



Oregon

Tina Kotek, Governor



Building
Codes
Division

Department of Consumer
and Business Services

Electrical and Elevator Board

Regular meeting agenda

Meeting date: Thurs., March 26, 2026

Time: 9:30 a.m.

In-person attendance: Building Codes Division Salem office in Conference Room A

Virtual connection and online streaming: View the live meeting or access the connection information for the Zoom meeting at: Oregon.gov/bcd/Pages/bcd-video.aspx

I. Board business

- A. Call to order
- B. Roll call
- C. Approval of agenda and order of business
- D. Approval of the draft board meeting minutes of [Jan. 22, 2026](#)
- E. Date of the next scheduled meeting: May 28, 2026
- F. Formal farewell to Jon Flegel, general journeyman electrician

II. Public comment

The board will hear public testimony from individuals who have registered in advance and for those connected virtually.

III. Reports and updates

- A. Electrical program update
- B. Elevator program update
- C. Board vote on consent orders for [cases proposed for resolution](#) as outlined in the compliance matrix and each consent order (**Board action required**)
- D. Final orders by default [outlined in the compliance matrix](#) (**No board action required**)

IV. Communications

This item is for the division to present advisory information. This is also for the board to review any letters or emails submitted by stakeholders.

V. Appeals

There are no appeals for this meeting agenda.



1535 Edgewater St. NW
P.O. Box 14470
Salem, OR 97304



503-378-4133



bcd.info@dcbs.oregon.gov



Oregon.gov/bcd

VI. Unfinished business

There is no unfinished business.

VII. New business

- A. Board review General Journeyman Electrician Apprenticeship [Standard from Oregon Department of Corrections](#)
- B. Board review and decision on battery-charged [electric fence exemption for rulemaking](#) to be added in Oregon Administrative Rule 918-261-0045
- C. Review and approval of electrical program chief's recommendations for new continuing education [course and instructor applications](#)

VIII. Announcements

The Board Chair or any of the board members may make announcements during this time.

IX. Adjournment

Board Chair or Vice-chair will adjourn the meeting announcing the specific time of adjournment.

*The meeting location is accessible to persons with disabilities. For questions about accessibility or to request an accommodation, please contact Debi Woods at debra.j.woods@dcbs.oregon.gov
(Requests should be made at least 48 hours prior to an event)*



State of Oregon
Electrical and Elevator Board
Virtual meeting minutes of January 22, 2026

- Board members:** Ryan Richards, electrical contractor, Chair
Sara Young, journeyman electrician, Vice-chair
David Albritton, industrial plant employing electricians
Lawrence Arnbrister, public member
William Barlow, electrical equipment mfr. industry
Elizabeth Bunga, building official
Eric Davis, electrical contractor
Jon Flegel, journeyman electrician
Robert Larzalere, journeyman elevator installer
Robert McNeill, elevator-manufacturing representative
Al Schacher, electrical equipment supplier
Ken Spencer, power & light industry
Frank Sonnabend, electrical inspector
- Vacant positions:** Vacant, owner/manager of a commercial office building
Vacant, commercial underwriter
- Staff:** Dawn Bass, deputy administrator, Building Codes Division
Brian Crise, electrical program chief, Policy and Technical Services (PTS)
Damon Jensen, assistant electrical program chief, PTS
Andy Boulton, acting manager, PTS
Blaine Curry, manager of operations, Field Services and Operations
Warren Hartung, elevator program chief, Statewide Services
Richard Donovan, senior policy advisor, PTS
Pierre Sabagh, policy analyst, PTS
Andrea Simmons, manager, Licensing Compliance Section
Michael Mayorga-Hamilton, contested case representative (CCR), Licensing Compliance Section
Emily Roque, CCR, Licensing Compliance Section
Kathy Rowell, CCR, Licensing Compliance Section
Graham Roney, assistant licensing manager, Licensing Compliance Section
Madison Burton, outreach coordinator, Training and Outreach Services
Kaydi Milton, policy development coordinator, PTS
- Guests:** Nathan Philips, NECA
Jon Coulimore, guest
Wendell Whistler, guest
James Imlah, Imlah Consulting
Shawn Hagen, guest
Elizabeth Torske, guest
Shawn Miller, guest
Troy Howe, guest

Cindy Regier, IEC
Greg Rogers, NFPA
John McCamish, guest

I. Board business

A. Call to order

The hybrid Electrical and Elevator Board meeting of Jan. 22, 2026, was called to order at 9:30 a.m., by Chair Ryan Richards.

B. Roll call

In-person: Chair Ryan Richards; David Albritton; Lawrence Arnbrister; Eric Davis; Ken Spencer; and Frank Sonnabend.

Virtual connection: William Barlow; Elizabeth Bunga; Robert Larzalere; Robert McNeill; and Al Schacher.

Excused members: Vice-chair Sara Young; and absent was Jon Flegel.

C. Approval of the agenda and the order of business

The meeting agenda was amended to hear Agenda Item VII.C. before VII.B. Hearing no objections from members, Chair Richards ruled the amended agenda approved.

D. Approval of the board meeting draft minutes

Draft meeting minutes of Nov. 20, 2025, was ruled final after making a correction to the attendance; Lawrence Arnbrister was absent excused.

E. Date of the next regularly scheduled meeting

March 26, 2026.

II. Public comment

The board will hear public testimony, including testimony from individuals who have signed up in advance

Analyst Sabagh asked if anyone wanted to speak on issues not related to items listed on the board agenda. The time allowed is five minutes set by the board chair. Because no one signed up in advance, Analyst Sabagh left time open for anyone connected who may want to speak during general public comment. No one offered to speak.

III. Reports and updates

A. Electrical program update

Brian Crise, electrical program chief, Policy and Technical Services, said that the division received 15 code amendment proposals for the code committee to review. The first meeting of the code review committee is scheduled for Feb. 3, 2026, at the division. The meeting notice will be posted to the website. All meetings posted are open to the public. The timeline for code adoption is [posted here](#).

Chief Crise updated the board and the audience on issues within the program:

- Chief Crise mentioned Legislative Session will begin short session in February and the division will report on anything that directly impacts the division
- Chief Crise discussed Senate Bill 582; Electric Vehicle Infrastructure Training Program in which 646 electricians have completed training and have an EVITP certification. The number of certified electricians was given by the EVITP chair as of December 31, 2025
- Chief Crise continued to remind the virtual audience and those in the room of these steps to follow when faced with issues - first contact your local jurisdiction; then contact the division if your issue is not resolved: brian.crise@dcbs.oregon.gov or damon.j.jensen@dcbs.oregon.gov
 - [Brian Crise](#): Electrical program chief
 - [Damon Jensen](#): Electrical program assistant chief

B. Elevator program update

The usual reports were distributed in advance for the months of November and December 2025.

If the board or the audience have questions concerning the elevator program, please contact Warren Hartung, elevator program chief, Statewide Services, at Warren.j.Hartung@dcbs.oregon.gov or at 503.991.8977.

C. Board consider the adoption of consent order C2024-0102 for James Braun, and issue a final order (*Board action required*)

Kathy Rowell, contested case representative, Licensing Compliance Section, the division acting on the board's behalf, entered into a consent agreement in case C2024-0102 regarding James Braun.

Mr. Braun submitted his signed consent order to the division via email on or about September 11, 2025. The division did not receive the email containing Mr. Braun's signed consent order until January 7, 2026. Mr. Braun's attorney, Julie Parrish, requested that the board use the September 11, 2025, date when the consent order could have been presented to the board instead of January 7, 2026, to begin the suspension. Mr. Braun holds several licenses and is the signing supervisor for a company. According to the terms of the consent order for Mr. Braun, the suspension period for his signing supervisor license begins following both party's signature; the division and James Braun's signature and not the day it was submitted to the division.

Manager Simmons addressed the non-receipt of the email saying that the technical team reviewed the issue and said there was a glitch in the mailing system that has since been resolved.

Motion by Board Member Arnbrister to amend the consent order to retroactively begin the suspension of Mr. Braun's signing supervisor license on the day of the board meeting the consent order would have been presented had the division received it (September 25, 2025) and issue a final order.

Roll call vote taken:

Yea: Ken Spencer; Al Schacher; Robert McNeill; Robert Larzalenre; and Lawrence Arnbrister.

Nay: Frank Sonnabend; Eric Davis; Elizabeth Bunga; William Barlow; David Albritton; and Chair Ryan Richards.

Motion failed.

Motion by Board Member Eric Davis to approve the consent order and issue a final order to begin the suspension of Mr. Braun's signing supervisor license as of today's date which would be the date the six-month suspension would begin.

Roll call vote taken:

Yea: Frank Sonnabend; Al Schacher; Robert McNeill; Robert Larzalenre; Eric Davis; Elizabeth Bunga; William Barlow; David Albritton; and Chair Ryan Richards.

Nay: Ken Spencer; Lawrence Arnbrister.

Motion carried.

D. Board vote on consent orders for cases proposed for resolution as outlined in the compliance matrix (*Board action required*)

CCR Rowell continued her discussion on two consent orders listed in the compliance report. She explained the two cases separately and said that the compliance section acted on the board's behalf and entered into consent agreements for both consent orders. The penalty amounts assessed, amounts suspended and amounts due and payable are consistent with the board's penalty matrix.

Motion by Chair Richards to adopt the two consent orders as discussed, then issue final orders.

Roll call vote taken:

Yea: Frank Sonnabend; Ken Spencer; Al Schacher; Robert McNeill; Robert Larzalere; Eric Davis; Elizabeth Bunga; William Barlow; Lawrence Arnbrister; David Albritton; and Chair Ryan Richards.

Nay: None.

Motion carried unanimously.

E. Final orders by default outlined in the compliance matrix (*No board action required*)

CCR Rowell said there were five final orders by default outlined in the compliance matrix found in the board packet for information. No board action was required. There were no questions received.

IV. Communications

A. Notice of Permanent rule; 2023 Oregon Electrical Specialty Code, *microgrid amendments*

Chief Crise reminded the board that this was on the agenda during the November 20, 2025, meeting and became effective January 1, 2026.

B. Notice of Permanent rule; Electric vehicle charging systems rule alignment

A draft rule on this was also presented during the November 20, 2025, board meeting and became effective January 1, 2026.

V. Appeals

There were no appeals.

VI. Unfinished business

There was no unfinished business for this meeting.

VII. New business

A. Northwest Washington Electrical Industry JATC is requesting an approved code related course be updated to code change credit with a retroactive approval date of May 23, 2024

Chief Crise explained that the provider originally mistook this class to be CR by simply checking the wrong box and did not discover the error until much later.

Motion by Board Member David Albritton to approve the retroactive request to change the course from CR to CC credit from May 23, 2024, on until the next submission of approval.

Roll call vote taken:

Yea: Frank Sonnabend; Ken Spencer; Al Schacher; Robert McNeill; Robert Larzalere; Eric Davis; Elizabeth Bunga; William Barlow; Lawrence Arnbrister; David Albritton; and Chair Ryan Richards.

Nay: None.

Motion carried unanimously.

Agenda Item VII.C. was amended to be heard before Item VII.B.

C. Board review and approval of electrical program chief's recommendations regarding new continuing education course and instructor applications

Analyst Sabagh reported that the electrical program chief reviewed 26 applications from eight organizations. Chief Crise recommended 18 course applications for approval and one course application for disapproval. Chief Crise also recommended seven instructor applications for approval. The matrix of this information was included in the board packet.

Motion by Board Member McNeill to approve the electrical program chief's recommendations for the approval and disapproval of new course and instructor applications.

Roll call vote taken:

Yea: Frank Sonnabend; Ken Spencer; Al Schacher; Robert McNeill; Robert Larzalere; Eric Davis; Elizabeth Bunga; William Barlow; Lawrence Arnbrister; David Albritton; and Chair Ryan Richards.

Nay: None.

Motion carried unanimously.

Agenda Item VII.B. was amended to be heard following Item VII.C.

B. Expect Excellence Team LLC. is requesting retroactive credit for attendees who attended class prior to course and instructor approval

Policy Analyst Sabagh explained the applications for the instructor and course are included in what was just approved in Agenda VII.C.

Motion by Board Member Arnbrister to approve the retroactive request to allow continuing education credit be given to attendees of class taught prior to approval.

Roll call vote taken:

Yea: Frank Sonnabend; Ken Spencer; Al Schacher; Robert McNeill; Robert Larzalere; Eric Davis; Elizabeth Bunga; William Barlow; Lawrence Arnbrister; David Albritton; and Chair Ryan Richards.

Nay: None.

Motion carried unanimously.

VIII. Announcements - None

IX. Adjournment

The meeting of the Electrical and Elevator Board was adjourned at 10:00 a.m. by Chair Ryan Richards.

Draft meeting minutes of Jan. 22, 2026, was respectfully written and submitted by Debi Woods, division boards administrator/coordinator.

State of Oregon

Board memo

Building Codes Division

March 26, 2026

To: Electrical and Elevator Board

From: Michael Mayorga-Hamilton, contested case representative, Licensing Compliance Section

Subject: Consent orders for cases resolved on behalf of the Electrical and Elevator Board

Action requested:

For the board to consider the adoption of recent consent orders negotiated by the division on its behalf and to issue final orders.

Background:

The board, through division staff, implemented a civil penalty matrix for electrical violations, which establishes civil penalties based upon the type and number of violations committed by a company or individual. The penalty matrix further provides that a stay of some portion of a penalty is within the sole discretion of the board or the division acting on the board's behalf for purposes of settling cases without having to go to hearing.

The Licensing Compliance Section, acting on behalf of the board, has entered into consent agreements in four (4) cases since the board's January 22, 2026, meeting. In these cases, the penalty amounts assessed, amounts suspended, and amounts due and payable are consistent with the board's penalty matrix. A chart with a summary of the four cases and copies of the consent orders for board approval have been included for your review in your board packet.

The consent orders contain the following standard conditions:

- Respondent agrees to fully cooperate with the division's enforcement efforts.
- Respondent understands that further enforcement action may be taken for any other violations.
- Respondent understands that failure to comply with the consent orders may be used as a basis for the denial, suspension, revocation, or conditioning of a license, certificate, or registration.

A chart of a summary of a final order by default since the last board meeting has also been included in your packet, but this final order does not require a vote for approval.

All cases involve first time violators, unless otherwise noted in the chart.

Please let me know if you have any questions.

Electrical and Elevator Board Report for March 26, 2026

Summary Report of Consent Orders

Case #	Name	Violation(s)	Location	Date of Violation	Civil Penalty		Other
C2023-0133	Direct Line Global, LLC	Installation of CAT6 field terminations. Allowing unlicensed electrical installations.	Hermiston & Umatilla	January to August 2023	Assessed: Imposed: Suspended:	\$4,000 \$500 \$3,500	
C2025-0203	Robert Danner	Installation of a receptacle. No supervising electrician license or journeyman electrician license.	Baker City	September 2025	Assessed: Imposed: Suspended:	\$2,000 \$1,000 \$1,000	The next three cases are related.
C2025-0204	Second Mile Electric, Inc.	Installation of a receptacle and recessed light. Allowing unlicensed electrical installations.	Baker City	September 2025	Assessed: Imposed: Suspended:	\$4,000 \$2,000 \$2,000	
C2025-0237	Luke Hearne	Installation of a receptacle and recessed light. Signing supervising electrician failed to ensure electricians have proper licenses for the work performed.	Baker City	September 2025	Assessed: Imposed: Suspended:	\$6,000 \$3,000 \$3,000	

1 **BEFORE THE ELECTRICAL AND ELEVATOR BOARD OF THE STATE OF OREGON**

2
3 **IN THE MATTER OF:**

CONSENT ORDER

4 **DIRECT LINE GLOBAL, LLC**
5 **A FOREIGN LIMITED LIABILITY**
6 **COMPANY**

BCD CASE C2023-0133

7 **RESPONDENT.**

8
9 **INTRODUCTION**

10 The Building Codes Division ("Division") conducted an investigation on behalf of the
11 Electrical and Elevator Board of the State of Oregon ("Board") and determined that Direct Line
12 Global, LLC ("Respondent") violated certain provisions of the Division's statutes and
13 administrative rules as identified below.

14 The parties agree to resolve this matter without a hearing. Respondent understands that
15 Respondent has the right to a contested case hearing under the Administrative Procedures Act,
16 Oregon Revised Statutes ("ORS") chapter 183, and Respondent fully and finally waives the right to
17 a hearing and any judicial review therefrom by the signing of this Consent Order.

18 **FINDINGS OF FACT**

- 19 1. On or about March 14, 2018, Respondent registered with the Oregon Secretary of State
20 ("SOS") as a foreign limited liability company.
- 21 2. Since on or about June 14, 2018, Respondent has held license number 221135 with the
22 Oregon Construction Contractors Board.
- 23 3. From in or around January 2023 until in or around August 2023, employees, on behalf of
24 Respondent installed CAT 6 field terminations at data center facilities located in Umatilla
25 and Hermiston, Oregon.

- 1 4. At no relevant time did Respondent's employees who performed the aforementioned
2 electrical work hold an Oregon supervising or journeyman electrician license, or limited
3 energy technician license.

4 **APPLICABLE LAW**

- 5 1. Definitions for terms used in this Consent Order may be found in ORS 183.310, ORS
6 455.010, ORS 479.530, ORS 479.905, Oregon Administrative Rule ("OAR") 918-001-0005,
7 OAR 918-030-0010, and OAR 918-251-0090.
- 8 2. Under ORS 479.530(10), "electrical installations" means the construction or installation of
9 electrical wiring and the permanent attachment or installation of electrical products in or on
10 any structure that is not itself an electrical product. "Electrical installation" also means the
11 maintenance or repair of installed electrical wiring and permanently attached electrical
12 products.
- 13 3. Under ORS 479.530(11), "electrical product" means any electrical equipment, material,
14 device or apparatus that, except as provided in ORS 479.540, requires a license or permit to
15 install and either conveys or is operated by electrical current.
- 16 4. Under ORS 479.620(3), except as provided in ORS 479.620(5), a person may not make any
17 electrical installation without a supervising or journeyman electrician's license.
- 18 5. Under ORS 479.620(5), a person may not make any electrical installation on a single or
19 multifamily dwelling unit not exceeding three floors above grade, as provided in ORS
20 479.630(14), without a limited residential electrician's license.
- 21 6. Under OAR 918-282-0120(1), no person or entity shall allow any individual to perform
22 electrical work for which the individual is not properly registered or licensed.

23 **CONCLUSIONS OF LAW**

- 24 1. CAT 6 cabling constitutes electrical products under ORS 479.530(11).
25

2. Installing CAT 6 field terminations constitutes electrical installations under ORS 479.530(10).
3. By performing the aforementioned electrical installations, without an Oregon journeyman electrician or supervising electrician license, Respondent's employees violated ORS 479.620(3).¹
4. By allowing its employees to perform the aforementioned electrical installations on its behalf at the Umatilla and Hermiston data centers, without being properly licensed, Respondent violated OAR 918-282-0120(1) two times.

ORDER

1. The Board hereby assesses a total civil penalty of \$4,000.00 against Respondent for violating OAR 918-282-0120(1) two times (\$2,000.00 per violation) as follows:
 - a. \$3,500.00 of the total civil penalty will be suspended for a period of five years if there is compliance with all other terms of this Consent Order.
 - b. Respondent agrees to pay the remaining \$500.00 of the civil penalty in a lump sum payment. Respondent's payment must be received no later than the 25th day of the month following the month in which this Consent Order is signed by both parties(*An invoice may be provided to Respondent after this Consent Order is signed by both parties. Respondent understands timely payments must be made even if no invoice is ever received.*) Checks should be made out to the Department of Consumer and Business Services. **Payment shall be mailed to Department of Consumer and Business Services, Fiscal Services Section, P.O. Box 14610, Salem, OR 97309-0445. For payment questions and credit card payments call 503-947-7891.**

NOTE: If you fail to make your lump sum payment as stated in this signed Consent Order, this account may be assigned to the Department of Justice, Department of Revenue, or a private collection agency. You will be responsible for any court costs, attorney fees, any other necessary fees related to the collection

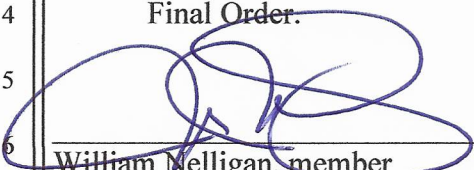
¹ The aforementioned electrical installations may have been permitted if Respondent's employees held a limited energy technician class B license.

1 *of this debt, and any interest or penalties accrued. This debt may also appear on*
2 *future credit reports.*

- 3 c. Respondent understands the suspended civil penalty (\$3,500.00) will be considered
4 satisfied five years after this Consent Order becomes a final order, provided
5 Respondent complies with its terms and has not committed any further violations of
6 the Division's statutes and rules within that five-year period. Respondent
7 understands and agrees that upon a showing that Respondent has not complied with
8 the terms of this Consent Order or that Respondent has committed any further
9 violations of the Division's statutes or rules within the five-year period, the entire
10 civil penalty, including any suspended amount, will become due and payable. Failure
11 to comply with this Consent Order includes, but is not limited to, failure to pay the
12 civil penalty amount due by the due date.
- 13 2. Respondent agrees to fully cooperate with the Division's enforcement efforts in other cases
14 that rely on the facts underlying this case. Cooperation may include, but may not be limited
15 to, making sworn statements or testifying in administrative hearings.
- 16 3. Respondent understands that further enforcement action may be taken for any violation of
17 the Division's statutes or rules not alleged in this Consent Order, whether committed before
18 or after the execution of this Consent Order, and for any violation of the terms of this
19 Consent Order.
- 20 4. Respondent understands that failure to comply with this Consent Order may be used as a
21 basis for the denial of future license, certificate, registration, or other applications, or for the
22 refusal to renew the same; for the suspension, revocation, or conditioning of a license,
23 certificate, or registration issued by the Division or other state agencies; and/or for any other
24 reason provided for in law.
- 25 5. Respondent understands that this Consent Order is a public record.
6. Respondent has read and fully understands the terms of this Consent Order, freely and

1 voluntarily consents to the entry of this Consent Order without any force or duress, and
2 expressly waives all rights to hearing or judicial review in this matter.

3 7. Respondent understands that, upon signature of all parties, this Consent Order will be a
4 Final Order.

5 
6 William Melligan, member
7 On behalf of
8 Direct Line Global, LLC

It is so agreed this 29 day of December, 2025.

9 _____ for It is so agreed this _____ day of _____, 2026.
10 Chair
11 Electrical and Elevator Board
12 State of Oregon
13
14
15
16
17
18
19
20
21
22
23
24
25

BEFORE THE ELECTRICAL AND ELEVATOR BOARD OF THE STATE OF OREGON

IN THE MATTER OF:

CONSENT ORDER

**ROBERT DANNER,
AN INDIVIDUAL,**

RESPONDENT.

BCD CASE C2025-0203

INTRODUCTION

The Building Codes Division (“Division”) conducted an investigation on behalf of the Electrical and Elevator Board of the State of Oregon ("Board") and determined that Robert Danner (“Respondent”) violated certain provisions of the Division’s statutes and administrative rules as identified below.

The parties agree to resolve this matter without a hearing. Respondent understands that Respondent has the right to a contested case hearing under the Administrative Procedures Act, Oregon Revised Statutes (“ORS”) chapter 183, and Respondent fully and finally waives the right to a hearing and any judicial review therefrom by the signing of this Consent Order.

FINDINGS OF FACT

1. On or about February 23, 2012, Second Mile Electric, Inc. (“Second Mile”)¹ registered with the Oregon Secretary of State (“SOS”) as a domestic business corporation.
2. At all relevant times, Luke Hearne (“Hearne”)² was registered with the SOS as Second Mile’s president, secretary, and registered agent.
3. At all relevant times, Second Mile held Construction Contractors Board (“CCB”) license number 196470.

¹ See Division related case C2025-0204 against Second Mile.

² See Division related case C2025-0237 against Hearne.

- 1 4. At all relevant times, Hearne was registered with the CCB as Second Mile’s responsible
2 managing individual owner.
- 3 5. Since October 25, 2023, Second Mile has held Oregon electrical contractor license number
4 C1874 with the Division.
- 5 a. At all relevant times, Hearne held Oregon general supervising electrician license
6 number 5837S.
- 7 b. At all relevant times, Hearne was registered with the Division as Second Mile’s
8 signing supervising electrician.
- 9 6. At all relevant times, Second Mile employed Respondent as a journeyman electrician.
- 10 a. At no relevant time did Respondent hold a valid Oregon journeyman electrician
11 license.
- 12 b. Respondent previously held Oregon journeyman electrician license number 27717J,
13 which expired on October 1, 2018, and Oregon journeyman electrician license
14 number 26027J, which expired on October 1, 2015.
- 15 7. On or about September 17, 2025, on behalf of Second Mile, Respondent installed a
16 receptacle in the garage of a residence located at 3085 Walnut Street, Baker City, Oregon
17 (“property”).
- 18 8. On September 24, 2025, the Division approved Respondent’s application for a reciprocal
19 journeyman electrician license, and issued him license number 34654J.

20 **APPLICABLE LAW**

- 21 1. Definitions for terms used in this Consent Order may be found in ORS 183.310, ORS
22 455.010, ORS 479.530, ORS 479.905, Oregon Administrative Rule (“OAR”) 918-001-0005,
23 OAR 918-030-0010, and OAR 918-251-0090.
- 24 2. Under ORS 479.530(10), “electrical installations” means the construction or installation of
25 electrical wiring and the permanent attachment or installation of electrical products in or on

1 any structure that is not itself an electrical product. "Electrical installation" also means the
2 maintenance or repair of installed electrical wiring and permanently attached electrical
3 products.

- 4 3. Under ORS 479.530(11), "electrical product" means any electrical equipment, material,
5 device or apparatus that, except as provided in ORS 479.540, requires a license or permit to
6 install and either conveys or is operated by electrical current.
- 7 4. Under ORS 479.620(3), except as provided in ORS 479.620(5), a person may not make any
8 electrical installation without a supervising or journeyman electrician's license.
- 9 5. Under ORS 479.620(5), a person may not make any electrical installation on a single or
10 multifamily dwelling unit not exceeding three floors above grade, as provided in ORS
11 479.630(14), without a limited residential electrician's license.
- 12 6. Under OAR 918-030-0010(11), "valid" license means a license issued by either the
13 appropriate board or division that has not expired and has not been suspended or revoked.

14 **CONCLUSIONS OF LAW**

- 15 1. A receptacle constitutes an electrical product under ORS 479.530(11).
- 16 2. Installing a receptacle constitutes an electrical installation under ORS 479.530(10).
- 17 3. By installing a receptacle at the property, without a valid Oregon journeyman electrician
18 license, Respondent violated ORS 479.620(3).

19 **ORDER**

- 20 1. The Board hereby assesses a total civil penalty of \$2,000.00 against Respondent for
21 violating ORS 479.620(3) as follows:
- 22 a. \$1,000.00 of the total civil penalty will be suspended for a period of five years if
23 there is compliance with all other terms of this Consent Order.
- 24 b. Respondent agrees to pay the remaining \$1,000.00 of the civil penalty in a lump sum
25 payment. Respondent's payment must be received no later than the 25th day of the

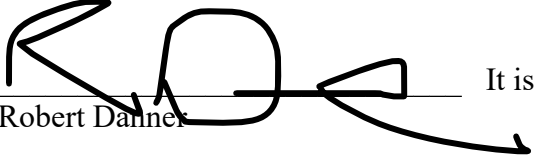
1 month following the month in which this Consent Order is signed by both parties(*An*
2 *invoice may be provided to Respondent after this Consent Order is signed by both*
3 *parties. Respondent understands timely payments must be made even if no invoice is*
4 *ever received.*) Checks should be made out to the Department of Consumer and
5 Business Services. **Payment shall be mailed to Department of Consumer and**
6 **Business Services, Fiscal Services Section, P.O. Box 14610, Salem, OR 97309-**
7 **0445. For payment questions and credit card payments call 503-947-7891.**

8 ***NOTE: If you fail to make your lump sum payment as stated in this signed***
9 ***Consent Order, this account may be assigned to the Department of Justice,***
10 ***Department of Revenue, or a private collection agency. You will be responsible for***
11 ***any court costs, attorney fees, any other necessary fees related to the collection of***
this debt, and any interest or penalties accrued. This debt may also appear on
future credit reports.

- 12 c. Respondent understands the suspended civil penalty (\$1,000.00) will be considered
13 satisfied five years after this Consent Order becomes a final order, provided
14 Respondent complies with its terms and has not committed any further violations of
15 the Division's statutes and rules within that five-year period. Respondent
16 understands and agrees that upon a showing that Respondent has not complied with
17 the terms of this Consent Order or that Respondent has committed any further
18 violations of the Division's statutes or rules within the five-year period, the entire
19 civil penalty, including any suspended amount, will become due and payable. Failure
20 to comply with this Consent Order includes, but is not limited to, failure to pay the
21 civil penalty amount due by the due date.
- 22 2. Respondent agrees to fully cooperate with the Division's enforcement efforts in other cases
23 that rely on the facts underlying this case. Cooperation may include, but may not be limited
24 to, making sworn statements or testifying in administrative hearings.
- 25 3. Respondent understands that further enforcement action may be taken for any violation of
the Division's statutes or rules not alleged in this Consent Order, whether committed before

or after the execution of this Consent Order, and for any violation of the terms of this
Consent Order.

4. Respondent understands that failure to comply with this Consent Order may be used as a basis for the denial of future license, certificate, registration, or other applications, or for the refusal to renew the same; for the suspension, revocation, or conditioning of a license, certificate, or registration issued by the Division or other state agencies; and/or for any other reason provided for in law.
5. Respondent understands that this Consent Order is a public record.
6. Respondent has read and fully understands the terms of this Consent Order, freely and voluntarily consents to the entry of this Consent Order without any force or duress, and expressly waives all rights to hearing or judicial review in this matter.
7. Respondent understands that, upon signature of all parties, this Consent Order will be a Final Order.

 It is so agreed this 22 day of Feb, 2026.
Robert Danner

_____ for It is so agreed this _____ day of _____, 2026.
Chair
Electrical and Elevator Board
State of Oregon

1 **BEFORE THE ELECTRICAL AND ELEVATOR BOARD OF THE STATE OF OREGON**

2
3 **IN THE MATTER OF:**

CONSENT ORDER

4 **SECOND MILE ELECTRIC, INC,**
5 **A DOMESTIC BUSINESS CORPORATION,**

6
7 **RESPONDENT.**

BCD CASE C2025-0204

8 **INTRODUCTION**

9
10 The Building Codes Division (“Division”) conducted an investigation on behalf of the
11 Electrical and Elevator Board of the State of Oregon ("Board") and determined that Second Mile
12 Electric, Inc. (“Respondent”) violated certain provisions of the Division’s statutes and
13 administrative rules as identified below.

14 The parties agree to resolve this matter without a hearing. Respondent understands that
15 Respondent has the right to a contested case hearing under the Administrative Procedures Act,
16 Oregon Revised Statutes (“ORS”) chapter 183, and Respondent fully and finally waives the right to
17 a hearing and any judicial review therefrom by the signing of this Consent Order.

18 **FINDINGS OF FACT**

- 19 1. On or about February 23, 2012, Respondent registered with the Oregon Secretary of State
20 (“SOS”) as a domestic business corporation.
- 21 2. At all relevant times, Luke Hearne (“Hearne”)¹ was registered with the SOS as
22 Respondent’s president, secretary, and registered agent.
- 23 3. At all relevant times, Respondent held Construction Contractors Board (“CCB”) license
24 number 196470.
- 25 4. At all relevant times, Hearne was registered with the CCB as Respondent’s responsible

¹ See Division related case C2025-0237 against Hearne.

1 managing individual owner.

2 5. Since October 25, 2023, Respondent has held Oregon electrical contractor license number
3 C1874 with the Division.

4 a. At all relevant times, Hearne held Oregon general supervising electrician license
5 number 5837S.

6 b. At all relevant times, Hearne was registered with the Division as Respondent's
7 signing supervising electrician.

8 6. At all relevant times, Respondent employed Robert Danner ("Danner")² as a journeyman
9 electrician.

10 a. At no relevant time did Danner hold a valid Oregon journeyman electrician license.

11 b. Danner previously held Oregon journeyman electrician license number 27717J,
12 which expired on October 1, 2018, and Oregon journeyman electrician license
13 number 26027J, which expired on October 1, 2015.

14 7. At all relevant times, Respondent employed Daniel E. Saunders ("Saunders") as an electrical
15 apprentice.

16 a. At all relevant times, Saunders has been registered in the Area VI Inside Electrical
17 Joint Apprenticeship Training Committee for the Oregon general journeyman
18 electrician license held Oregon electrical.

19 b. At all relevant times, Saunders held apprenticeship identification number 1335804.

20 c. At no relevant time did Saunders hold an indirect supervision electrical apprentice
21 license.

22 8. On or about September 17, 2025, Respondent's employees performed the following
23 electrical work in the garage of a residence located at 3085 Walnut Street, Baker City,
24 Oregon ("property"):

25 a. Danner installed a receptacle; and

² See Division related case C2025-0203 against Danner.

b. Sauders installed a recessed light.

9. On September 24, 2025, the Division approved Danner's application for a reciprocal journeyman electrician's license, issued him license number 34654J.

10. At no relevant time was Saunders assisting an appropriately licensed Oregon electrician at the property.

APPLICABLE LAW

1. Definitions for terms used in this Consent Order may be found in ORS 183.310, ORS 455.010, ORS 479.530, ORS 479.905, Oregon Administrative Rule (“OAR”) 918-001-0005, OAR 918-030-0010, and OAR 918-251-0090.

2. Under ORS 479.530(10), “electrical installations” means the construction or installation of electrical wiring and the permanent attachment or installation of electrical products in or on any structure that is not itself an electrical product. “Electrical installation” also means the maintenance or repair of installed electrical wiring and permanently attached electrical products.

3. Under ORS 479.530(11), “electrical product” means any electrical equipment, material, device or apparatus that, except as provided in ORS 479.540, requires a license or permit to install and either conveys or is operated by electrical current.

4. Under ORS 479.620(3), except as provided in ORS 479.620(5), a person may not make any electrical installation without a supervising or journeyman electrician's license.

5. Under ORS 479.620(5), a person may not make any electrical installation on a single or multifamily dwelling unit not exceeding three floors above grade, as provided in ORS 479.630(14), without a limited residential electrician's license.

6. Under OAR 918-282-0120(1), no person or entity shall allow any individual to perform electrical work for which the individual is not properly registered or licensed.

7. Under OAR 918-282-0270(1)(c), an apprentice may assist an appropriately licensed electrician on the same job site and the same shift in performing electrical work authorized in the trade, or branch of the trade, in which the licensee is registered.
8. Under OAR 918-030-0010(11), “valid” license means a license issued by either the appropriate board or division that has not expired and has not been suspended or revoked.
9. Under OAR 918-282-0270(5) notwithstanding subsection (1)(c) of this rule, a final period apprentice licensed under sections (3)(a) or (4) of this rule that meets the requirements of this section and the Bureau of Labor and Industries may be issued an indirect supervision electrical apprentice license, allowing the apprentice to work under indirect supervision at the discretion of the responsible supervisor. A license under this section may be issued to:
 - (a) A final apprentice in an 8,000 hour apprenticeship program with at least 6,500 hours of on-the-job training, allowing the apprentice to work under indirect supervision on projects not exceeding eight hours duration and limited to 300 volts phase to phase or phase to ground; or
 - (b) A final period apprentices in a 6,000 hour apprenticeship with at least 5,000 hours of on-the-job training, allowing the apprentice to work under indirect supervision on projects not exceeding eight hours duration that are otherwise within the scope of the apprentice’s license.

CONCLUSIONS OF LAW

1. Receptacles and recessed lighting constitute electrical products under ORS 479.530(11).
2. Installing a receptacle and a recessed light constitute electrical installations under ORS 479.530(10).
3. By performing the foregoing electrical installations at the property, without a valid Oregon journeyman electrician's license, Danner violated ORS 479.620(3).
4. By allowing Danner to install receptacles at the property, without a valid Oregon journeyman electrician license, Respondent violated OAR 918-282-0120(1).

- 1 5. By assisting Danner with the foregoing electrical installations at the property, Saunders
2 worked outside the scope of his electrical apprentice license as defined in OAR 918-282-
3 0270(1)(c), and therefore Saunders violated ORS 479.620(3).
- 4 6. By allowing Saunders to assist Danner in performing the foregoing electrical installations at
5 the property, for which he was not property licensed, Respondent violated OAR 918-282-
6 0120(1).

7 **ORDER**

- 8 1. The Board hereby assesses a total civil penalty of \$4,000.00 against Respondent for
9 violating OAR 918-282-0120(1) two times as follows:
- 10 a. \$2,000.00 of the total civil penalty will be suspended for a period of five years if
11 there is compliance with all other terms of this Consent Order.
- 12 b. Respondent agrees to pay the remaining \$2,000.00 of the civil penalty in a lump sum
13 payment. Respondent's payment must be received no later than the 25th day of the
14 month following the month in which this Consent Order is signed by both parties (*An*
15 *invoice may be provided to Respondent after this Consent Order is signed by both*
16 *parties. Respondent understands timely payments must be made even if no invoice is*
17 *ever received.*) Checks should be made out to the Department of Consumer and
18 Business Services. **Payment shall be mailed to Department of Consumer and**
19 **Business Services, Fiscal Services Section, P.O. Box 14610, Salem, OR 97309-**
20 **0445. For payment questions and credit card payments call 503-947-7891.**
- 21 ***NOTE: If you fail to make your lump sum payment as stated in this signed***
22 ***Consent Order, this account may be assigned to the Department of Justice,***
23 ***Department of Revenue, or a private collection agency. You will be responsible for***
24 ***any court costs, attorney fees, any other necessary fees related to the collection of***
25 ***this debt, and any interest or penalties accrued. This debt may also appear on***
future credit reports.
- c. Respondent understands the suspended civil penalty (\$2,000.00) will be considered
satisfied five years after this Consent Order becomes a final order, provided

Respondent complies with its terms and has not committed any further violations of the Division's statutes and rules within that five-year period. Respondent understands and agrees that upon a showing that Respondent has not complied with the terms of this Consent Order or that Respondent has committed any further violations of the Division's statutes or rules within the five-year period, the entire civil penalty, including any suspended amount, will become due and payable. Failure to comply with this Consent Order includes, but is not limited to, failure to pay the civil penalty amount due by the due date.

2. Respondent agrees to fully cooperate with the Division's enforcement efforts in other cases that rely on the facts underlying this case. Cooperation may include, but may not be limited to, making sworn statements or testifying in administrative hearings.
3. Respondent understands that further enforcement action may be taken for any violation of the Division's statutes or rules not alleged in this Consent Order, whether committed before or after the execution of this Consent Order, and for any violation of the terms of this Consent Order.
4. Respondent understands that failure to comply with this Consent Order may be used as a basis for the denial of future license, certificate, registration, or other applications, or for the refusal to renew the same; for the suspension, revocation, or conditioning of a license, certificate, or registration issued by the Division or other state agencies; and/or for any other reason provided for in law.
5. Respondent understands that this Consent Order is a public record.
6. Respondent has read and fully understands the terms of this Consent Order, freely and voluntarily consents to the entry of this Consent Order without any force or duress, and expressly waives all rights to hearing or judicial review in this matter.

1 7. Respondent understands that, upon signature of all parties, this Consent Order will be a
2 Final Order.

3 Luke Hearne It is so agreed this 6th day of February, 2026.
4 Luke Hearne, RMI owner of
5 Second Mile Electric, Inc.

6
7
8 _____ for It is so agreed this ____ day of _____, 2026.
9 Chair
10 Electrical and Elevator Board
11 State of Oregon
12
13
14
15
16
17
18
19
20
21
22
23
24
25

BEFORE THE ELECTRICAL AND ELEVATOR BOARD OF THE STATE OF OREGON

IN THE MATTER OF:

CONSENT ORDER

**LUKE HEARNE,
AN INDIVIDUAL,**

RESPONDENT.

BCD CASE C2025-0237

INTRODUCTION

The Building Codes Division (“Division”) conducted an investigation on behalf of the Electrical and Elevator Board of the State of Oregon (“Board”) and determined that Luke Hearne (“Respondent”) violated certain provisions of the Division’s statutes and administrative rules as identified below.

The parties agree to resolve this matter without a hearing. Respondent understands that Respondent has the right to a contested case hearing under the Administrative Procedures Act, Oregon Revised Statutes (“ORS”) chapter 183, and Respondent fully and finally waives the right to a hearing and any judicial review therefrom by the signing of this Consent Order.

FINDINGS OF FACT

1. On or about February 23, 2012, Second Mile Electric, Inc. (“Second Mile”)¹ registered with the Oregon Secretary of State (“SOS”) as a domestic business corporation.
2. At all relevant times, Respondent was registered with the SOS as Second Mile’s president, secretary, and registered agent.
3. At all relevant times, Second Mile held Construction Contractors Board (“CCB”) license number 196470 since on or about April 11, 2012.
4. At all relevant times, Respondent was registered with the CCB as Second Mile’s responsible

¹ See Division related case C2025-0204 against Second Mile.

1 managing individual owner.

2 5. Second Mile has held Oregon electrical contractor license number C1874 with the Division
3 since October 25, 2023.

4 a. At all relevant times, Respondent held Oregon general supervising electrician license
5 number 5837S.

6 b. At all relevant times, Respondent was registered with the Division as Second Mile's
7 signing supervising electrician.

8 6. At all relevant times, Second Mile employed Robert Danner ("Danner")² as a journeyman
9 electrician.

10 a. At no relevant time did Danner hold a valid Oregon journeyman electrician license.

11 b. Danner previously held Oregon journeyman electrician license number 27717J,
12 which expired on October 1, 2018, and Oregon journeyman electrician license
13 number 26027J, which expired on October 1, 2015.

14 7. At all relevant times, Second Mile employed Daniel E. Saunders ("Saunders") as an
15 electrical apprentice.

16 a. At all relevant times, Saunders has been registered in the Area VI Inside Electrical
17 Joint Apprenticeship Training Committee for the Oregon general journeyman
18 electrician license held Oregon electrical.

19 b. At all relevant times, Saunders held apprenticeship identification number 1335804.

20 c. At no relevant time did Saunders hold an indirect supervision electrical apprentice
21 license.

22 8. On or about September 17, 2025, Second Mile's employees performed the following
23 electrical work in the garage of a residence located at 3085 Walnut Street, Baker City,
24 Oregon ("property"):

25

² See Division related case C2025-0203 against Danner.

- a. Danner installed a receptacle; and
 - b. Saunders installed a recessed light.
9. On September 24, 2025, the Division approved Danner’s application for a reciprocal journeyman electrician’s license, issued him license number 34654J.
10. At no relevant time was Saunders assisting an appropriately licensed Oregon electrician at the property.

APPLICABLE LAW

1. Definitions for terms used in this Consent Order may be found in ORS 183.310, ORS 455.010, ORS 479.530, ORS 479.905, Oregon Administrative Rule (“OAR”) 918-001-0005, OAR 918-030-0010, and OAR 918-251-0090.
2. Under ORS 479.530(10), “electrical installations” means the construction or installation of electrical wiring and the permanent attachment or installation of electrical products in or on any structure that is not itself an electrical product. “Electrical installation” also means the maintenance or repair of installed electrical wiring and permanently attached electrical products.
3. Under ORS 479.530(11), “electrical product” means any electrical equipment, material, device or apparatus that, except as provided in ORS 479.540, requires a license or permit to install and either conveys or is operated by electrical current.
4. Under ORS 479.620(3), except as provided in ORS 479.620(5), a person may not make any electrical installation without a supervising or journeyman electrician’s license.
5. Under ORS 479.620(5), a person may not make any electrical installation on a single or multifamily dwelling unit not exceeding three floors above grade, as provided in ORS 479.630(14), without a limited residential electrician’s license.
6. Under OAR 918-282-0140(2), a general signing supervising electrician when working for or as an electrical contractor must: (f) ensure electricians have proper licenses for the work

performed, and may not permit either by assent or failure to prevent, an individual to perform work for which they are not properly licensed.

7. Under OAR 918-282-0270(1)(c), an apprentice may assist an appropriately licensed electrician on the same job site and the same shift in performing electrical work authorized in the trade, or branch of the trade, in which the licensee is registered.
8. Under OAR 918-030-0010(11), “valid” license means a license issued by either the appropriate board or division that has not expired and has not been suspended or revoked.
9. Under OAR 918-282-0270(5) notwithstanding subsection (1)(c) of this rule, a final period apprentice licensed under sections (3)(a) or (4) of this rule that meets the requirements of this section and the Bureau of Labor and Industries may be issued an indirect supervision electrical apprentice license, allowing the apprentice to work under indirect supervision at the discretion of the responsible supervisor. A license under this section may be issued to:
 - (a) A final apprentice in an 8,000 hour apprenticeship program with at least 6,500 hours of on-the-job training, allowing the apprentice to work under indirect supervision on projects not exceeding eight hours duration and limited to 300 volts phase to phase or phase to ground; or
 - (b) A final period apprentices in a 6,000 hour apprenticeship with at least 5,000 hours of on-the-job training, allowing the apprentice to work under indirect supervision on projects not exceeding eight hours duration that are otherwise within the scope of the apprentice’s license.

CONCLUSIONS OF LAW

1. Receptacles and recessed lighting constitute electrical products under ORS 479.530(11).
2. Installing receptacles and recessed lighting constitute electrical installations under ORS 479.530(10).
3. By permitting either by assent or failure to prevent Danner, to install a receptacle, without a journeyman electrician license, Respondent violated OAR 918-282-0140(2)(f).

- 1 4. By assisting Danner with the foregoing electrical installations at the property, Saunders
2 worked outside the scope of his electrical apprentice license as defined in OAR 918-282-
3 0270(1)(c), and therefore Saunders violated ORS 479.620(3).
- 4 5. By permitting either by assent or failure to prevent Saunders from working outside the scope
5 of his electrical apprentice license, Respondent violated OAR 918-282-0140(2)(f).

6 **ORDER**

- 7 1. The Board hereby assesses a total civil penalty of \$6,000.00 against Respondent for
8 violating OAR 918-282-0140(2)(f) two times as follows:

- 9 a. \$3,000.00 of the total civil penalty will be suspended for a period of five years if
10 there is compliance with all other terms of this Consent Order.
- 11 b. Respondent agrees to pay the remaining \$3,000.00 of the civil penalty in a lump sum
12 payment. Respondent's payment must be received no later than the 25th day of the
13 month following the month in which this Consent Order is signed by both parties (*An
14 invoice may be provided to Respondent after this Consent Order is signed by both
15 parties. Respondent understands timely payments must be made even if no invoice is
16 ever received.*) Checks should be made out to the Department of Consumer and
17 Business Services. **Payment shall be mailed to Department of Consumer and
18 Business Services, Fiscal Services Section, P.O. Box 14610, Salem, OR 97309-
19 0445. For payment questions and credit card payments call 503-947-7891.**

20 ***NOTE: If you fail to make your lump sum payment as stated in this signed
21 Consent Order, this account may be assigned to the Department of Justice,
22 Department of Revenue, or a private collection agency. You will be responsible for
23 any court costs, attorney fees, any other necessary fees related to the collection of
24 this debt, and any interest or penalties accrued. This debt may also appear on
25 future credit reports.***

- 24 c. Respondent understands the suspended civil penalty (\$3,000.00) will be considered
25 satisfied five years after this Consent Order becomes a final order, provided
Respondent complies with its terms and has not committed any further violations of

1 the Division's statutes and rules within that five-year period. Respondent
2 understands and agrees that upon a showing that Respondent has not complied with
3 the terms of this Consent Order or that Respondent has committed any further
4 violations of the Division's statutes or rules within the five-year period, the entire
5 civil penalty, including any suspended amount, will become due and payable. Failure
6 to comply with this Consent Order includes, but is not limited to, failure to pay the
7 civil penalty amount due by the due date.

- 8 2. Respondent agrees to fully cooperate with the Division's enforcement efforts in other cases
9 that rely on the facts underlying this case. Cooperation may include, but may not be limited
10 to, making sworn statements or testifying in administrative hearings.
- 11 3. Respondent understands that further enforcement action may be taken for any violation of
12 the Division's statutes or rules not alleged in this Consent Order, whether committed before
13 or after the execution of this Consent Order, and for any violation of the terms of this
14 Consent Order.
- 15 4. Respondent understands that failure to comply with this Consent Order may be used as a
16 basis for the denial of future license, certificate, registration, or other applications, or for the
17 refusal to renew the same; for the suspension, revocation, or conditioning of a license,
18 certificate, or registration issued by the Division or other state agencies; and/or for any other
19 reason provided for in law.
- 20 5. Respondent understands that this Consent Order is a public record.
- 21 6. Respondent has read and fully understands the terms of this Consent Order, freely and
22 voluntarily consents to the entry of this Consent Order without any force or duress, and
23 expressly waives all rights to hearing or judicial review in this matter.

24 ///

25 ///

1
2 7. Respondent understands that, upon signature of all parties, this Consent Order will be a
3 Final Order.
4

5 Luke Hearne It is so agreed this 6th day of February, 2026.
6 Luke Hearne
7

8 _____ for It is so agreed this ____ day of _____, 2026.
9 Chair
10 Electrical and Elevator Board
11 State of Oregon
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Electrical and Elevator Board Report for March 26, 2026

Summary Report of Final Orders by Default

Case #	Name	Violation relating to Electrical and Elevator Board	Location	Date of Violation	Civil Penalty		Other
C2025-0190	Delta Wye Electric, Inc.	Installation of new cable trays, new electrical wiring, and conductors for specialty canning machinery. • No electrical contractor's license. • Allowed unlicensed electrical installations. • No electrical permit.	Wilsonville	August 2025	Assessed:	\$6,000	



Oregon

Tina Kotek, Governor

Oregon Department of Corrections

Correctional Services Division
Education and Training Unit
3723 Fairview Industrial DR., Suite 100
Salem, OR 97302

Agenda Item VII.A.

February 6, 2026

To: Electrical and Elevator Board

From: Steve Cox, Chair, Kevette Herrera, Secretary, and Megan Cogswell, Oregon Department of Corrections, Committee Administrator, Columbia Gorge TATC, MA 6040.

Subject: New Oregon Department of Corrections General Journeyman Electrician Apprenticeship Standard

Action requested:

Electrical and Elevator Board consideration of external request from BOLI for a new general journeyman apprenticeship standard for the Oregon Department of Corrections (DOC).

Background:

OAR 839-011-0280 defines apprenticeship and training committees for electrical apprentices under the Bureau of Labor and Industries. Specifically, (1) states that "The Division shall issue electrical apprentice licenses to active apprentices or trainees registered to standards jointly approved by the Council and the Oregon Electrical and Elevator Board."

Under this rule, BOLI has requested that the Division, through the Electrical and Elevator Board, review and approve a new General Journeyman apprenticeship standard that would be used to train general journeyman apprentices incarcerated with the Oregon Department of Corrections. The program has undergone staff review at BOLI ATD.

Oregon Department of Corrections (DOC) currently offers the LEB, LEA, LME, and Plant Journeyman Registered Apprenticeships for adults in custody (AICs) at nine institutions throughout the state. The apprentices work alongside licensed trades people to complete the required work processes. Related training is provided through Penn Foster. Since inception in the early 2000s, 100 AICs earned an electrical license. 53 are Plant Journeyman. These programs are life changing for the AICs while incarcerated and after release when they secure employment.

Columbia Gorge TATC members applied for the General Journeyman Electrician to increase opportunities for licensure for incarcerated adults working at institution Physical Plants and with traveling facilities crews. The apprenticeship would only be offered at institutions able to offer the required work processes, supervised by staff members who hold the license. DOC takes great pride in our electrical programs and reputation for training quality electricians.

DOC Physical Plant electricians plan on offering residential hours by framing and wiring residential units inside the institution walls for apprentices to learn and practice the required skills. Plans are included with this memo. In addition, apprentices close to release may work with Facilities staff on site at institutions to replace, maintain, and repair wiring in residential units now used as office space outside of prisons in the Salem area. Facilities staff also maintain residential housing at the South Fork Forest Camp.

Outcome:

The Oregon Department of Corrections is asking the board to approve this general journeyman apprenticeship standard, as the board did during the November 22, 2025, Electrical and Elevator Board meeting for the LEA. If approved, the application for the new Standard will be on the June 2026 OSATC agenda.

STANDARDS OF APPRENTICESHIP
Adopted by

Columbia Gorge TATC

<u>Occupational Title:</u>	<u>SIC #</u>	<u>SOC #</u>	<u>SYMBOL</u>	<u>SUFFIX</u>	<u>Term</u>
Inside Electrician	1731	47-2111	0159	0	8,000 hours

MA#: **6040** SOC Title: **Electricians** License: **General
Journeyman
Electrician**



APPROVED BY THE
Oregon State Apprenticeship and Training Council (OSATC)

Registered with the

Apprenticeship and Training Division
Oregon Bureau of Labor and Industries
1800 SW 1st Ave, Suite 500
Portland, Oregon 97201

APPROVAL:

MONTH XX, XXXX

Initial Approval Date

N/A

Last Revision Date

By:

CHRISTINA E STEPHENSON

Chair of OSATC

JODY ROBBINS

Secretary of OSATC

Contents

1. GEOGRAPHIC AREA COVERED:.....	4
2. MINIMUM QUALIFICATIONS:.....	4
3. OREGON PLAN for EQUAL EMPLOYMENT OPPORTUNITY IN APPRENTICESHIP (OAR 839-011-0200) – PROGRAM OBLIGATIONS:.....	4
A. Equal Employment Opportunity Plan:.....	4
B. Selection Procedures:.....	5
C. Discrimination Complaints:	5
4. TERM of APPRENTICESHIP:	6
5. INITIAL PROBATIONARY PERIOD:	7
6. RATIO OF APPRENTICES TO JOURNEY LEVEL WORKERS	7
7. APPRENTICE WAGES and WAGE PROGRESSION:.....	8
8. WORK PROCESSES:	8
9. RELATED TRAINING:	9
10. ADMINISTRATIVE/DISCIPLINARY PROCEDURES:	9
E. Complaint and Appeal Procedures:	10
11. COMMITTEE – RESPONSIBILITIES AND COMPOSITION	11
E. Program Operations	12
F. Apprentice Management.....	13
G. Training Agent Management	14
H. OSATC Required Policies	15
12. SUBCOMMITTEE.....	16
13. PROGRAM CONTACT INFORMATION.....	17
Appendix A: Geographical Area	18
Appendix B: Minimum Qualifications	19
Appendix C: Selection Procedures	20
Appendix D: Term, Probationary Period, Ratio.....	21
Appendix E: Wage and Wage Progression	22
Appendix F: Work Processes.....	23
Appendix G: Related Training.....	24
Appendix H: Program Contact Information	25

Notes:

Pressing the control (Ctrl) button while clicking on an item in the Contents will move to that area in the standards.

Appendices A – H contain information specific to this program.

Introduction – Apprenticeship Standards

The Oregon State Apprenticeship and Training Council (OSATC) has the authority, under the direction of the Apprenticeship and Training Division, to develop, administer, and enforce apprenticeship program standards (Standards) for the operation and success of an apprenticeship or on-the-job training program in the State of Oregon. Apprenticeship sponsors function to administer, exercise or relinquish authority only with the consent of the OSATC. Only apprentices registered with or recognized by the Oregon Bureau of Labor and Industries (BOLI), Apprenticeship and Training Division (ATD) will be recognized by the OSATC. Parties' signatory to these apprenticeship standards declare that their purpose and policy is to establish and sponsor an organized system of registered apprenticeship and training education.

These Standards are in conformity with and are to be used in conjunction with the Apprenticeship Rules, [Chapter 839-011 OAR](#) (Oregon Administrative Rules); Apprenticeship and Training Statutes, [Chapter 660 ORS](#) (Oregon Revised Statute); The National Apprenticeship Act, 29 U.S.C. (United States Code) 50; Apprenticeship Programs, [Title 29 Part 29 CFR](#) (Code of Federal Regulations); and Equal Employment Opportunity in Apprenticeship and Training, [Title 29 Part 30 CFR](#) which collectively govern the employment and training in apprenticeable occupations. They are part of the apprenticeship agreement and bind all signers to compliance with all provisions of registered apprenticeship.

If approved by the OSATC, such amendment(s) and such changes as adopted by the OSATC shall be binding to all parties on the first day of the month following such approval. Sponsors shall notify apprentices and training agents of changes as they are adopted by the OSATC. If and when any part of these Standards becomes illegal, as it pertains to federal and/or state law, that part and that part alone will become inoperative and null and void, and the Oregon Bureau of Labor and Industries (BOLI) may recommend language that will conform to applicable law for adoption by the OSATC. The remainder of the Standards will remain in full force and effect.

See ORS Chapter 660.[010](#) & OAR 839-011-[0070](#) for the definitions of terms used within these Standards.

Notes: The body of this document contains boilerplate language that applies to all registered apprenticeship programs in the State of Oregon. Boilerplate language may only be modified by the Oregon State Apprenticeship and Training Council.

Appendices A-H are specific to the individual standard and may be modified by the sponsor by submitting a revised standard for approval by the Oregon State Apprenticeship and Training Council or by the Apprenticeship and Training Division (ATD) with concurrence from OSATC where permitted by [ORS 660](#) and [OAR 839-011](#).

1. GEOGRAPHIC AREA COVERED:

These standards establish the apprenticeable occupation to be taught and designate the geographical area or areas in which the standards will apply. ([ORS 660.126](#)) The Sponsor shall have a plan to ensure that participating employers will provide work in all areas covered by the program standards ([OAR 839-011-0084](#)). The Sponsor shall ensure compliance with the provisions for and of any Reciprocity Agreement recognized by the OSATC. (ORS 660.120/OAR 839-011-0260)

The geographic area covered by these standards are located in Appendix A: Geographical Area. ([Ctrl + Click to follow link](#))

2. MINIMUM QUALIFICATIONS:

Minimum qualifications, including a minimum age of at least 16, must be clearly stated, comply with federal and state regulations, and be applied in a nondiscriminatory manner ([ORS 660.126\(1\)\(b\)](#)). The Sponsor shall maintain documentation for all minimum qualifications for any apprentice who is registered.

Minimum Qualifications for this standard are located in Appendix B: Minimum Qualifications. ([Ctrl + Click to follow link](#))

3. OREGON PLAN for EQUAL EMPLOYMENT OPPORTUNITY IN APPRENTICESHIP (OAR 839-011-0200) – PROGRAM OBLIGATIONS:

Standards must include the Oregon Equal Employment Opportunity in Apprenticeship and Training Pledge as specified in [OAR 839-011-0200](#) via PDF attachment, Oregon Plan for Equal Employment Opportunity in Registered Apprenticeship Programs (OPEEO) Section 3(h)(i).

Program EEO Pledge is in Appendix H: Program Contact. ([Ctrl + Click to follow link](#))

Sponsors with standards with five (5) or more apprentices must adopt an Equal Employment Opportunity Plan and Selection Procedures and submit the plan for OSATC approval. ([OAR 839-011-0200/ OPEEO Section 4 & 10](#)).

A. EQUAL EMPLOYMENT OPPORTUNITY PLAN:

- i. A Sponsor's commitment to equal opportunity in recruitment, selection, employment and training of apprentices shall include the adoption of a written affirmative action plan. ([OAR 839-011-0200 / OPEEO section 8](#)). Each Sponsor required under OPEEO section 4 to develop and maintain an EEO program must retain both the written EEO plan and documentation of its component elements set forth in OPEEO sections 5, 6, 7, 8, 9, and 11.
- ii. In addition, the sponsor will set forth the specific steps that it will take under this plan, review and update the specific steps that it will take to implement the plan at least yearly and submit the updated steps to the Apprenticeship and Training Division (ATD) for review and approval. (OPEEO section 8)

- iii. Numerical utilization goals for the selection of minorities, females, and individuals with disabilities for apprenticeship shall be submitted to ATD at least every three (3) years and prior to the date that any previous goals expire. (OPEEO sections 6 & 7).
- iv. The sponsor hereby adopts the following activities, at a minimum, in order to generate an increase in applications for apprenticeship and improve retention of apprentices from the targeted groups and/or individuals with disabilities:

- a. RECRUITMENT

Advertising openings for apprenticeship opportunities using methods and in locations that result in applications from candidates from the underutilized groups.

- b. OUTREACH

Dissemination of information to organizations serving underutilized groups regarding the nature of apprenticeship.

Cooperation with local school boards and career technical education systems to develop and/or establish relationships with pre-apprenticeship programs targeting students from the underutilized groups to prepare them to meet the standards and criteria required to qualify for entry into apprenticeship programs.

Establishment of formal agreements or partnerships enlisting the assistance and support of pre-apprenticeship programs, community-based organizations, advocacy organizations, or other appropriate organizations, in recruiting qualified individuals for apprenticeship.

- c. RETENTION:

Practices to retain targeted populations and maintain working and learning environments which supports current apprentices to remain with the program.

B. SELECTION PROCEDURES:

Standards with five (5) or more apprentices must adopt a selection procedure and apply it uniformly to all applicants regardless of race, color, religion, national origin, sex, sexual orientation, age (18 or older), genetic information, and disability. ([ORS 660.137 \(3\)](#) / [OPEEO section 10](#)).

Selection Procedures for this program are located in Appendix C: Selection Procedures.
([Ctrl + Click to follow link](#))

C. DISCRIMINATION COMPLAINTS:

- i. Any apprentice or applicant for apprenticeship who believes they have been discriminated against with regards to apprenticeship by the committee may file a complaint with the Registration Agency (BOLI Apprenticeship and Training Division, the agency who the apprenticeship sponsor is registered to). ([OAR 839-011-0200 / OPEEO Section 14](#))

- ii. The basis of the complaint may be:
 - a. Discrimination on the basis of race, sex, color, religion, national origin, age, disability or as otherwise specified by law by a sponsor or a sponsor's program;
 - b. The equal employment opportunity plan has not been followed; or
 - c. The Sponsor's equal employment opportunity plan does not comply with the requirements of the Oregon Equal Employment Opportunity in Apprenticeship Plan.
- iii. Generally, in accordance with [OAR 839-011-0200](#), an apprenticeship complaint must be filed within three hundred (300) days of the alleged discrimination or specified failure to follow the equal opportunity standards. However, in Oregon a complaint alleging an unlawful employment practice of discrimination can be filed with the Civil Rights Division up to five years after the occurrence of the alleged unlawful employment practice. ([ORS 659A.820 \(3\)](#)).
- iv. The written complaint must include the name, address and telephone number of the person allegedly discriminated against, the sponsor involved and a description of the circumstances of the complaint, a short description of the events that took place, and the complainant's signature.
- v. For complaints dealing with program operations see section 10 (Administrative Disciplinary Procedures) of this standard.

4. **TERM of APPRENTICESHIP:**

- A. The term of apprenticeship, which for an individual apprentice may be measured either through the completion of the industry standard for on-the-job learning (at least 2,000 hours in the time-based approach), the attainment of competency (competency-based approach), or a blend of the time-based and competency-based approaches (hybrid approach).
- B. The time-based approach measures skill acquisition through the individual apprentice's completion of at least 2,000 hours of on-the-job learning as described in a work process schedule.
 - i. The term of apprenticeship for a time-based approach must be stated in hours unless otherwise required by a collective bargaining agreement, civil service or other governing regulation. ([ORS 660.126](#))
- C. The competency-based approach measures skill acquisition through the individual apprentice's successful demonstration of acquired skills and knowledge, as verified by the program sponsor. Programs utilizing this approach must still require apprentices to complete an on-the-job learning component of Registered Apprenticeship. The program standards must address how on-the-job learning will be integrated into the program, describe competencies, and identify an appropriate means of testing and evaluation for such competencies.
- D. The hybrid approach measures the individual apprentice's skill acquisition through a combination of specified minimum number of hours of on-the-job learning (at least 2,000 hours) and the

successful demonstration of competency as described in a work process schedule. ([Title 29 Part 29\(5\)\(b\)\(2\) CFR](#)) [OAR 839-011-0084\(E\)](#)

- E. When the apprentice is granted advanced standing, the employer must pay the apprentice at the appropriate wage per the wage progression schedule specified in these standards or higher. ([ORS 660.142](#))

NOTE: In licensed occupations the apprentice must complete the minimum hours of documented legal experience.

The term of apprenticeship for this program is located in Appendix D: Term, Probationary Period, Ratio. ([Ctrl + Click to follow link](#))

5. INITIAL PROBATIONARY PERIOD:

- A. All apprentices are subject to an initial probationary period, stated in hours of employment, beginning on the effective date of the apprentice's current registration into the program. During this time, the apprentice's appeal rights are restricted, and the Sponsor may terminate an apprenticeship agreement without cause. ([ORS 660.126 \(1g\)](#))
- B. The initial probationary period must be reasonable in relationship to the full term of the apprenticeship unless otherwise required by Civil Service, Collective Bargaining Agreement (CBA) or law. It cannot exceed one year (12 months) or 25 percent of the length of the program, whichever is shorter. ([ORS 660.126 \(1g\)](#))
- C. During the initial probationary period either party to the agreement may terminate the apprenticeship agreement upon written notice to the Apprenticeship and Training Division of the Oregon Bureau of Labor and Industries. ([ORS 660.126 \(1g\)](#) & [ORS 660.060 \(6\)](#))
- D. Full appeal rights are available to apprentices who have completed the initial probationary period. After the probationary period the Sponsor may only suspend, cancel or terminate the apprenticeship agreement for good cause, with prior written notice to the apprentice, and with written notice to the apprentice and to the Apprenticeship and Training Division of the Bureau of Labor and Industries of the final action taken by the committee. ([ORS 660.060 \(6\) & \(7\)](#) and section 10 of this standard)

The probationary period for this program is located in Appendix D: Term, Probationary Period, Ratio. ([Ctrl + Click to follow link](#))

6. RATIO OF APPRENTICES TO JOURNEY LEVEL WORKERS

- A. There shall be a maximum numeric ratio of apprentices to journey-level workers consistent with proper supervision, training, safety and continuity of employment. ([ORS 660.126 \(1f\)](#))
- B. The ratio shall be specifically and clearly stated as to its application to the job site, workforce, department, shift, plant or combination therein. ([ORS 660.126 \(1f\)](#))
- C. To ensure safety and training in all phases of the work, the Sponsor and its Training Agents shall ensure that apprentices are under the supervision of competent and qualified journey-level

workers on the job who are responsible for the work being performed. ([ORS 660.126 \(1f\)](#), [ORS 660.137 \(5\)](#), [OAR 839-011-0143](#))

The ratio of apprentices to journey level workers for this program is located in Appendix D: Term, Probationary Period, Ratio. ([Ctrl + Click to follow link](#))

7. APPRENTICE WAGES and WAGE PROGRESSION:

- A. The apprentice shall be paid according to a progressively increasing schedule of wage based on specified percentages of the average journey-level wage consistent with skills acquired. ([ORS 660.126 \(1h\)](#), [OAR 839-011-0082\(6a\)](#), [OAR 839-011-0093](#), & [OAR 839-011-0310](#))
- B. Wage progressions shall be indicated in hourly or monthly periods (the registration agency recommends the use of hour periods) set by the Sponsor. ([ORS 660.126 \(1h\)](#))
- C. The entry wage listed in this standard shall not be less than the federal or state minimum wage rate for the region covered by the geographical jurisdiction by that standard, whichever is higher. ([ORS 660.142 \(4\)](#))
- D. The wage listed in this standard at all periods establishes a minimum, but a higher wage shall be paid if it is required by other applicable federal law, state law, respective regulations, or by a collective bargaining agreement. ([ORS 660.126 \(1h\)](#), [ORS 660.137 \(6\)](#), [ORS 660.142](#) & [OAR 839-011-310 \(3\)](#))
- E. The sponsor must re-determine the average journey-level wage at least annually and submit the new average journey wage to the Director of the Apprenticeship and Training Division with a statement explaining how such determination was made and the effective date of the new average journey wage. ([ORS 660.137 \(6\)](#))
- F. Upon receipt of a committee's determination of its current journey worker hourly wage rate, the Director, the Division shall notify all training agents and apprentices of the new wage. ([ORS 660.142 \(2\)](#))

The average wage and wage progression for this apprenticeship standard are located in Appendix E: Wage and Wage Progression. ([Ctrl + Click to follow link](#))

8. WORK PROCESSES:

- A. The Sponsor shall provide the necessary instruction and experience for apprentices to become journey-level workers versed in the theory and practice of the occupation. ([ORS 660.137](#), [OAR 839-011-0084\(3\)\(e\)](#))
- B. The Sponsor shall require the approximate hours listed in the standard's Work Processes as closely as conditions will permit for every apprentice. A Sponsor unable to provide an apprentice with work experience equaling at least 50% of the hours listed in any of the work processes must provide and document additional related training to compensate for the lack of on-the-job training. ([ORS 660.126 \(1\)\(e\)](#), [OAR 839-011-0084\(3\)\(b\)](#), and [OAR 839-011-0265\(1\)](#))

NOTE: In licensed occupations apprentices must complete the minimum required total hours prior to being referred to the license examination. ([OAR 839-011-0265\(2\)](#))

Work processes for this program are located in Appendix F: Work Processes. ([Ctrl + Click to follow link](#))

9. **RELATED TRAINING:**

- A. The apprentice must attend related/supplemental instruction for at least 144 hours per year unless otherwise stated in this standard. Time spent in related/supplemental instruction will not be considered as hours of work, and the apprentice is not required to be paid for time so spent except where the training agent states by policy or CBA whether and under what circumstances an apprentice is entitled to be financially compensated for attending related instruction. ([ORS 660.126 \(1e\)](#), [ORS 660.157](#), [OAR 839-011-0084](#), and [OAR 839-011-0088\(1b\)](#))
- B. The Committee must provide for instruction of the apprentice during the related/supplemental instruction in safe and healthful work practices in compliance with the Oregon OSHA regulations and applicable federal and/or state regulations. ([ORS 660.137](#) / [OAR 839-011-0082 \(6a\)](#), [OAR 839-011-0084](#), & [OAR 839-011-0310](#))
- C. In case of failure on the part of any apprentice to fulfill the related instruction obligation, the sponsor has the authority to withhold the apprentice's periodic wage advancement; or with a reasonable opportunity to remedy deficiencies, suspend, or cancel the Apprenticeship Agreement. ([ORS 660.137 \(4\)](#))
- D. Clock hours of actual attendance by the apprentice in related/supplemental instruction classes at the community college, training trust or other approved training provider shall be documented and tracked by the Committee. ([ORS 660.137 \(2a\)](#))
- E. Related instruction activities must be at the direction of a qualified instructor. ([ORS 660.120 \(3\)](#), [ORS 660.157 \(5\)](#), [ORS 660.160](#), [OAR 839-011-0084 \(3f\)](#))

The Sponsor must identify the methods of related/supplemental training must consist of one or more of the following: ([ORS 660.120 \(3\)](#), [ORS 660.157](#), [OAR 839-011-0084 \(3f\)](#)).

A minimum number of 144 hours per year are recommended unless the program has received a waiver from the Oregon State Apprenticeship and Training Council. ([ORS 660.157\(2\)](#))

A summary of related training topics, hours, and methods are located in Appendix G: Related Training. ([Ctrl + Click to follow link](#))

10. **ADMINISTRATIVE/DISCIPLINARY PROCEDURES:**

- A. The Sponsor shall administer its program in conformity with its approved standards, with the provisions of ORS [660.002](#) to [660.210](#), and with the rules and policies of the council and the division. The Sponsor shall establish policies to meet these requirements and list them in this section. The Sponsor shall maintain a separate document for the procedures it will utilize to implement its policies. ([ORS 660.137 \(2\)](#) and [OAR 839-011-0073](#))

- B. The committee may include provisions for committee-imposed “disciplinary probation,” which is a time assessed when the apprentice's progress is not satisfactory; a “disciplinary probation” may only be used to provide an opportunity for the apprentice to correct deficiencies and cannot affect the apprentice’s appeal rights after the initial probation is completed. ([ORS 660.137 \(4\)](#))
- C. During disciplinary probation the committee may withhold periodic wage advancements, suspend or cancel the apprenticeship agreement, or take other disciplinary action. ([ORS 660.137 \(4\)](#))
- D. The apprentice has the right to file an appeal of the committee's disciplinary action with the Director of the Apprenticeship and Training Division. ([ORS 660.120](#), [OAR 839-011-0090](#) and [OAR 839-011-0093](#))
- E. Complaint and Appeal Procedures:
- i. Each committee shall adopt and submit complaint review procedures for Division approval. ([OAR 839-011-0084 \(3\)\(g\)](#))
 - ii. All approved committees are expected to administer the program's approved complaint review process in a fair and consistent manner. ([ORS 660.060](#), [ORS 660.120](#), & [OPEEO Section 14](#))
 - iii. Complaints that involve matters covered by a collective bargaining agreement are not subject to the complaint review procedures in this section. ([ORS 660.126 \(2\)](#))
 - iv. After the initial probationary period the apprenticeship agreement may be canceled by a written request from the apprentice. ([ORS 660.060 \(7\)](#), [ORS 660.126 \(1\)\(g\)](#))
 - v. After the initial probationary period the committee may only suspend, cancel or terminate the apprentice agreement for good cause, which includes but is not limited to: failure to report to work, nonattendance at related instruction, failure to submit work progress reports and lack of response to committee citations. ([ORS 660.060 \(7\)](#))
 - a. Due notice and a reasonable opportunity for correction must be provided to the apprentice.
 - b. Upon suspension a written notice must be provided to the apprentice and to the Apprenticeship and Training Division.
 - c. Upon cancellation a written notice must be provided to the apprentice and to the Apprenticeship and Training Division.
 - vi. Each committee shall utilize the following procedures and timelines for disciplinary action (cancellation or termination). Committees may adopt and submit alternate complaint procedures, for Division review and approval, providing the procedures are reasonably expected to offer equal protection to the apprentice. ([ORS 660.137](#), [OAR 839-011-0175](#))
 - a. At least 22 days prior to potential disciplinary action by a committee ([OAR 839-011-0175](#)):
 - The committee must notify the apprentice in writing of alleged reason for the proposed disciplinary action and potential action to be taken if the allegation is substantiated
 - The decisions are effective immediately upon committee action

- The committee will send written reason(s) for such action to the apprentice by registered or certified mail and will include the appeal rights of the apprentice.
- b. Within 30 days of receipt of committee decision the apprentice may request reconsideration of the action taken by the committee
 - The apprentice's request for the local committee to reconsider their disciplinary action must be submitted in writing and must include the reason(s) the apprentice believes the committee should reconsider the disciplinary action.
- vii. Within 30 days of apprentice's request for reconsideration
 - The local committee must provide written notification of their final decision including the appeal rights of the apprentice if the committee upholds its decision on the disciplinary action
- viii. If the apprentice chooses to pursue the complaint further
 - a. Within 30 days of notification of the committee's final action
 - The apprentice must submit the complaint describing in writing the issues associated with the disciplinary action to the Director of the Apprenticeship and Training Division
 - The apprentice must describe the controversy and provide any backup information
 - The apprentice must also provide this information to the local committee/organization
 - b. Within 60 working days the Director of the Apprenticeship and Training Division will complete a review of the record
 - If no settlement is agreed upon during review, the Director must issue a non-binding written decision resolving the controversy.
- ix. If the apprentice or local committee disputes the Director's decision
 - a. Within 30 days of Director's decision the dissenting party must submit a request for the OSATC to hear its case
 - Request must be in writing
 - Must specify reasons supporting the request
 - Request and supporting documents must be given to all parties
 - OSATC Rules and Policy Sub-Committee conducts hearing within 45 days and reports its findings to the next regular quarterly meeting of the OSATC
 - The OSATC renders a decision based on the sub-committee's report.
 - b. Within 30 days of the OSATC meeting
 - The Secretary of the OSATC issues the decision in writing.

11. **COMMITTEE – RESPONSIBILITIES AND COMPOSITION**

The following is an overview of the requirements associated with administering an apprenticeship committee and/or program. These provisions are to be used in conjunction with the corresponding ORS and/or OAR.

- A. The committee is the policymaking and administrative body responsible for the operation and success of this Apprenticeship program.

- B. The committee is responsible for the day-to-day operation of the apprenticeship program and must be knowledgeable in the application of [Chapter 660 ORS](#), [OAR 839 division 011](#) and other law and rule as appropriate to the occupation(s).
- C. Sponsors must develop policies and procedures for committee operations and provide a copy to registered apprentices ([ORS 660.060 \(8\)](#), [ORS 660.135](#), [ORS 660.137](#), [OAR 839-011-0073](#), and [OAR 839-011-0310 \(1\)\(b\)](#)). The committee's specific policies pertaining to the operation of the program are included in this standard. The procedures for the implementation of the approved policies are maintained by the committee. After approval by the division the approved procedures shall be distributed to all apprentices and training agents.
- D. Committees shall meet as often as is necessary to transact business and at least semi-annually with a quorum in order to review and evaluate the progress of each apprentice. ([ORS 660.137 \(4\)](#) and [ORS 660.145](#))
- i. A quorum shall consist of at least two (2) members representing the employers and two (2) members representing the employees. ([ORS 660.135 \(3\)](#), [ORS 660.145](#))
 - ii. Sponsors must hold a physical meeting for all disciplinary actions. Electronic polling is prohibited for issues requiring the personal appearance of applicants, apprentices, trainees, training agents or employers. ([OAR 839-011-0170](#))
 - iii. Minutes of all meetings must be submitted to the Apprenticeship and Training Division within 10 working days of the meeting. ([OAR 839-011-0170](#))
- E. Program Operations ([ORS 660.135](#), [ORS 660.137](#), [OAR 839-011-0170](#), [OAR 839-011-0200](#)):
- i. The Committee will record and maintain records pertaining to the local administration of its Apprenticeship Program and make them available to the OSATC or its representative on request.
 - a. These records include, but are not limited to:
 - Selection of applicants
 - Administration of the apprenticeship program
 - Affirmative action plans
 - Documentation necessary to establish a sponsor's good faith effort in implementing its affirmative action plan
 - Qualification standards
 - ii. Records required by the Oregon Equal Employment Opportunity in Apprenticeship Plan ([OAR 839-011-0200](#)) will be maintained for five (5) years; all other records will be maintained for five (5) years after the final action taken by the committee on the apprenticeship agreement.

The following must be submitted by all programs through the Oregon Apprenticeship Tracking System (OATS) apprenticeship management portal:

- a. Apprenticeship Registration Agreement – within the first 45 days of employment as an apprentice. ([ORS 660.020](#), [OAR 839-011-0088\(2\)](#)) (In licensed occupations registration must occur prior to employment in the trade)
- b. Committee Minutes – within 10 working days of the meeting. ([OAR 839-011-0170](#))

- c. Authorized Training Agent Agreements – with the meeting minutes at which they are approved. ([ORS 660.020](#), [OAR 839-011-0162](#))
 - Interim recognition may be authorized by committee policy but may not exceed 45 calendar days.
 - Any recognition of a training agent prior to formal action of the committee must be in conformance with the committee's OSATC approved policy.
- d. Revision of Occupation Standards - as necessary, no later than 45 days prior to OSATC meeting. ([OAR 839-011-0030](#)) (Programs should review their Standards at least annually)
- e. Revision of Committee Member Composition as necessary (included in committee minutes). ([OAR 839-011-0074](#))
- f. Average Journey Level Wage – at least annually or whenever changed (included in committee meeting minutes with a summary of how the average wage was determined). ([ORS 660.137 \(6\)](#), [ORS 660.142](#))
- g. Adopt, as necessary or as directed, local program policies and procedures for the administration of the apprenticeship program in compliance with this Standard. ([ORS 660.060 \(9\)](#), [ORS 660.120 \(4\)\(a\)](#), [OAR 839-011-0073](#))
 - Policies must be submitted to the OSATC for review and approval.
 - Procedures must be submitted for Division (ATD) approval and inclusion by reference in this Standard prior to implementation.
- h. Authorization for issuance of initial license may be granted after the committee is found to be in compliance for operational purposes.
- i. Forms are available from the Apprenticeship and Training Division. If approved by the OSATC, such amendment(s) and such changes as adopted by the OSATC will be binding to all parties on the first day of the month following OSATC approval.

F. Apprentice Management:

- i. Applicants accepted by the committee who have documented legal experience creditable to the apprenticeship in the skilled occupation or in some other related capacity, may be granted advanced standing as apprentices. ([OAR 839-011-0088 \(3\)\(a\)](#)) Apprentices admitted to advanced standing will be paid the wage rate for the period to which such credit advances them. In licensed occupations previous credit must be documented legal experience. ([OAR 839-011-0088 \(3\)\(b\)](#))
- ii. Each apprentice (and, if under 18 years of age, the parent or guardian) will sign an Apprenticeship Agreement with the Sponsor, who will then register the Agreement, with the Apprenticeship and Training Division of the Bureau of Labor and Industries within the first 45 days of employment as an apprentice. ([ORS 660.020 \(1\)](#), [ORS 660.060](#), [OAR 839-011-0088](#))
- iii. The Sponsor shall provide a copy of the committee meeting minutes approving any change of disposition or modification of the Registration Agreement to the Apprenticeship and Training Division within 10 working days of the committee meeting. ([OAR 839-011-0170](#))

- a. Requests for disposition or modification of Agreements include: (1) Certificate of completion, (2) Additional credit, (3) Suspension, military service, or other, (4) Reinstatement, (5) Cancellation, (6) Re-rates, (7) Holds, (8) Examination Referral, (9) Corrections, (10) Limited Supervision-electrical, (11) Phased Supervision-plumbing.
- iv. Rotate apprentices in the various processes of the skilled occupation to ensure the apprentice is trained to be a competent journey-level worker. ([ORS 660.137 \(2\)\(c\)](#), [OAR 839-011-0265](#)).
- v. At least once every six months the sponsor must review and evaluate each apprentice's progress and take action to advance based on the apprentice's progress or hold the apprentice at the same level for a reasonable period and opportunity for corrective action or terminate for continued inadequate progress. ([ORS 660.137 \(4\)](#))
- vi. The evidence of such action will be the record of the apprentice's progress on the job and during related/supplemental instruction.
 - a. If the apprentice's progress is not satisfactory, the committee has the obligation to withhold the apprentice's periodic wage advancements, suspend or cancel the Apprenticeship Agreement, or take other disciplinary action as established under the "Administrative/Disciplinary Procedures."
- vii. The Sponsor has the obligation and responsibility to provide, within the constraints of industry and market conditions, reasonably continuous employment for all apprentices in the program. ([ORS 660.020](#), [ORS 660.126](#), and [OAR 839-011-0310 \(2\)](#))
 - a. The committee may arrange to transfer an apprentice from one training agent to another or to another committee when the committee is unable to provide reasonably continuous employment, or they are unable to provide apprentices the diversity of experience necessary for training and experience in the various work processes as stated in this Standard.
 - b. If, for any reason, a layoff of an apprentice occurs, the Apprenticeship Agreement will remain in effect unless canceled by the committee.
- viii. An apprentice who is unable to perform the on-the-job portion of apprenticeship training may, if the apprentice so requests and the committee approves, participate in related/supplemental instruction classes, subject to the apprentice obtaining and providing written medical approval for such participation. However, time spent will not be applied toward the on-the-job portion of apprenticeship training. ([ORS 660.126 \(i\)](#))
- ix. The Sponsor shall hear and address all complaints of violations of apprenticeship agreements. ([ORS 660.137](#))
- x. Upon successful completion of apprenticeship, as provided in these Standards, and passing any examination that the committee may require, the committee will recommend that the Oregon Commissioner of Labor award a Certificate of Completion of Apprenticeship. ([ORS 660.137](#), [ORS 660.205](#))

G. Training Agent Management:

- i. The Sponsor shall afford all employers and their qualified employees the opportunity to participate, on a non-discriminatory basis, in existing programs. ([OAR 839-011-0084 \(2\)](#))
- ii. The Sponsor shall provide equal treatment and opportunity for all apprentices through reasonable working and training conditions and apply those conditions to all apprentices uniformly. ([OAR 839-011-0200](#))
- iii. The Sponsor shall provide training agents and prospective training agents with a written statement of costs for program participation. ([OAR 839-011-0084\(3\)\(c\)\(D\)](#))
- iv. The Sponsor shall not require an employer to sign a collective bargaining agreement or join an association as a condition of participation. ([OAR 839-011-0162 \(3\)](#))
- v. The Sponsor shall determine the adequacy of an employer to furnish proper on-the-job training in accordance with the provisions of these Standards. ([ORS 660.137\(5\)](#))
- vi. The Sponsor shall require all employers requesting approved training agent status to complete a training agent application and comply with all Oregon State apprenticeship laws and the appropriate apprenticeship Standards. ([ORS 660.137\(5\)](#))
- vii. The Sponsor shall submit approved training agent agreements to the Apprenticeship and Training Division within ten (10) working days of committee approval with a copy of the agreement and/or the list of approved training agents and committee minutes where approval was granted. ([OAR 839-011-0170](#))
- viii. The Sponsor shall make periodic checks of approved training agents and withdraw approval when approval qualifications are no longer met or when it appears to the committee that the employer is in violation of the terms of the apprenticeship agreement, standards, rules, regulations and policies of the committee or OSATC. ([ORS 660.137\(5\)](#))
- ix. If a committee acts to withdraw training agent status from an employer, the action must be recorded in the committee minutes and submitted to the Apprenticeship and Training Division within 10 working days of the committee action. ([OAR 839-011-0170](#))

H. OSATC Required Policies: ([ORS 660.120 - ORS 660.137/OAR 839-011-0073](#))

- i. All local committees shall develop and administer operating policies and procedures to govern program operations as directed by the OSATC and administer such policies and procedures in a consistent manner. Policies and procedures will be approved by the committee and recorded in the meeting minutes.
- ii. When adopted or revised, the Sponsor shall submit these policies and procedures to ATD staff who will advise the Sponsor regarding their conformity with apprenticeship laws, rules and OSATC guidelines.
- iii. Committee policies and procedures must include the following written policies:
 - a. Credit for prior experience
 - b. OJT requirements (hours, work processes, rotation/partial rotation, monthly progress reports, timelines, applicable penalties)
 - c. Related training requirements (attendance, grades):

- d. Complaint procedures:
- e. Process for the review and evaluation of apprentice progress:
- f. Advancement requirements (re-rates, completions):
- g. Disciplinary process (appearances, holds, cancellations):
- h. Training agent requirements (approval, discipline, removal):
- i. Traveling training agent policy:
- j. Initial employment policy:
- k. Placement procedures for out-of-work apprentices:
- l. License requirements, including exam referral and completion requirements (for licensed trades only).

I. Composition of Committee:

- i. Joint apprenticeship and training committees must be composed of an equal number of employee and employer representatives composed of at least four principal members but no more than eight principal members. An alternate member may be appointed for each principal member. A quorum shall consist of at least two employer members and two employee members. ([ORS 660.135](#); [OAR 839-011-0074](#))
- ii. Trades apprenticeship and training committees must be composed of an equal number of employee and employer representatives composed of one principal employee and one principal employer member for each occupation covered by the trades committee. An alternate member may be appointed for each principal member. A quorum shall consist of at least two employer members and two employee members. ([ORS 660.145](#); [OAR 839-011-0074](#))
- iii. Employee representatives shall
 - a. be skilled practitioners of the trade or occupation and be a member of the collective bargaining unit if a collective bargaining agreement exists for the trade or occupation that is the subject of the apprenticeship or training program administered by the committee ([OAR 660.135](#)); or
 - b. be a bargaining unit representative for the employees of a participating training agent ([OAR 839-011-0074\(1b\)](#)); and
 - c. not serve in a supervisory capacity as defined in the National Labor Relations Act, as amended. ([OAR 839-011-0074\(1b\)](#))
- iv. The committee shall elect a chairperson and a secretary from the committee members. One of the offices must be held by an employer member and one office must be held by an employee member. ([OAR 839-011-0074\(8\)](#))
- v. The Council or the Sponsor may remove committee members or officers for failure to abide by ORS 660 or the rules and policies of the OSATC or committee. ([OAR 839-011-0078](#))

12. **SUBCOMMITTEE**

Subcommittee(s) may be approved by the sponsor but may only recommend actions to the parent Committee.

13. PROGRAM CONTACT INFORMATION

The Sponsor may employ a person(s) as a full or part-time Training Coordinator(s)/Training Director(s)/Administrator(s). This person(s) will assume responsibilities and authority for the operation of the program as are specifically delegated by the Sponsor. ([ORS 660.135\(5\)](#)) See Appendix H for this program's contact information.

Program contact information is located in Appendix H: Program Contact. ([Ctrl + Click to follow link](#))

APPENDIX A: GEOGRAPHICAL AREA

The geographic area covered by these standards are

Baker, Jefferson, Malheur, Marion, and Umatilla counties

in the State of Oregon.

APPENDIX B: MINIMUM QUALIFICATIONS

Minimum Qualifications for this standard are:

Age:	Must be at least 17 years of age to apply and may not be registered until they are at least 18 years of age.
Education:	Must be a high school graduate or have obtained the equivalent GED certificate. Must have completed one full year of high school algebra with a passing grade of 'C' or better or one post high school algebra course (equivalent to one year high school algebra with a passing grade of 'C' or better).
Physical:	None
Testing:	None
Other:	1) Must be an adult in custody (AIC) committed by the State of Oregon to, and residing in, a participating Oregon correctional facility in the State of Oregon; 2) Must continuously meet the resident institutional requirements for participation in this program.

APPENDIX C: SELECTION PROCEDURES**Selection Procedure:**

All out of work apprentices in good standing will be offered the opportunity for re-employment prior to new applicants being registered in conformance with the committee's approved initial employment policy.

The committee shall select apprentices from a pool of eligible applicants according to the following procedure:

Selection procedures shall be as required by the inmate workforce participation rules of the Oregon Department of Corrections as administered by each correctional Facility or Institution.

APPENDIX D: TERM, PROBATIONARY PERIOD, RATIO**Term of Apprenticeship:**

This is a time-based apprenticeship standard. The term of this standard of apprenticeship shall be **8,000** hours of employment.

Probationary Period:

The probationary period shall be the first **2,000** OJT hours of employment, or one year after the current registration to this standard, whichever is shorter.
(ORS 660.126 (g))

Ratio:

The ratio of apprentices to journey-level worker shall not be more than:

2 apprentices to the first **1** journey-level worker on

the Jobsite. (ORS 660.142(5))

Additional apprentices are authorized at a ratio of **2** apprentices for each additional **1** journey-level worker(s). (ORS 660.126 (f))

APPENDIX E: WAGE AND WAGE PROGRESSION

The average wage for those journey-level workers employed by the participating employers in this occupation on **7/01/2026 is \$0.00** per hour.

Period	Number of required hours	% of the journey level rate
1	0-1000	Remuneration is not a component of this program. Oregon Constitution, Article I, § 41 ORS 660.142(5)
2	1001-2000	
3	2001-3000	
4	3001-4000	
5	4001-5000	
6	5001-6000	
7	6001-7000	
8	7001-8000	
Final Step	Apprenticeship Completion	

APPENDIX F: WORK PROCESSES

The work processes and approximate training hours in each area are:

Work processes	Approximate hours
a. Residential wiring of residences, duplexes, and small apartment buildings and necessary shop work and preparation	1,000
b. Commercial-wiring of public commercial school, hospital buildings; the installation and repair of all equipment therein; and necessary shop work and preparation	3,000
c. Industrial-wiring of all industrial buildings and equipment; the maintenance, repair, and alteration of the same; and the necessary shop work and preparation	2,000
d. Specialized systems-wiring of systems which include sound, data transmission, telephone, fire alarm, fiber optics, energy management, closed circuit television, programmable controllers, and nurse call system	1,000
e. Troubleshooting and Maintenance	500
f. Finish and Fixtures	500
Total	8,000

In licensed occupations apprentices must complete the minimum required total hours prior to being referred to the license examination. (OAR 839-011-0265(2)) (For electrical licenses, ORS 479.630 & OAR 918-282-0270) (For plumbing licenses, ORS 693.060 & OAR 918-695-0140)

Apprentices must complete a total of **8,000** hours of on-the-job training. However, the committee recognizes that most apprentices will not be able to fulfill the total amount of hours specified in every work process as set forth in this standard. When an apprentice is unable to fulfill the total work hours in each work process the committee will evaluate the apprentice's knowledge, skills and abilities and provide appropriate additional related instruction to assure that competency is acquired in each work process. The evaluation and summary of the additional instruction will be noted in the apprentice's file. (OAR 839-011-0265(1))

APPENDIX G: RELATED TRAINING

A minimum of **191** hours of related training shall be required during each year the apprentice is registered in this program. (ORS 660.126(e) / ORS 660.157(1))

The following is a summary of related instruction including required class hours in each element of instruction. (ORS 660.157)

Course	Hours
Note: A current First Aid Card, including CPR will be required in addition to the 191 annual hours.	
Learning Strategies	5
Related Math and Formulas	32
Measurement Techniques	25
Trades, Electrical, Chemical, and Material Handling Safety	50
Common Hand Tools, Power Tools, and Electrician Tools	35
Problem Solving and Trouble Shooting	10
Energy, Force, and Power	5
Print Reading, Electrical Drawings, and Circuits	36
DC Principles and AC Principles	70
Analog Circuit Measurement	15
Electrical Wiring Practices	20
Electrical Equipment and Electric Power Measurements	70
Electrical Heating and Controls for Air Conditioning	20
Electric Lamps and Lighting Control	30
National Electric Code	60
Electrical Grounding	25
Storage Batteries, Alternators and Voltage Regulators for Generators	30
Transformer Operator and Distribution and Power Transformers	20
Electric Power Substations	20
Industrial AC and DC Motors and Motor Controls	60
Analog Electronic Components	42
Basic Electronic Circuits	48
Troubleshooting Industrial Electrical, Electronic, and Computer Systems	36
Total	764

Methods of related/supplemental training shall consist of the following:

☒ **Other:** Penn-Foster

APPENDIX H: PROGRAM CONTACT INFORMATION

This standard is administered by this committee as a:

TATC

(ORS 660.135) or (ORS 660.145)

ADMINISTRATOR/COORDINATOR

Megan Cogswell, Administrator

3723 Fairview Industrial Drive, Ste. 200

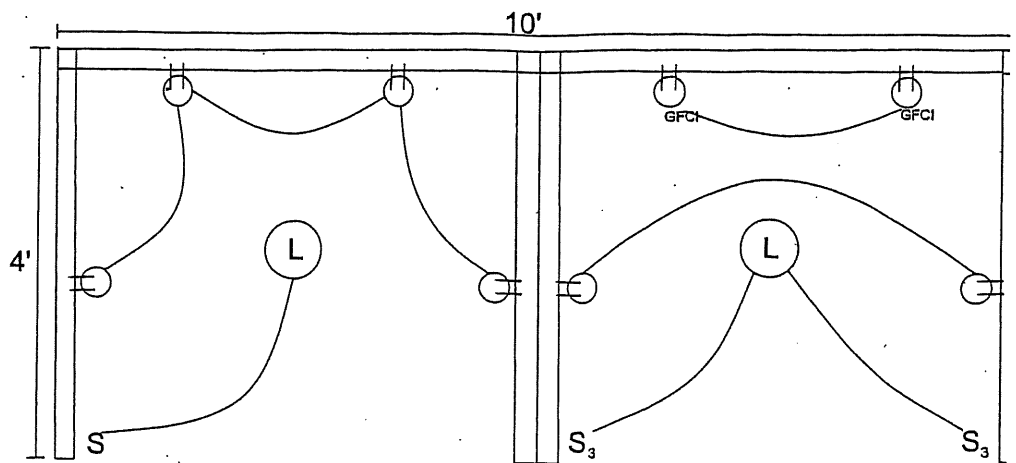
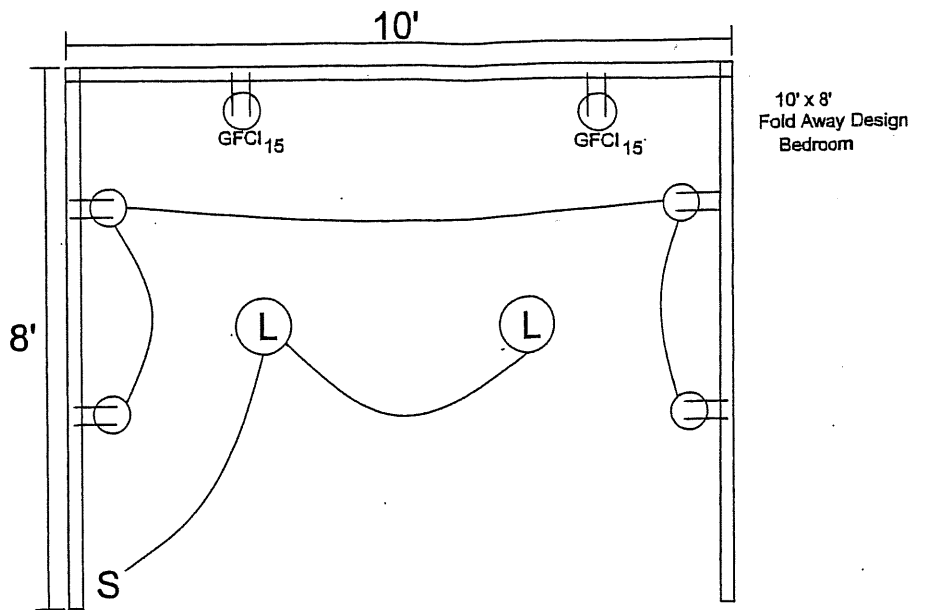
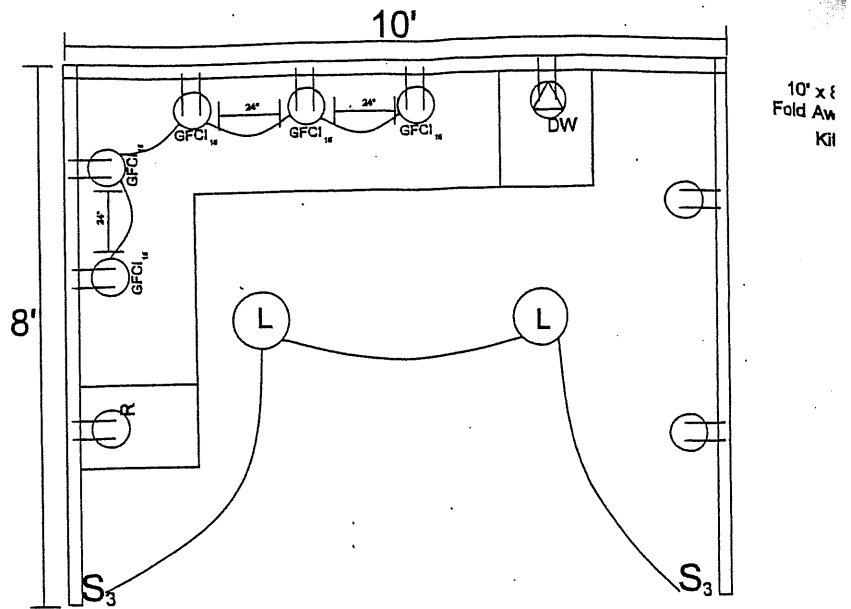
Salem, Or 97302

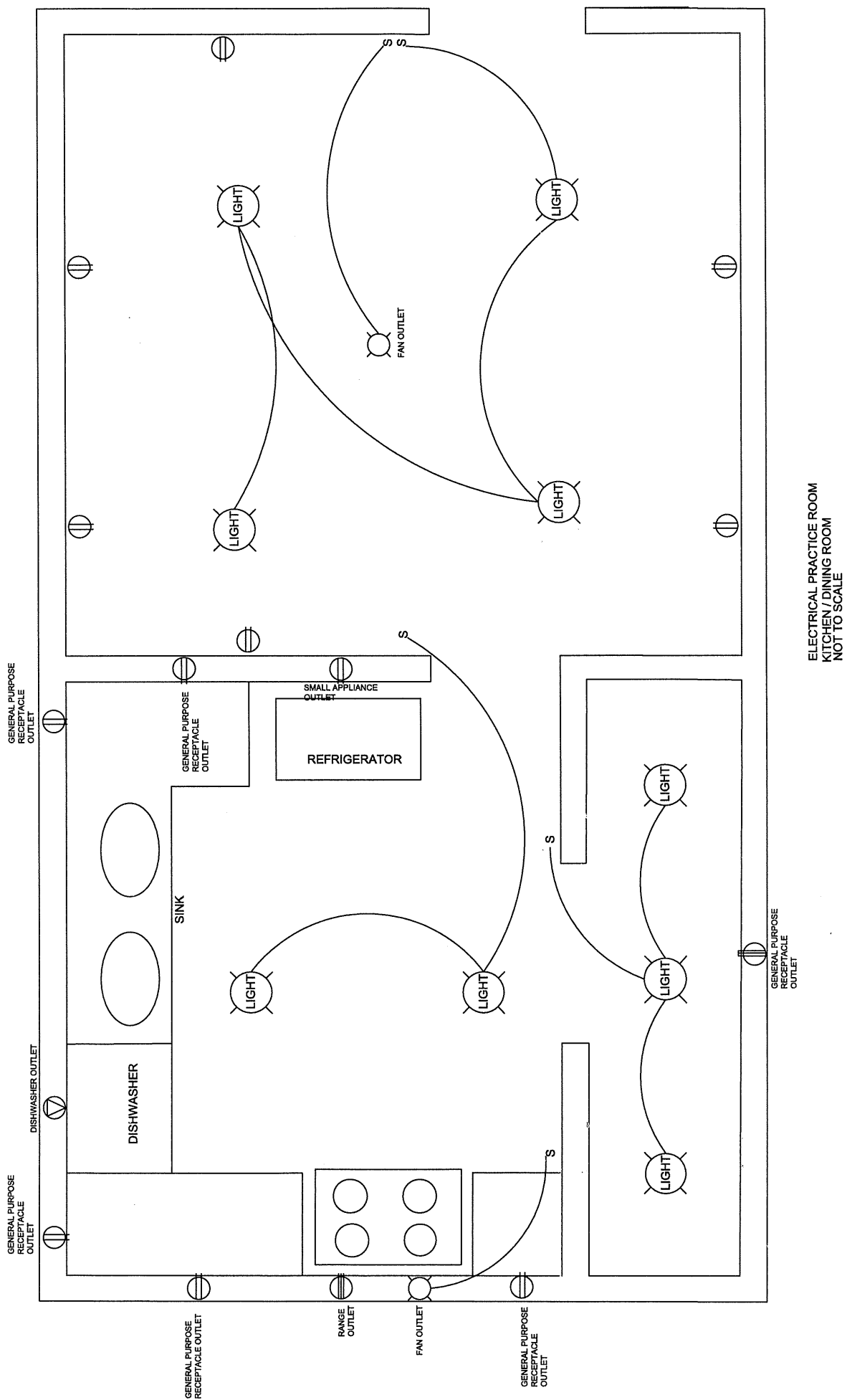
503-934-1010

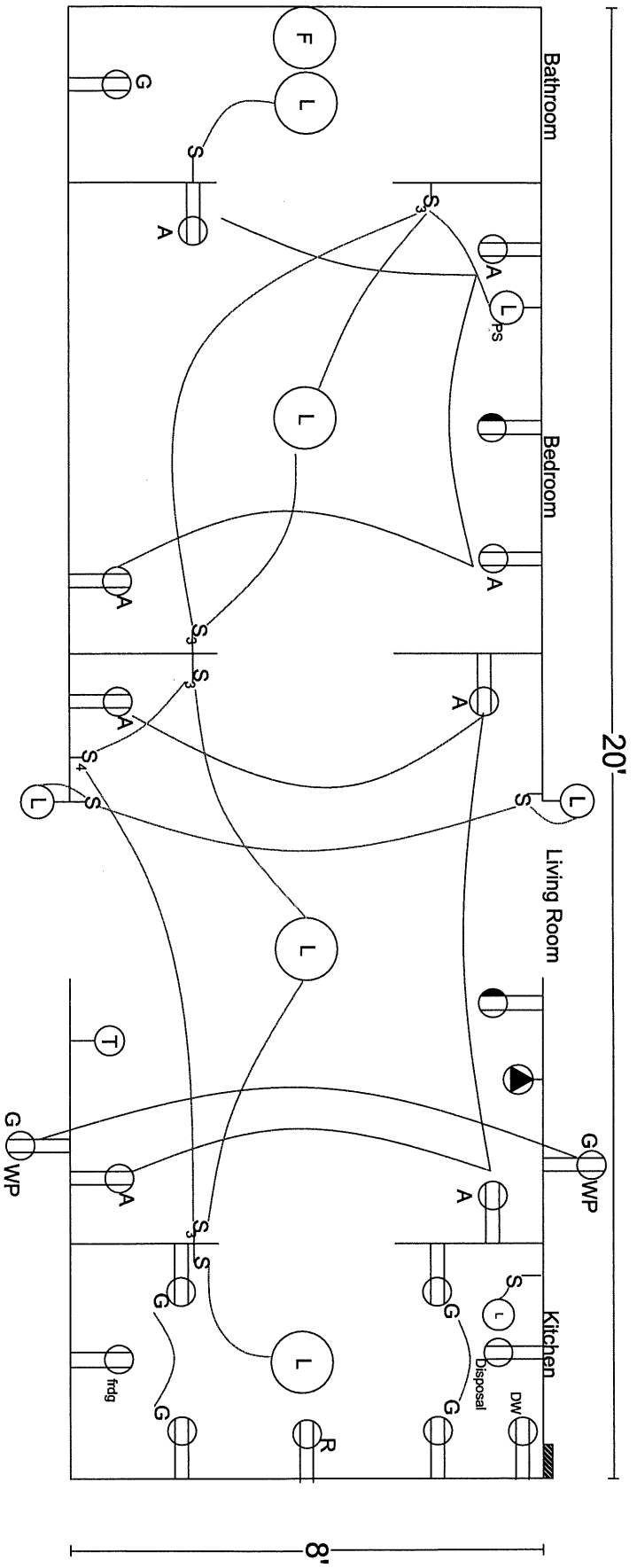
megan.l.cogswell@doc.oregon.gov

EEO PLEDGE

Columbia Gorge TATC shall not discriminate against apprenticeship applicants or apprentices based on race, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, or because they are an individual with a disability or a person 18 years old or older. **Columbia Gorge TATC** shall take affirmative action to provide equal opportunity in apprenticeship and shall operate the apprenticeship program as required under these rules and Title 29 CFR, part 30.







Agenda Item VII.B.

State of Oregon

Board memo

Building Codes Division

March 26, 2026

To: Electrical and Elevator Board

From: Pierre Sabagh, policy analyst, Policy and Technical Services

Subject: Board exemption for battery-charged fence installations

Action requested:

Electrical and Elevator Board review and approve the creation of a new board exemption for battery-charged fence installations as [OAR 918-261-0045](#).

Background:

Chapter 261 of Section 918 of the Oregon Administrative Rules outlines electrical exemptions reviewed and approved by the Electrical and Elevator Board.

A battery-charged fence is defined in Oregon Revised Statute (ORS) 195.870 as a fence that interfaces with an alarm system in a manner that enables the fence to cause the connected alarm system to transmit a signal intended to summon law enforcement in response to an intrusion and has an energizer that is driven by battery.

In September 2025, the division [posted a license clarification](#) regarding licensing requirements for the installation of a battery-charged fence. The license clarification answered questions about which licenses were required to install a standalone battery-charged fence, if there were any specific conditions, and what permits would be required.

Discussion:

The division, through the electrical program chief, consulted with industry to create a new board exemption, OAR 918-261-0045. This rule would formalize, but not change, the determination in the previously posted licensing clarification. This rule would allow the installation of a standalone battery-charged fence without a license or permit under this board exemption. Unlicensed individuals would be allowed to install a standalone battery-charged fence without a building or trade permit or inspection. An alarm system permit issued by a local municipality would be the only necessary permit for the installation or use of a battery-charged fence.

A copy of the proposed new rule language is included in the board packet.

Options:

- Approve the proposed new rule, OAR 918-261-0045, and forward to the administrator for rulemaking and subsequent adoption.
- Amend and approve the proposed new rule, OAR 918-261-0045, and forward to the administrator for rulemaking and subsequent adoption.
- Disapprove the proposed new rule, OAR 918-261-0045, which would not create a new board exemption.

Board Exemption for Battery-Charged Fence Installations

(1) “Battery-charged fence” is a fence that interfaces with an alarm system in a manner that enables the fence to cause the connected alarm system to transmit a signal intended to summon law enforcement in response to an intrusion and has an energizer that is driven by battery.

(2) A license and permit is not required to install a standalone battery-charged fence. Unlicensed individuals are allowed to install a standalone battery-charged fence without a building or trade permit or inspection. An alarm system permit issued by a local municipality is the only necessary permit for the installation or use of a battery-charged fence.

(3) An electrical branch circuit installed from the premise’s electrical system for gate control or to charge or backup the battery in the controller is required to be installed by licensed electricians and electrical contractors.

(4) A protective signaling circuit installed from the controller to the alarm system requires a class A licensed limited energy technician, or other properly licensed individual for that scope of work, working for a licensed electrical contractor for installation of the low voltage circuit.

Statutory/Other Authority: ORS 479.740, ORS 195.870

Statutes/Other Implemented: ORS 479.540

State of Oregon

Board memo

Building Codes Division

March 26, 2026

To: Electrical and Elevator Board

From: Pierre Sabagh, policy analyst, Policy and Technical Services

Subject: Continuing education applications

Action requested:

Electrical and Elevator Board consideration of the electrical program chief's recommendations regarding continuing education courses and instructors.

Background:

The Electrical and Elevator Board establishes continuing education requirements for all electrical licensees in order to ensure licensees possess up-to-date knowledge of the code and administrative requirements. The board sets standards for approval of courses and instructors in order to have a sufficient number and variety of continuing education courses available to licensees.

The electrical program chief has been evaluating courses and instructors on the board's behalf. In February, the electrical program chief reviewed 88 applications from 11 organizations:

- 47 course applications were recommended for approval.
- 39 instructor applications were recommended for approval.
- 2 instructor applications were recommended for disapproval.

See attached summary for more information.

In addition to the Oregon Rule and Law criteria, the committee uses the following when reviewing applications:

- NFPA 70E courses are eligible for a maximum of eight hours code-related credits.
- OSHA 10 courses are eligible for a maximum of four hours code-related credits.
- OSHA 30 courses are eligible for a maximum of sixteen hours code-related credits.

- First Aid/CPR courses are eligible for a maximum of four hours code-related credits (two hours for each course).
- For correspondence courses – Provider must submit complete course.
- For online courses – Provider must submit a log-on or screen shots of course content.

Options:

- Approve the electrical program chief's recommendations for approval or denial of courses or instructors.
- Amend and approve the electrical program chief's recommendations for approval or denial of courses or instructors.
- Disapprove the electrical program chief's recommendations for approval or denial of courses or instructors.

Electrical and Elevator Board
Electrical Program Chief on Continuing Education Course and Instructor Review
March 26, 2026

Courses

	Applicant	Course Name	Electrical Program Chief Recommendation	Board Action
1	290	2026 NEC Updates 8 hours, code change, live	Approve for 2023 code cycle.	
2	290	2026 NEC Updates 8 hours, code change, live	Approve for 2026 code cycle.	
3	AETech Electrical Training	2026 NEC Code Changes Day 1 8 hours, code change, live	Approve for 2023 code cycle.	
4	AETech Electrical Training	2026 NEC Code Changes Day 1 8 hours, code change, live	Approve for 2026 code cycle.	
5	AETech Electrical Training	2026 NEC Code Changes Day 2 8 hours, code change, live	Approve for 2023 code cycle.	
6	AETech Electrical Training	2026 NEC Code Changes Day 2 8 hours, code change, live	Approve for 2026 code cycle.	
7	Eastern Idaho Electrical JATC	2026 NEC Significant Changes Part 1 8 hours, code change, live	Approve for 2023 code cycle.	
8	Eastern Idaho Electrical JATC	2026 NEC Significant Changes Part 1 8 hours, code change, live	Approve for 2026 code cycle.	
9	Eastern Idaho Electrical JATC	2026 NEC Significant Changes Part 2 8 hours, code change, live	Approve for 2023 code cycle.	
10	Eastern Idaho Electrical JATC	2026 NEC Significant Changes Part 2 8 hours, code change, live	Approve for 2026 code cycle.	

11	eHazard	High Voltage Qualified 8 hours, code related, live (streaming)	Approve for 2023 code cycle.	
12	eHazard	High Voltage Qualified 8 hours, code related, live (streaming)	Approve for 2026 code cycle.	
13	eHazard	Electrical Workplace Safety NFPA 70e (LV Qualified) 8 hours, code related, live (streaming)	Approve for 2023 code cycle.	
14	eHazard	Electrical Workplace Safety NFPA 70e (LV Qualified) 8 hours, code related, live (streaming)	Approve for 2026 code cycle.	
15	GAPAC	First Aid PR 4 hours, code related, live	Approve for 2023 code cycle.	
16	GAPAC	First Aid PR 4 hours, code related, live	Approve for 2026 code cycle.	
17	INW Industrial Training LLC	Oregon 2026 Analysis Part 1 8 hours, code change, live	Approve for 2023 code cycle.	
18	INW Industrial Training LLC	Oregon 2026 Analysis Part 1 8 hours, code change, live	Approve for 2026 code cycle.	
19	INW Industrial Training LLC	Oregon 2026 Analysis Part 2 4 hours, code change, live	Approve for 2023 code cycle.	
20	INW Industrial Training LLC	Oregon 2026 Analysis Part 2 4 hours, code change, live	Approve for 2026 code cycle.	
21	Joan Albert	2026 NEC Updates 8 hours, code change, live	Approve for 2023 code cycle.	
22	Joan Albert	2026 NEC Updates 8 hours, code change, live	Approve for 2026 code cycle.	
23	Line to Load	8 hour 2023 NEC Code Change Course 1 8 hours, code change, live	Approve for 2023 code cycle.	

24	PCC	Coyne 1 st Aid CPR w/ AED 4 hours, code related, live	Approve for 2023 code cycle.	
25	PCC	Coyne 1 st Aid CPR w/ AED 4 hours, code related, live	Approve for 2026 code cycle.	
26	Whistler Technical Education	2026 NEC Code Changes 8 hours 8 hours, code change, live	Approve for 2023 code cycle.	
27	Whistler Technical Education	2026 NEC Code Changes 8 hours 8 hours, code change, live	Approve for 2026 code cycle.	
28	Whistler Technical Education	2026 NEC Code Changes 12 hours 12 hours, code change, live	Approve for 2023 code cycle.	
29	Whistler Technical Education	2026 NEC Code Changes 12 hours 12 hours, code change, live	Approve for 2026 code cycle.	
30	Whistler Technical Education	2026 Basic Calculations 4 hours, code related, live	Approve for 2023 code cycle.	
31	Whistler Technical Education	2026 Basic Calculations 4 hours, code related, live	Approve for 2026 code cycle.	
32	Whistler Technical Education	2026 Motor Calculations 4 hours, code related, live	Approve for 2023 code cycle.	
33	Whistler Technical Education	2026 Motor Calculations 4 hours, code related, live	Approve for 2026 code cycle.	
34	Whistler Technical Education	2026 Service Calculations 4 hours, code related, live	Approve for 2023 code cycle.	
35	Whistler Technical Education	2026 Service Calculations 4 hours, code related, live	Approve for 2026 code cycle.	
36	Workforce CE&D	Electrical Safety in the Workplace (NFPA 70e) 2 hours, code related, online	Approve for 2023 code cycle.	

37	Workforce CE&D	Electrical Safety in the Workplace (NFPA 70e) 2 hours, code related, online	Approve for 2026 code cycle.	
38	Workforce CE&D	Electrical Safety in the Workplace (NFPA 70e) 4 hours, code related, online	Approve for 2023 code cycle.	
39	Workforce CE&D	Electrical Safety in the Workplace (NFPA 70e) 4 hours, code related, online	Approve for 2026 code cycle.	
40	Workforce CE&D	2023 Major Code Changes 2 hours, code related, online	Approve for 2023 code cycle.	
41	Workforce CE&D	Oregon Electrical Laws and Rules 4 hours, Oregon Rule and Law, online	Approve for 2023 code cycle.	
42	Workforce CE&D	Fundamentals of Electrical Power Systems 6 hours, code related, online	Approve for 2023 code cycle.	
43	Workforce CE&D	Fundamentals of Electrical Power Systems 6 hours, code related, online	Approve for 2026 code cycle.	
44	Workforce CE&D	Basic of Power Systems, Transformers and Electrical Safety 8 hours, code related, online	Approve for 2023 code cycle.	
45	Workforce CE&D	Basic of Power Systems, Transformers and Electrical Safety 8 hours, code related, online	Approve for 2026 code cycle.	
46	Workforce CE&D	2023 Major Code Changes 8 hours, code related, online	Approve for 2023 code cycle.	
47	Workforce CE&D	2023 Major Code Changes 12 hours, code related, online	Approve for 2023 code cycle.	

Instructors

	Applicant	Electrical Program Chief Recommendation	Board Action
1	290 Joan Albert	Approve for 2023 code cycle.	
2	290 Joan Albert	Approve for 2026 code cycle.	
3	AETech Electrical Training Steve Arne	Approve for 2023 code cycle.	
4	AETech Electrical Training Steve Arne	Approve for 2026 code cycle.	
5	Eastern Idaho Electrical JATC Kenneth Cathey	Approve for 2023 code cycle.	
6	Eastern Idaho Electrical JATC Kenneth Cathey	Approve for 2026 code cycle.	
7	Eastern Idaho Electrical JATC Nathan Roberts	Approve for 2023 code cycle.	
8	Eastern Idaho Electrical JATC Nathan Roberts	Approve for 2026 code cycle.	
9	eHazard Derek Vigstol	Approve for 2023 code cycle.	
10	eHazard Derek Vigstol	Approve for 2026 code cycle.	
11	eHazard Ken Sellars	Approve for 2023 code cycle.	
12	eHazard Ken Sellars	Approve for 2026 code cycle.	
13	eHazard Mike Sanchez	Approve for 2023 code cycle.	
14	eHazard Mike Sanchez	Approve for 2026 code cycle.	

15	eHazard Al Havens	Approve for 2023 code cycle.	
16	eHazard Al Havens	Approve for 2026 code cycle.	
17	eHazard Dylan Parker	Disapprove for 2023 code cycle.	
18	eHazard Dylan Parker	Disapprove for 2026 code cycle.	
19	eHazard Ken Taulbee	Approve for 2023 code cycle.	
20	eHazard Ken Taulbee	Approve for 2026 code cycle.	
21	eHazard Patrick Engle	Approve for 2023 code cycle.	
22	eHazard Patrick Engle	Approve for 2026 code cycle.	
23	eHazard Tim Conley	Approve for 2023 code cycle.	
24	eHazard Tim Conley	Approve for 2026 code cycle.	
25	eHazard Wes Mozley	Approve for 2023 code cycle.	
26	eHazard Wes Mozley	Approve for 2026 code cycle.	
27	GAPAC Emilie Minney	Approve for 2023 code cycle.	
28	GAPAC Emilie Minney	Approve for 2026 code cycle.	
29	INW Industrial Training LLC Frank Seiler	Approve for 2023 code cycle.	
30	INW Industrial Training LLC Frank Seiler	Approve for 2026 code cycle.	

31	Joan Albert Joan Albert	Approve for 2023 code cycle.	
32	Joan Albert Joan Albert	Approve for 2026 code cycle.	
33	Line to Load Jeshua Hone	Approve for 2023 code cycle.	
34	PCC John Brown	Approve for 2023 code cycle.	
35	PCC John Brown	Approve for 2026 code cycle.	
36	PCC Johnathon Brown	Approve for 2023 code cycle.	
37	PCC Johnathon Brown	Approve for 2026 code cycle.	
38	Whistler Technical Education Wendell Whistler	Approve for 2023 code cycle.	
39	Whistler Technical Education Wendell Whistler	Approve for 2026 code cycle.	
40	Workforce CE&D Elie Tawil	Approve for 2023 code cycle.	
41	Workforce CE&D Jad Raydan	Approve for 2023 code cycle.	