

# Request for Boiler/Pressure Vessel Permit for Installation or Repair

Department of Consumer and Business Services  
Building Codes Division • Boiler and Pressure Vessels  
Phone: 503-373-1268 • Web: oregon.gov/bcd

Mail application with payment to:  
DCBS Fiscal Services  
P.O. Box 14610  
Salem, OR 97309-0445

DEPARTMENT USE ONLY	
Permit no.:	
<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
Date:	By:

## APPLICANT INFORMATION

Applicant's business name:			
Address 1:		Address 2:	
City:		State:	ZIP:
Phone:	Fax:	Email:	
Boiler business license no.:			
Construction Contractors Board registration no.:		O stamp no.:	
List names and Oregon license numbers below for <i>all</i> Class 1 through Class 6 mechanics who will perform work on this project. (Attach additional sheets, if necessary.)			
Name		License number	

## OWNER/USER INFORMATION

Owner's name:		Phone:	
Address and vessel location:			
City:	ZIP:	<input type="checkbox"/> Commercial	<input type="checkbox"/> Residential

## INSTALLATION OR REPAIR INFORMATION

Check all that apply. (If altered, submit drawings/calculations.)			
Type of vessel:	<input type="checkbox"/> Boiler and/or piping	<input type="checkbox"/> Pressure vessel	<input type="checkbox"/> Beverage service tank
Type of work:	<input type="checkbox"/> Install	<input type="checkbox"/> Nonwelded repair	Job start date:
Description of vessel:		NB/state number:	
Size and length of piping:			
Brief description of work:			
Applicant's name (print)		Signature	Date

Permit Type (Check only one box below)	Fee amount 70311/1195	+12% Surcharge 70311/1291	TOTAL
<input type="checkbox"/> Boiler .....	\$175	\$21	<b>\$196.00</b>
<input type="checkbox"/> Pressure vessel .....	\$125	\$15	<b>\$140.00</b>
<input type="checkbox"/> Beverage service tank, over 5 cubic feet in volume.....	\$50.00	\$6	<b>\$56.00</b>

Permit fees are nonrefundable.

**Secure fax for credit card payments: 503-947-2333**

If paying by credit card, applicant must sign credit card information box.

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover	Phone: _____
Credit card number _____	Expiration date _____
Name of cardholder as shown on credit card _____	\$ _____
Cardholder signature _____	Amount _____

**Make check or money order payable to Department of Consumer and Business Services. *Do not* send cash.**

DCBS FISCAL USE ONLY

## PERMIT REQUIREMENTS

No person may install, alter, or repair a boiler, pressure vessel, or pressure piping without **first** obtaining a permit from the Building Codes Division (BCD) and receiving permission from the assigned inspector.

In case of an emergency, a permit is not required in advance of installing, altering, or repairing a boiler, pressure vessel, or pressure piping, as long as a *Request for Boiler/Pressure Vessel Permit for Installation, Alteration, or Repair* is submitted to BCD within five days after starting the emergency work. The boiler permit technician must be immediately notified at 503-373-7538 when there is the need for emergency work. An emergency is defined as “an unplanned circumstance requiring immediate repair, installation, replacement, or shutdown because of risk to health, life, or property.”

The acceptance of a permit application by BCD does not signify that the installation, repair, or alteration is approved. The assigned inspector will approve the installation, alteration, or repair once it has been found to be satisfactory.

Installations, alterations, or repairs must be completed according to the current Oregon Boiler Specialty Code.

No person may engage in the business of installing, altering, or repairing boilers or pressure vessels without a valid boiler business license issued by BCD (ORS 480.630).

No person may, as the employee of a boiler business, install, alter, or repair a boiler, pressure vessel, or pressure piping without obtaining a boiler trade license from BCD (ORS 480.630).

Any boiler, pressure vessel, or pressure piping that is installed, repaired, or altered without a license is considered an unauthorized installation, repair, or alteration — unsafe to operate until all code requirements have been met.

Violations of licensing requirements can result in the assessment of civil penalties of up to \$5,000 for each violation (ORS 480.670 and ORS 455.895).

**Questions:** Contact the boiler program at 503-373-7538 or email [bcd.boiler@dcbs.oregon.gov](mailto:bcd.boiler@dcbs.oregon.gov).