

Insert
Logo
Here

[Agency Name]
[Address]
[City, state zip]
[Phone]
[Web address]
[Email]

Public Works permit

Record type:				
Permit number:		IVR number:		
First issued:		Expiration:		
Project:				
Description:				
Site Information				
Worksite Address:				
Parcel:				
Contacts				
Type	Name	Address	Phone	Email
General Information				
Application type:		Type of project:		
Type of work:			<input type="checkbox"/> Public <input type="checkbox"/> Private	
Detailed project purpose/description:				
Structure Information				
Type of structure:		Separate/accessory building:		
Total sq. footage – structure:		Number of bedrooms:		
Number of stories:		Number of bathrooms:		
Building height:		Occupancy load:		
Building lot size:		Soils report required:		
Site Information				
Engineered fill:		Flood hazard area:		
Fill volume (CY):		Landslide hazard area:		
Impervious surface area:		Retaining wall:		
Public Works Information				
Project number:		Storm sewer:		
Type of sidewalk:		Street improvements:		
Planning Information				
Setback – front yard to structure:		Setback – rear property line to structure:		
Setback – side yard property line to structure:		Setback – interior property line to structure:		
Solar setback:				

Conditions of Approval

Pending Inspections

Driveway Sidewalks Curb Cuts

Sidewalk

Sidewalk repair (# of panels):

Sidewalk (ft.):

ADA ramp

Parklet

Curb cut

Number of curb cuts:

Driveway

Category of construction:

Type of work - driveway:

Current driveway width (ft.):

Proposed driveway (ft.):

Current driveway length (ft.):

Proposed driveway length (ft.):

Turnaround type:

Current access surface:

Proposed access surface:

Driveway description:

Right-of-Way

ROW

Plans submitted

Placing new facilities in ROW

Repairing/maintaining existing facilities

ROW type:

Work performed by:

Insurance/indemnity on file

Security deposit:

Bond type:

Traffic control plan included

After-hours safety plan included

Warning devices to be utilized:

ROW – description of project:

Utilities

Franchise agreement on file

Name of other utilities (if joint project):

Hook-on agreement on file:

Intent of project:

Easement

Easement type:

Agreement related

Easement from date:

Easement to date:

Easement daily start time:

Easement daily end time:

Purpose of use/vacation:

Special conditions:

<i>Encroachment</i>			
Encroachment from date:		Encroachment to date:	
Encroachment daily start time:		Encroachment daily end time:	
<i>System connections to infrastructure</i>			
<input type="checkbox"/> Storm sewer connection		<input type="checkbox"/> Sanitary sewer connection	
Description – system connections:			
Erosion/Sediment Control			
<i>Erosion and sediment control</i>			
Erosion/sediment control description:			
Nature of activity:		Construction storm water runoff flow to:	
Worksite area height:		Work area depth:	
Worksite area width:		Worksite area length:	
Total construction/project area (sq. ft.):		Total disturbed area (sq. ft.):	
Total site acreage:		Existing surface material:	
Surface replacement material to be used:		Backfill material to be used:	
Excavation (CY):		Imported fill (CY):	
Drainage basin:		Flood plain:	
<input type="checkbox"/> Dust control	Dust control type:	Control Mechanism:	
<input type="checkbox"/> Hillside	<input type="checkbox"/> Wetlands	<input type="checkbox"/> Swale	<input type="checkbox"/> Pipe
<i>MS4 permit details</i>			
<input type="checkbox"/> Site between 1 to 5 acres		<input type="checkbox"/> Site greater than 5 acres	