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July 17, 2025

State Aviation Board
Oregon Department of Aviation
3040 25th Street S.E.
Salem, Oregon 97032

RE: City of Enterprise, Oregon - Critical Oregon Airport Relief (COAR) Grant Request

Dear State Aviation Board:

The City of Enterprise applied for and received two COAR grants in the 2023-24 grant cycle consisting of four projects. The first application, COAR-2024-8S4-00040, included two projects, which were updating the lighting system to be pilot controlled and installation of a second windsock at the south end of the airport. The second application, COAR 2024-8S4-00041, also included two projects, which included taxiway improvements and parking area improvements. The taxiway improvements consist of widening the existing taxiway in the vicinity of a hangar where adequate clearance is not currently provided as well as installation of taxiway edge retroreflective markers. The improvements to the parking area included the installation of vehicle parking bumpers in front of new fencing that was able to be installed with funds from a previous COAR grant.


The City has secured costs and has completed the lighting system updates and is in the process of completing the addition of the second windsock included in the COAR-2024-8S4-00040 application. The costs for these two projects came in below the budgeted amount/grant request by \$4,544,81. The parking bumpers have also been procured and are nearly all installed. However, bids were opened for the Taxiway Improvements project on July 16, 2025, and they came in higher than anticipated. The combined costs of the parking area and taxiway improvements included in the COAR-2024-8S4-00041 have exceeded the budgeted/grant amount by \$8,510.00.

To help make up the difference on the Taxiway Improvements project, it is requested that the funds not expended for the projects included in COAR-2024-8S4-00040 be transferred for use with the COAR-2024-8S4-00041 projects. This transfer will allow the Taxiway Improvements project to be completed as intended.

Your review and consideration of this request is greatly appreciated. The City has recently benefited greatly from the COAR program on projects that may have not been possible without the support of the State Aviation Board.

Sincerely,

The City of Enterprise, Oregon

By 
Lacey McQuead, City Administrator

LM/jg