



# Electrical Experience Verification

Department of Consumer and Business Services  
Building Codes Division • 1535 Edgewater St. NW, Salem, Oregon  
Phone: 503-373-1268 • Fax: 503-378-2322 • TTY: 503-373-1358  
Web: oregon.gov/bcd

Mail verification to:  
Building Codes Division  
P.O. Box 14470  
Salem, OR 97309-0404

Instructions: You must submit a separate experience verification form for **each** place of employment. If you are submitting more than one form, do not overlap dates of employment.

STEP 1		APPLICANT INFORMATION (please print)	
Name (applicant):	_____		
Address:	_____		
City:	State:	ZIP:	
_____	_____	_____	
Phone: _____ - _____	Fax: _____ - _____	Email: _____	
STEP 2		PERIOD OF EMPLOYMENT	
Employer's name:	Period of employment:		
_____	_____		
Address:	From:	To:	
_____	_____	_____	
_____	Hours worked per week: _____		
Phone: _____ - _____	Applicant's position/title: _____		
STEP 3		VERIFIER INFORMATION	
Applicants submitting verification of equivalent training and experience under OAR 918-030-0030(1)(c) must provide verification from the following persons:			
<ul style="list-style-type: none"> <li>• A current or previous employer actively involved with the applicant's work;</li> <li>• The individual who supervised the work if the current or previous employer is no longer in business, is deceased, or otherwise cannot be located; or</li> <li>• A co-worker who was directly involved in the work performed, only if both the employer and the supervisor cannot be located. Co-worker verification must be accompanied by supporting documentation, such as employment records, showing that the verifier worked with the applicant and has knowledge of the work performed.</li> </ul>			
Name of verifier:	_____		
Address:	_____		Phone: _____ - _____
City:	State:	ZIP:	
_____	_____	_____	
License numbers:	_____		
Verifier's employment relationship to applicant:	_____		



Applicant (print name): \_\_\_\_\_

**STEP 4 VERIFIED EXPERIENCE**

- 1. Enter the type of license you are applying for: \_\_\_\_\_
- 2. From license types on Page 3, choose the categories in which you have work experience and enter them under "Category." (See example, below.)
- 3. Under "Total hours," enter the hours of work experience in each category. The division will consider no more than 2,000 hours of experience per year. OAR 918-282-0030(4).
- 4. Enter your specific work duty experience under "Description of duties." If you need more information, see [oregon.gov/bcd](http://oregon.gov/bcd), "Statutes and Rules," "Oregon Administrative Rules," click on 918-282, then scroll down to the desired license type.
- 5. Make copies of this page, if needed.

Category	Total hours	Description of duties
(example) Residential wiring	2000	Installations, wire pulling, service and panel, conduit, flex, metal romex boxes, electrical heating systems
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STEP 5 VERIFIER CONFIRMATION**

As the verifier of the preceding information, I confirm that it is true and correct to the best of my knowledge.

Verifier name (please print): \_\_\_\_\_

Verifier signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ELECTRICAL WORK EXPERIENCE CATEGORIES

### General journeyman (J)

### General supervisor (S)

### Limited residential (LR)

- Stockroom, materials handling
- Residential wiring
- Commercial installations
- Industrial installations
- Troubleshooting and maintenance
- Finishing and fixture hanging
- Signal and control systems
- Remodeling
- Underground construction

### Limited supervisor (PS)

### Limited plant journeyman (PJ)

### Limited maintenance electrician (LME)

- Electrical circuits
- Motors and generators
- Controls, manual and automatic
- Troubleshooting
- In-place motor cleaning
- Lighting
- Electrical drawings

### Limited journeyman sign (SIG)

- Stockroom, materials handling
- Pattern and blueprints
- Layout design
- Assembly of display
- Display painting and component parts
- Display installation, service, and maintenance
- Transportation and hoisting equipment maintenance and repair

### Limited journeyman stage (ST)

- Stage/film and video/event lighting
- Stage/film and video dimmer distribution
- Three-phase temporary power distribution
- Stage/film and video lamp operator
- Stage/film and video/event property

### Limited energy, Class A (LEA)

### Limited energy, Class B (LEB)

- Protective signaling (fire alarm, nurse call, burglar alarm, security and voice evacuation systems that are part of a fire or life safety system) (LEA only)
- HVAC
- Medical
- Boiler controls
- Intercom, paging, sound, CCTV
- Clock systems
- Data telecommunications
- Instrumentation
- Security
- Stockroom, materials handling, shop and service
- Limited energy wiring: installations, wire pulling, splices, conduit, flex, tray and duct, control panels and controls, wiring devices, removal and finish work
- Troubleshooting and maintenance
- Outdoor installations, overhead and underground
- Occupation or trade-specific training related to license

### Limited building maintenance (BME)

- Electrical appliances
- Light switches
- Light fixtures
- Fans
- Receptacles
- Fluorescent ballasts

### Limited renewable energy technician (LRT)

Available only by completing an Oregon apprenticeship

To see a detailed list of minimum hourly requirements for each category, go to our website, [oregon.gov/bcd](http://oregon.gov/bcd), "Statutes and Rules," "Oregon Administrative Rules," click on 918-282, then scroll down to the desired license type.

