



Request to Energize an Electrical Installation

Department of Consumer and Business Services
Building Codes Division • 1535 Edgewater St. NW, Salem, Oregon
Phone: 503-373-1268 • Fax: 503-378-2322
Web: oregon.gov/bcd

REQUESTING SUPERVISING ELECTRICIAN INFORMATION

Name of supervising electrician: _____ Date of request: _____
Supervising electrician's license number: _____ Date installation was completed: _____
Electrical permit no.: _____ *If a temporary permit is posted at the job site, please include a copy with this form.*

EMPLOYING ELECTRICAL CONTRACTOR INFORMATION

Name of electrical contractor: _____ License no.: _____
Business address: _____
City: _____ State: _____ ZIP: _____
Phone: - - Fax: - - Email: _____

CUSTOMER INFORMATION

Customer's name: _____
Customer's address: _____
City: _____ State: _____ ZIP: _____
Address of installation if different than customer's address: _____
City: _____ State: _____ ZIP: _____

INSPECTING AUTHORITY INFORMATION

Authority having jurisdiction to inspect: _____ Phone: - -
Address: _____
City: _____ State: _____ ZIP: _____

RECEIVING ELECTRIC UTILITY INFORMATION

Name of electric utility receiving request: _____ Phone: - -
Address: _____
City: _____ State: _____ ZIP: _____

REASON FOR REQUEST

- A.** Restoring electrical service that was interrupted or disconnected because of either a:
 Service change or Uncontrollable event, such as fire, flood, or severe weather;
or
B. Electrical service at a remote location needs to be:
 Initialized Restored

COMPLETION INSTRUCTIONS AND SIGNATURE

Supervising electrician

Note: After sending this form to the electric utility named above, you **must** send a copy of this form to:
(1) the electrical contractor, (2) the customer, and
(3) the inspecting authority.

Electrical contractor

Note: By close of business on the first business day following energizing of a completed installation in response to the above request, you **must**: (1) notify the authority having jurisdiction that the installation has been energized and (2) request that the authority inspect the completed installation.

Supervising electrician's signature _____

Date _____

Electric utility

Note: Please consider notifying the inspecting authority identified in this request when an installation is energized *before* inspection.

