



# Plumbing Experience Verification Form

Department of Consumer and Business Services

Building Codes Division • Licensing Program

1535 Edgewater St. NW, Salem, Oregon

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This form is used to verify work experience for journeyman and specialty plumbing license applicants.

Verification of equivalent training and experience must come from one of the following:

- Current or previous employer actively involved in the applicant's work; **or**
- If employer is out of business, deceased or otherwise unlocatable, the applicant's supervisor; **or**
- If neither employer nor supervisor can be located, from a co-worker directly involved in work performed by the applicant. Co-worker verification must be accompanied by employment records or other supporting documentation that co-worker worked with applicant and has knowledge of the work performed.

Applicants relying on military experience must submit:

- Official documentation from a supervising official showing type and approximate hours of work experience; **or**
- If supervisory officials cannot be located, other reliable documentation verifying training and experience. OAR 918-030-0050.

For the purpose of qualifying for a license, the division will only consider 2,000 hours of lawful work experience per year. OAR 918-030-0030(4).

## STEP 1 VERIFIER/APPLICANT INFORMATION

To: (verifier)		Phone:
Address: (street or P.O. Box)		
City:	State:	ZIP:
Email:		
For: (applicant)		

## STEP 2 VERIFIED EXPERIENCE

Describe the applicant's position and type of work performed. Provide any details that might help us evaluate the applicant's experience. Additional sheets may be attached if necessary.

I certify that I know the applicant and have direct knowledge that the applicant was employed as follows:

Employer:	
Position/Title:	Period of employment:
Duties, skills, functions:	
<i>I certify that the information included in this form is true and correct.</i>	
Verifier's name (print):	Date:
Verifier's signature:	

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STEP 3 PLUMBING WORK PERFORMED		
List the number of hours the applicant performed plumbing work in the following categories:		
Category of plumbing work	Total hours residential	Total hours commercial
Sewage		
Drainage, water, and vent piping		
Soldering, brazing, and welding		
Water: supply, mains, services, and appurtenances		
Fixtures, appliances, trim, and supports		
Miscellaneous plumbing, piping, repair, and maintenance		
Water-treatment equipment		
Solar heating and cooling systems		
STEP 4 JOB DUTIES		
Please provide a comprehensive list of job duties. If more space is needed, please attach additional sheets.		
<b>Sewage: sanitary and storm piping disposal</b>		
Residential:		
Commercial:		
<b>Drainage, water, and vent piping</b>		
Residential:		
Commercial:		
<b>Soldering, brazing, and welding</b>		
Residential:		
Commercial:		
<b>Water: supply, mains, services, and appurtenances</b>		
Residential:		
Commercial:		
<b>Fixtures, appliances, trim, and supports</b>		
Residential:		
Commercial:		
<b>Miscellaneous plumbing, piping, repair, and maintenance</b>		
Residential:		
Commercial:		
<b>Water-treatment equipment</b>		
Backflow prevention:		
Cross-connection prevention:		
Water treatment installation and maintenance:		
<b>Solar heating and cooling systems</b>		
Backflow prevention:		
Panel installation and repair		
Design and sizing		