



Prefabricated Structure Insignia of Compliance Application

Department of Consumer and Business Services
 Building Codes Division • Statewide Services
 1535 Edgewater St. NW, Salem, Oregon
 Mailing address: P.O. Box 14470, Salem, OR 97309-0404
 Phone: 503-378-8096 Web: www.oregon.gov/bcd

DEPARTMENT USE ONLY	
Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date:	
Approved by:	

GENERAL INFORMATION

Registered manufacturers of prefabricated structures must apply for an Oregon insignia of compliance if their structures will be installed, or offered for sale, rent, or lease in Oregon.

A separate application is required for each Oregon approved plan number, and where projects are intended for different installation locations.

Insignias expire 90 days from plan expiration date. An extension may be granted upon written request.

Applications for replacement insignia must be accompanied by a letter of explanation and proof of original division approval.

MANUFACTURER INFORMATION		
Manufacturer:	Mfr. no.:	
Address:		
City/state/ZIP:		
Contact:	Phone:	
Email:		
STRUCTURE DESIGN CRITERIA		
Occupancy type:	Seismic zone:	Wind/Exp.:
Floor LL:	Roof LL:	Energy zone:
Construction type:	Plumbing:	Electrical svc. load:
No. of modules:	Square footage:	
Size of structure:		
Use of structure:		
NLEA		
NLEA (Notification to Local Enforcement Agency)? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Check systems that apply to this NLEA:		
<input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing <input type="checkbox"/> Structural		
INSTALLATION LOCATION		
Owner/lessee:		
Address:		
City/state:	County:	
Agreement: Applicant agrees that Oregon insignia of compliance will be affixed to any structure intended for installation, offered for sale, rent, or lease in Oregon and certifies that the structural, plumbing, mechanical, electrical, energy, and fire-safety equipment, connections, or installations of each structure intended to bear an Oregon insignia of compliance will be manufactured or installed in accordance with Oregon-approved plans, statutes, rules, and other applicable requirements. Applicant consents to all necessary inspections and fees incurred incidental to the issuance of Oregon plan approvals or insignia of compliance. Application will not be processed without an authorized signature and fees paid. Fees may not be refundable.		
Authorized signature:		
<i>By signing electronically, I agree that this agreement may be electronically signed. I agree that the electronic signature on this document is the same as a handwritten signature for the purposes of validity, enforceability, and admissibility.</i>		
Title or position:		
Date:		

INSIGNIA INFORMATION				
Oregon plan approval no.:				
Insignia fees: \$50.00 for a single module/first module. \$35.00 for each additional module that is part of a multi module structure				
Type of insignia: <input type="checkbox"/> New (Gold) <input type="checkbox"/> Alteration (Blue)				
Manufacturer use		Division use		
Mfr. serial no.	Fee	Insignia no.	Date	By
TOTAL INSIGNIA FEES: \$				
APPROVED DESIGN OPTION INCLUDED				
Brief description:				
ALTERATION TO EXISTING STRUCTURE				
<input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing <input type="checkbox"/> Structural				
Existing plan approval no.:				
Existing insignia no.:				
Existing unit serial no.:				
PAYMENT INFORMATION				
Make check or money order payable to Department of Consumer and Business Services. Do not send cash.				
If paying by credit card, applicant must sign credit card information box. Secure fax for credit card payment: 503-947-2333				
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover		Phone: _____		
Cardholder signature		\$ _____		
Name of cardholder as shown on credit card		Amount		
Credit card number		/ _____		
		Expiration		
DCBS Fiscal use only: 70711/1191				