



# Electrical Master Permit Registration Application

Department of Consumer & Business Services  
Building Codes Division • Statewide Inspection Services  
1535 Edgewater St. NW, Salem, Oregon  
Mailing address: P.O. Box 14470, Salem, OR 97309-0404  
503-378-4133 • Fax: 503-378-2322 • TTY: 503-373-1358  
oregon.gov/bcd

Mail application with  
payment to:  
DCBS Fiscal Services  
P.O. Box 14610  
Salem, OR 97309-0445

CUSTOMER INFORMATION			
Company:		Phone:	
Owner:		Fax:	
Owner address:	City:	State:	ZIP:
Inspection address (if different):			
City:		State:	ZIP:
REGISTRATION FEE			
<input type="checkbox"/> \$100 initial, one-time registration fee (OAR 918-309-0100(10)(d))		<input type="checkbox"/> Roster update (no fee required)	
ROSTER			
If applicant is an owner or operating manager, applicant shall file a roster with the inspecting jurisdiction of all electricians currently employed by applicant showing name, electrical license number, type of electrical license, and all electrical contractors whose work is included under a master permit taken out by the owner or operating manager. The roster must be filed at the same time as the permit application. OAR 918-309-0100(6)(b)			
Name of contractor/electrician (print or type)	License no.	Expiration date	
AGREEMENT			
I agree to the terms and conditions of the Master Permit Program. I have verified that the contractors/electricians listed above are currently licensed to work in the state of Oregon.			
Applicant signature:		Date:	

Secure fax for credit card payments: 503-947-2333

If paying by credit card, applicant must  
sign credit card information box.

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover    Phone: (    )	
	/
Credit card number	Expiration
Name of cardholder as shown on credit card	
	\$
Cardholder signature	Amount

Make check or money order payable to Department of  
Consumer & Business Services. Do *not* send cash.

FEE TOTAL – APPLICANT USE		
(A) Enter \$100.00 application fee		70111/1195
(B) Enter 12% surcharge (.12 x [A])		70111/1291
TOTAL fee and surcharge (A + B)		

