INTRODUCING

SelecTXT

INTERACTIVE TEXT MESSAGING
FOR INSPECTION SCHEDULING

In an effort to streamline operations and improve customer service, the Oregon ePermitting is proud to announce the launch of SelecTXT, a new service allowing you to utilize interactive text messaging to:

- Schedule inspections
- Reschedule inspections
- Cancel inspections
- View inspection results
- Include comments/instructions for inspectors

QUESTIONS?

About Inspections
Contact your local building department

About ePermitting
Contact the ePermitting Help Desk
(503) 373-7396
oregon.epermitting@oregon.gov

STATE OF OREGON

ePermitting System

SelecTXT
INSPECTION SCHEDULING
VIA TEXT MESSAGE

TEXT
(888) 299-2821
START WITH

**SCHEDULE**

With one word, you can begin the inspection scheduling process and SelectTXT will guide you from there.

Helpful hints that ask you for your IVR tracking number and inspection code allow you to complete the entire process in just a few key strokes.

1. Locate your IVR tracking number and inspection code
2. Text (888) 299-2821 with one of the following

   **SCHEDULE** or **S**
   To schedule an inspection

   **CANCEL** or **C**
   To cancel an inspection

   **RESCHEDULE** or **RESCHED**
   To reschedule an inspection

   **RESULTS** or **R**
   To view inspection results

3. Follow the prompts

COMPLETE THE PROCESS IN A SINGLE MESSAGE WITH EXPRESS COMMANDS

In addition to following the prompts, you can also use Express Commands to complete the process with a single text message.

Simply include the required information in one text string to schedule, reschedule, cancel, or view inspection results.

Using Express Commands

**SCHEDULE** an inspection

<table>
<thead>
<tr>
<th>Command</th>
<th>IVR Tracking Number</th>
<th>Inspection Code</th>
<th>NEXT Available Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>S</td>
<td>995076321384</td>
<td>6204</td>
<td>NEXT</td>
</tr>
</tbody>
</table>

**CANCEL** an inspection

<table>
<thead>
<tr>
<th>Command</th>
<th>IVR Tracking Number</th>
<th>Inspection Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>995076321384</td>
<td>6204</td>
</tr>
</tbody>
</table>

**RESCHEDULE** an inspection

<table>
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<th>IVR Tracking Number</th>
<th>Inspection Code</th>
<th>NEXT Available Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESCHED</td>
<td>995076321384</td>
<td>6204</td>
<td>NEXT</td>
</tr>
</tbody>
</table>

**View inspection RESULTS**

<table>
<thead>
<tr>
<th>Command</th>
<th>IVR Tracking Number</th>
<th>Inspection Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>R</td>
<td>995076321384</td>
<td>6204</td>
</tr>
</tbody>
</table>

LOOKING FOR THE INSPECTION CODE LIST?

Text **LIST** to view the entire inspection list

OR visit