley ACT
Chuck Covert, Lower John Day ACT
Doug Wright, North East ACT
Gary Judd, Central Oregon ACT
Jim Bellet, South Central ACT
Haley Walker (via teleconference), South East ACT

Not in attendance

Craig Pope, Mid-Willamette Valley ACT

Oregon Department of Aviation Staff in attendance

Director, Mitch Swecker
Planning Manager, Heather Peck
Program Coordinator, Nohemi Ramos
Program Coordinator, Matt Lawyer

Information, Review and Action Items

Item 1: ODA Director Mitch Swecker provided brief comments followed by ARC, Staff and participant introductions.

Chair Jim Knight, Northwest ACT, was the facilitator. Matt Lawyer, Oregon Department of Aviation discussed the process and housekeeping items. Nohemi Ramos discussed the COAR grant process in review and procedures. Mr. Lawyer discussed the process for compliance and grant assurances after grants are issued. Mr. Lawyer also described the other areas of ASAP and an overview of the ROAR process. Director Swecker provided some details on the eco-Northwest study. Heather Peck, Planning Manager, discussed the need to continue the program and discussed the lack of funding in the current cycle to fund all of the priorities.

Mr. Lawyer also identified the need to appoint a new Chair for the ARC that will assist staff as the representative for the ARC at the State Aviation Board.

Item 2: Nohemi Ramos, Oregon Department of Aviation, provided a presentation with a recap of the 2017 projects, a recap of the recommended changes of the ARC which resulted in process changes and a quick discussion of the www.odae-grants.com software.

Items 3-5: Nohemi Ramos, Oregon Department of Aviation, provided a presentation of the projects to the ARC. Mr. Lawyer Discussed the changes to the COAR grant program. The effective date and the delay in execution of grants until airports receive their FAA grant.

The ARC determined they would vote on the three priorities separate.

Priority I

Action: A motion was made by Mike Quilty and Seconded by Jim Bellet that the tie be broken to put Madras over Newport in priority I.

Discussion: None.

Vote: Motion passed unanimously.

Priority II

Action: A motion was made by Shelley Humble and Seconded by Chris Bailey that the tie be broken to put Newport over Tillamook in priority II.

Discussion: None.

Vote: Motion passed unanimously.

Priority III

Action: A motion was made by Jim Bellet and Seconded by Shelley Humble that the tie be broken to put Lakeview over Beaver Marsh in priority III.

Discussion: Some discussion occurred. Specifically as it relates to negative points in the ACT review process and if projects should be removed at the point they receive negative points in the ACT review.

Vote: Motion passed unanimously.

Action: A motion was made by Mike Quilty and Seconded by Shelley Humble that the tie be broken to put Gold Beach, Illinois Valley then Portland Heliport in priority III.

Vote: Motion passed as follows:

Discussion: Some discussion occurred. It was pointed out by Mr. Quilty that there was an under match by the Portland Heliport and that it appeared the airport did not meet the minimum grant match. Mr. Auth stated that the score for the Portland Heliport was higher than Gold Beach and suggested that it had a greater economic benefit than Gold Beach. Ms. Bailey suggested that Gold Beach already has a grant in Priority I and may end up having to provide match for two projects.

Vote:

Ayes: Jim Knight; Chris Bailey; Shelley Humble; Rob Paul; Mike Quilty; Chuck Covert; Doug Wright; Gary Judd; Jim Bellet; Haley Walker (via teleconference)

Nays: Joseph Auth

Following a short recess, Chair Knight resumed with a follow-up of the Portland Heliport under match issue.

Item 6: Chair Knight and the ARC discussed, lessons learned from the review of the 2018 COAR grants, the ARC's role moving forward. The ARC discussed ways they can be a larger advocate for aviation as well as compiling a list of all aviation related deferred maintenance items. Director Swecker stated that rural construction is a major priority of Governor Brown. There was an increased emphasis by the ARC on trying to encourage business in rural communities to drive additional aviation traffic. There was a significant discussion about aviation funding options and infrastructure needs.

Item 7: Election of ARC Chair.

Action: A motion was made by Jim Bellet and Seconded by Gary Judd to appoint Jim Knight as the Aviation Review Committee Chair for the next year.

No Discussion.

Vote: Motion passed unanimously.

The meeting adjourned at 1:15 p.m.

Full audio of the Aviation Review Committee may be found:

http://www.oregon.gov/aviation/Pages/COAR_Critical_Oregon_Airport_Relief_Program.aspx