Overall DBE Three-Year Goal Methodology – updated for FY19-FY20

Name of Recipient: Oregon Department of Aviation, Cottage Grove State Airport

Goal Period: FY 18- FY20 (10/1/2018 through 9/30/2020)

DOT-assisted contract amounts:

Year 1	$0
Year 2	$500,000
Year 3	$220,000
Totals	$720,000

Overall Three-Year Goal: 5.5%, to be accomplished through 0.0% Race Conscious and 5.5% Race Neutral

Total dollar amount to be expended on DBEs: $39,834.

Describe the Number and Type of Contracts that the airport anticipates awarding:

Contracts in Fiscal Year #2

1. Design and Construction for Fence, $500,000.

Contracts in Fiscal Year #3

1. Design for Apron Rehab, $220,000.

Market Area:

Lane, Douglas, Deschutes and Linn Counties in the state of Oregon.

Step 1. Actual relative availability of DBEs

The base figure for the relative availability was calculated as follows:

Method: Use DBE Directories **https://oregon4biz.diversitysoftware.com/** and Census Bureau Data (https://factfinder.census.gov/faces/nav/jsf/pages/searchresults.xhtml).

Weighted Availability of DBE firms:

Fiscal Year #1

For 10/1/2017 - 9/30/2018, award of the following is anticipated:

No projects for Year 1

Fiscal Year #2

For 10/1/2018 - 9/30/2019, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade ($)	DBE	All	DBE (%)	DBE ($) (= Trade $ x DBE %)
Design / Construction Fence	Specialty Trades	Specialty Trade	238990	$250,000	7	115	6.1%	$21,305
Design / Construction Fence	Engineering Services	Engineering Services	541330	$125,000	6	122	4.9%	$6,148
Design / Construction Fence	Surveying & Mapping	Surveying & Mapping	541370	$25,000	2	32	6.3%	$1,563
EA and Design RW Rehab				$500,000	15	423	3.5%	$29,016
Year 2 Total				$500,000	15	423	5.8%	$29,016

Fiscal Year #3

For 10/1/2019 - 9/30/2020, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade ($)	DBE	All	DBE (%)	DBE ($) (= Trade $ x DBE %)
Design for Apron	Engineering Services	Engineering Services	541330	$220,000	6	122	4.9%	$10,820
Design for Apron				$220,000	6	122	4.9%	$10,820
Year 3 Total				$220,000			4.9%	$10,820

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: **$39,834**
- Total for All Trades: **$720,000**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **5.5%**

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation

Oregon Department of Aviation will meet the maximum feasible portion of the overall goal by using race neutral means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Providing assistance in overcoming limitations such as inability to obtain bonding or financing;
3. Providing technical assistance and other services;
4. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
5. Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
6. Providing services to help DBEs and other small businesses improve long-term development, increase opportunities to participate in a variety of kinds of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
7. Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;
8. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;
9. Assist DBEs and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media.

Oregon Department of Aviation estimates that in meeting the established overall goal of 5.5%, it will obtain 5.5% from RN participation and 0.0% through RC measures.

A Statewide Disparity Study is planned for FY20-FY21. Until it is complete, the Oregon Department of Aviation will work to meet all goals through RN measures.

This breakout is based on:

Oregon Department of Aviation posts all information for contracts, RFPs and ITBs on ORPIN. ORPIN is organized by trade and is publically available. All of the 5.5% goal is anticipated to be met via race-neutral means and the remaining 0.0% through race-conscious participation.

Oregon Department of Aviation will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation [see §26.51(f)] and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

Consultation

In establishing the overall goal, Oregon Department of Aviation provided for consultation and publication. This process included consultation with minority, women's, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Oregon Department of Aviation's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled,

direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

The consultation engaged in was a meeting for which a teleconference option was included, which was held at Oregon Department of Aviation, 12 December 2017.

The following comments were received during the course of the consultation: discussion about means by which DBE contractors may receive notifications of available opportunities. Includes the new ORPIN notification system as well as possible outreach through ODA's Gov Delivery subscriptions.

A notice of the proposed goal was published on the Oregon Department of Aviation official website before the methodology was submitted to Federal Aviation Administration.

Following the consultation, a notice was published in the Statesman Journal regarding the proposed overall goal, informing the public that the proposed goal and its rationale are available for inspection during normal business hours at the Oregon Department of Aviation offices for 30 days following the date of the notice, and informing the public that the Oregon Department of Aviation will accept comments on the goals for 30 days from the date of the notice.

If the proposed goal changes following review by Federal Aviation Administration, the revised goal will be posted on Oregon Department of Aviation official website.

Notwithstanding paragraph (f)(4) of §26.45, Oregon Department of Aviation proposed goals will not be implemented until this requirement has been met.

Sample Public Notice Language

PUBLIC NOTICE

Cottage Grove State Airport, owned and operated by the Oregon Department of Aviation hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 5.5% for FAA-funded contracts/agreements. The proposed goal pertains to federal fiscal years 2018 through 2020 (10/1/2017 - 9/30/2020). A meeting and teleconference will be held on December 12, 2017, for the purpose of consulting with stakeholders to obtain information relevant to the goal-setting process.

The proposed goal and its attendant methodology are available for inspection between 8:00 am and 5:00 pm Monday through Friday at ODA, 3040 25th St SE, Salem OR for 30 days from the date of this publication.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

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OR

Federal Aviation Administration
Office of Civil Rights
sonia.cruz@faa.gov
888-100-1234