Structural Permit Application

Department of Consumer and Business Services
Building Codes Division • Salem Office
1535 Edgewater St. NW, Salem, Oregon
P.O. Box 14470, Salem, Oregon 97309-0404
503-378-4133 • Fax: 503-378-3656
Web: bcd.oregon.gov

DEPARTMENT USE ONLY	
Permit no.:	
This project has final land-use approval: Signature:	DEQ approved: Signature:

This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

Flood plain? ☐ Yes ☐ No

CATEGORY OF CONSTRUCTION

☐ Residential ☐ Government ☐ Commercial

APPLICANT INFORMATION

Name:
Mailing address:
City/State/ZIP:
Phone: Phone:
Email:

JOB SITE INFORMATION AND LOCATION

Job site address:
City/State/ZIP:
Project name:
Directions to job site:

Applicant subdivision: Lot no.:

PROPERTY OWNER INSTALLATION

Name:
Mailing address:
City/State/ZIP:
Phone: Mobile phone:
Email:

☐ This installation is being made on residential or farm property owned by me or a member of my immediate family.

Sign here:

CONTRACTOR INSTALLATION

Business name:
Address:
City/State/ZIP:
Phone: Mobile phone:
Fax:
Email:
CCB license no.:
Signature:

Make check or money order payable to Department of Consumer and Business Services. Do ***not*** send cash.

Secure fax: 503-947-2333

If paying by credit card, applicant must sign credit card information box.

☐ Visa ☐ MasterCard ☐ Discover Phone:

Credit card number / Expiration

Name of cardholder as shown on credit card

Cardholder signature $ Amount

LOCAL GOVERNMENT APPROVAL

Zoning approval verified? ☐ Yes ☐ No

FEE SCHEDULE

1. VALUATION INFORMATION

(a) Job description: Include occupancy, construction type, square foot, cost per square foot, etc.

☐ new ☐ alteration ☐ addition

(b) Foundation-only permit? ☐ Yes ☐ No

(c) Plan review only? ☐ Yes ☐ No

Total valuation: $

2. BUILDING FEES

(a) Permit fee (use valuation table)	$		70711/1195
(b) Reinspection ($19.50/hr) (no. of hours X 19.50)	$		70711/1195
(c) Investigative fee	$		70711/1195
(d) Enter 12% surcharge (.12 X [2a+2b+2c])	$		70711/1291
(e) Subtotal of fees above (2a+2b+2c+2d)			

3. PLAN REVIEW FEES

(a) Plan review 65% (permit fee X .65)	$		70711/1212
(b) Fire and life safety 40% (permit fee X .40)	$		70711/1212
(c) Subtotal of fees above (3a+3b):	$		

4. MISCELLANEOUS FEES

(a) Seismic fee 1% (permit fee X .01)	$		70711/1212
Total fees and surcharges above (2e+3c+4a):	$		

DEPARTMENT OF CONSUMER & BUSINESS SERVICES

440-2546-SLM (12/13/COM)

DCBS fiscal use only: 70711/1190