



Phased Project Permit Application

Department of Consumer & Business Services

Building Codes Division • Statewide Services

1535 Edgewater St. NW, Salem, Oregon

Mailing address: P.O. Box 14470, Salem, OR 97309-0404

503-378-4133 • Fax: 503-378-3656 • TTY: 503-373-1358

oregon.gov/bcd

Mail application with payment to:

DCBS Fiscal Services

P.O. Box 14610

Salem, OR 97309-0445

JOB INFORMATION

Name:

Address:

City:

State:

ZIP:

PRIMARY CONTACT INFORMATION

Name:

Work phone:

Mailing address:

Work fax:

City:

State:

ZIP:

Email:

PHASED PERMIT INFORMATION

Structure will be used for (check one): ☐ Commercial ☐ Residential

Project value (the dollar value of the completed structure): \$

Number of project phases:

List each project phase

Describe what is being phased (foundation, etc.)

Value of each project phase (total of all phases must equal the total project value)

Phase 1. Value:

Description:

Phase 2. Value:

Description:

Phase 3. Value:

Description:

Phase 4. Value:

Description:

DESCRIPTION OF ENTIRE PROJECT

Be specific. Include size, location, and structure use in your description.

FEES

- The fees for administration and processing of phased permitting are in addition to typical plan-review and permit fees.
- The plan-review fee is due at the time of the initial submittal.
- For each phase, there is an additional plan review fee equal to 10% of the value of the particular phase, but not to exceed \$1,500 for each phase.

PHASED PERMITTING: OAR 918-460-0070 and OAR 918-480-0030

Commercial: Application fee of \$100 per phase.

Residential: Application fee of \$50 per phase. (See Page 2 for instructions on calculating fees.)

Secure fax number for credit card payments: 503-974-2333

☐ Visa ☐ MasterCard ☐ Discover

Phone: _____

Credit card number

Expiration date

Name of cardholder as shown on credit card

Cardholder signature

\$

Amount

Make check or money order payable to Building Codes Division. If paying by credit card, applicant must sign credit card information box. Do **not** send cash.

Fiscal use only: 70711/1195



Table 1
Permit fees
(custom plans)

Total valuation	Fees
\$1 to \$500	<u>\$13</u>
\$501 to \$2,000	<u>\$13</u> for the first \$500, plus <u>\$1.95</u> for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	<u>\$42.25</u> for the first \$2,000, plus <u>\$7.80</u> for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	<u>\$221.65</u> for the first \$25,000, plus <u>\$5.85</u> for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	<u>\$367.90</u> for the first \$50,000, plus <u>\$3.90</u> for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 and more	<u>\$562.90</u> for the first \$100,000, plus <u>\$3.25</u> for each additional \$1,000 or fraction thereof

Note: **Table 1** is based on 130 percent of **Table No. 3-A** in the **1979 Uniform Building Code** and applies to prefabricated structure permits, inspections, and custom plan reviews.

Note: Valuations used to calculate fees may be based on the invoice price, freight-on-board (FOB) factory price of a prefabricated structure, or BCD's valuation table, whichever is less.

Commercial:

Number of phases:		x \$100 =	\$
Permit fee:		x 10% =	+ \$
		Total due:	\$

Residential:

Number of phases:		x \$50 =	\$
Permit fee:		x 10% =	+ \$
		Total due:	\$

Example: Determine the phased portion project valuation \$1,000,000.00
Determine permit fee using table 1A \$3,487.90
Multiply the permit fee by 10% \$3,487.90 x 10% = \$348.79
Phase permit fee + application fee \$100.00 + 348.79 = 448.79