

## 2019 OIC Renewal FAQ

### ***1. What if I do not take a required code change class or pass a test?***

You cannot perform inspections or review plans for the applicable specialty codes after February 1, 2020, if you have not completed a code change class or passed a test. If you do not complete a class or pass a test before February 1, 2020, you will need to start the certification process over for each certification for which you did not attend a class or pass a test. This includes paying all application fees and passing a certification examination for each applicable certification.

### ***2. I attended all required code change classes. What do I need to do now?***

Complete the online renewal application or submit a paper renewal application and indicate when and where you completed your required code change courses. You may check to confirm your class attendance is reflected in our records by going to <https://www.oregon.gov/bcd/inspector-training/Documents/2017-code-change-attendees.pdf>

### ***3. Why is there no mechanical code change class?***

The Oregon Mechanical Specialty Code (OMSC) will be updated October 1, 2019, but the changes are not significant enough to warrant a code change class. Information about the code change is available at <https://www.oregon.gov/bcd/codes-stand/Pages/mechanical.aspx>. You must complete a renewal application prior to February 1, 2020, in order for your certification to be renewed.

### ***4. I did not take a required electrical, plumbing, or residential structural code change class. What do I do?***

If you were certified before October 1, 2017, and you did not take a code change class for each certification that you hold, you may take a test for the applicable certification or certifications to demonstrate your knowledge of the code(s). Tests are offered at proctored locations throughout the state. To schedule a test, download and submit the application form from our website. You must pass each applicable exam before February 1, 2020, for your certifications to remain valid. An \$80.00 fee will be applied for each exam, and scheduling for testing is limited over the holidays, please plan accordingly.

You cannot perform inspections or review plans for the applicable specialty codes after February 1, 2020, if you have not passed a test. If you do not pass a test before February 1, 2020, you will need to start the certification process over for each certification for which you did not pass a test. This includes paying all application fees and passing a certification examination for each applicable certification.

### ***5. I am retired and do not need my certifications. What do I do?***

You do not need to take any action. If you do not submit the required renewal form and demonstrate completion of the code change class requirements, your certifications will expire on February 1, 2020.

### ***6. What are the passage requirements for the renewal examinations?***

Passage requirements are the same as initial certification examinations. In order to renew your certification or certifications you must pass each applicable examination with a 75% or better. If you do not pass an exam you may retake the exam 30 days after each failed attempt. A new test application and fee is required for each exam attempt. You must pass the applicable exam prior to February 1, 2020 in order to renew your current certification. Please plan accordingly.