

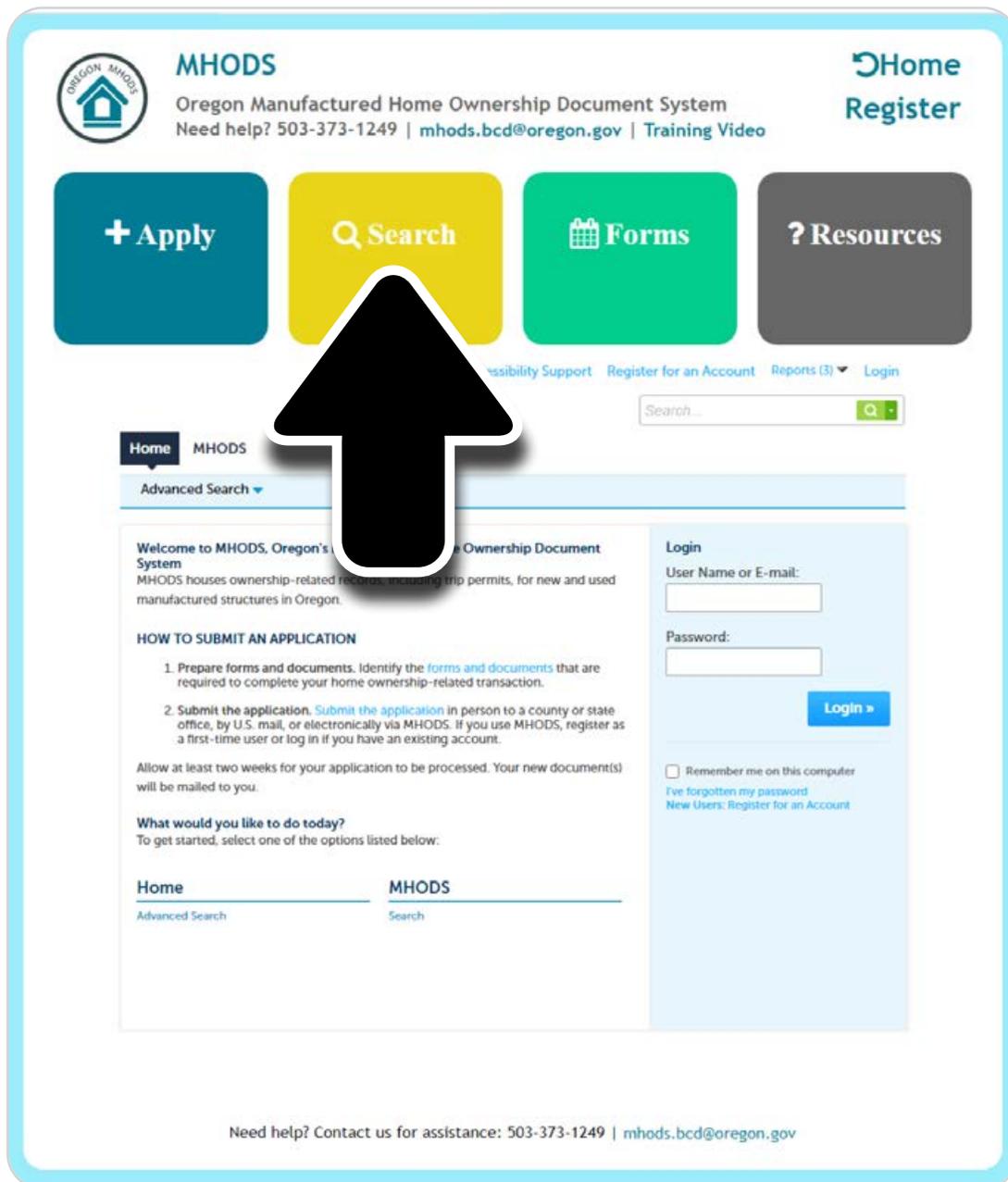
Manufactured Home Document Retrieval Instructions



Manufactured home ownership documents can be downloaded or emailed from the BCD website. Use the link below to get there.

https://aca-oregon.accela.com/OR_MHODS/

1. You can search for, print, download, and email your documents without needing an account. On a computer, hover the mouse over the Search button. On a phone or tablet, press the Search button.



2. Press Manufactured Home.

The screenshot shows the MHODS (Oregon Manufactured Home Ownership Document System) website. At the top left is the MHODS logo and name, followed by the text "Oregon Manufactured Home Ownership Document System" and contact information: "Need help? 503-373-1249 | mhods.bcd@oregon.gov | Training Video". At the top right is the "Home Register" logo. Below the header are four main navigation buttons: a blue "+ Apply" button, a yellow "Manufactured Home Trip Permit" button, a green "Forms" button, and a grey "? Resources" button. A large black arrow with a white outline points directly to the "Manufactured Home Trip Permit" button. Below the buttons is a navigation bar with links for "Accessibility Support", "Register for an Account", "Reports (3)", and "Login". A search bar is also present. The main content area includes a "Home" breadcrumb, a "Welcome to MHODS" message, and a "HOW TO SUBMIT AN APPLICATION" section with two numbered steps. A "Login" form is on the right side of the page. At the bottom, there is a footer with the text "Need help? Contact us for assistance: 503-373-1249 | mhods.bcd@oregon.gov".

3. You can search by using a variety of criteria, such as the street address of the home, a date range, DMV plate number, serial number, parcel number, city, or other criteria. After you have input your search criteria press Search at the bottom of the page.

The screenshot displays the MHODS (Oregon Manufactured Home Ownership Document System) search interface. At the top, the MHODS logo and name are visible, along with contact information: "Need help? 503-373-1249 | mhods.bcd@oregon.gov | Training Video". To the right, there is a "Home Register" link. Below the header, there are four main navigation buttons: "+ Apply" (blue), "Q Search" (yellow), "Forms" (green), and "? Resources" (grey). A secondary navigation bar includes links for "Announcements", "Register for an Account", "Reports (3)", and "Login". A search bar is located at the top right of the main content area.

The "Search" section is titled "Search for Records" and includes a red instruction: "Select the Search Type from the drop-down list:". Below this, three search options are listed:

- **General Search:** Search by record number and location
- **Search by Address:** Search detailed location details
- **Search by Contact:** Search by Owner, Security Interest, Dealer, Transporter, and other contact details

The "General Search" section is currently selected in the dropdown menu. It contains several input fields for search criteria:

- Start Date:** 01/01/1900
- End Date:** 09/22/2020
- Record Number:** (empty text input)
- Record Type:** --Select-- (dropdown menu)
- Street No.:** From - To (range input)
- Direction:** --Select-- (dropdown menu)
- Street Name:** (text input, circled in red)
- Street Suffix:** --Select-- (dropdown menu)
- Street Type:** --Select-- (dropdown menu)
- Unit Type:** --Select-- (dropdown menu)
- Unit No.:** (text input)
- City:** (text input)
- State:** (text input)
- Zip:** (text input)

At the bottom of the search criteria section, there are two buttons: "Search" and "Clear". A large black arrow points down towards the "Search" button. Two red arrows point to the "General Search" dropdown menu.

4. After locating your property in the provided list, press the record number.

Search for Records
Select the Search Type from the drop-down list:

- **General Search:** Search by record number and location
- **Search by Address:** Search detailed location details
- **Search by Contact:** Search by Owner, Security Interest, Dealer, Transporter, and other contact details

General Search General Search ▾

Start Date: End Date:

Record Number: Record Type:

Street No.: Direction: Street Name: Street Suffix: Street Type:

Unit Type: Unit No.:

City: State: Zip:

Parcel No.:

Additional Search Criteria

5 Record results matching your search results
Click any of the results below to view more details.

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Action	Date	Record Number	Address	Status	Record Type	Agency
	08/29/2018	18-09071-TRIP	2889 Ava, EUGENE OREGON 97404	Expired	Trip Permit	OR_MHODS
	04/28/2005	199967	16300 SE HWY 224, SPC 40, Damascus Oregon 97015	Active	Manufactured Home	OR_MHODS
	04/28/2005	199967	52511 MCKENZIE HWY, SPC 6, Blue River OREGON 97413	Active	Manufactured Home	OR_MHODS
	04/28/2005	199967	4155 Lancaster DR, SPC 31, Salem Oregon 97305	Active	Manufactured Home	OR_MHODS
	04/28/2005	199967	2889 Ava, EUGENE OREGON 97404	Active	Manufactured Home	OR_MHODS

Need help? Contact us for assistance: 503-373-1249 | mhods.bcd@oregon.gov

5. Some general details will show on the next page, including Print/View Ownership Documents at the bottom of the page.

MHODS
Oregon Manufactured Home Ownership Document System
Need help? 503-373-1249 | mhods.bcd@oregon.gov | Training Video

Home Register

+ Apply **Manufactured Home Trip Permit** **Forms** **? Resources**

Announcements Register for an Account Reports (3) Login

Search...

Home **MHODS**

Search

Record 199967:
Manufactured Home
Record Status: Active

Record Info Payments

Site Address

16300 SE HWY 224
SPC 40
Damascus Oregon 97015

Details

More Details

Print/View Ownership Document

Need help? Contact us for assistance: 503-373-1249 | mhods.bcd@oregon.gov

6. After selecting Print/View Ownership Documents, you will be shown a report screen asking to input report parameters. The necessary input information will already be displayed. Press the Submit button.

Report Parameter - Google Chrome

aca-oregon.accela.com/OR_MHODS/Report/ReportParameter.aspx?Module=MHODS&reportType=PRINT_PERMIT_SUM...

Please input report parameter(s):

AltID:

199967

Submit Cancel

7. The document will be displayed. You can download the document to your device, print the document, or send the document via email.

aca-oregon.accela.com/OR_MHODS/Report/ReportPreview.aspx?Module=MHODS&reportType=PRINT_PERMIT_SUMM...

Send E-mail

ShowReport.aspx 1/1

State of Oregon
Department of Consumer and Business Services
Building Codes Division
1535 Edgewater St NW
#40
Salem, OR 97309-0404
(503) 378-4530, FAX (503) 378-4101, TTY (503) 373-1358
Email: mhods.bcd@oregon.gov

Web: mhods.oregon.gov

Manufactured Structure Ownership Document

Certificates of title are no longer issued for manufactured homes. This ownership document reflects all owners and security interests recorded as of the print date listed below. For the most current recording status, please check the website mhods.oregon.gov or call the Department of Consumer and Business Services at (503) 378-4530.

Home ID Number: 199967 **Print Date:** 9/22/20 11:42 am
Status: Active **Status Date:** 3/19/18

Home Information

<i>Manufacturer:</i> MAGNOLIA	<i>Dwelling Type:</i> Manufactured Dwelling
<i>Manufacture Year:</i> 1963	<i>Model:</i> UNKNOWN
<i>Date of Sale:</i> 04/08/2017	<i>Includes Land:</i> No
<i>Square Footage:</i> 850	<i>No. of Bedrooms:</i> 2
<i>Roofing Material:</i> Metal	<i>No. of Bathrooms:</i> 1
<i>Siding Type:</i> METAL	<i>Heating Type:</i> electric furnace
	<i>Cooling Type:</i> None

Section Information

Section Information	Serial Number	HUD Number
1	FCAEXMN1400	

Site Information CARVER MOBILE RANCH, CLACKAMAS
16300 SE HWY 224, SPC 40
Damascus, Oregon 97015 **County:** Clackamas

Right of Survivorship: Yes

Owner Ken Wyly
16300 SE HWY 224 **Owner Type** Person

Contact

If you have problems trying to locate your documents, contact the Building Codes Division at **503-378-4530** or **800-442-7457** (toll-free), or [email mhods.bcd@oregon.gov](mailto:mhods.bcd@oregon.gov).

Insurance process for manufactured homes

Many manufactured home insurance policies are based on the actual cash value of the home. The settlement for a total loss of a manufactured home will typically be either the limits of the policy or the current sales price of a similar manufactured home of the same year, make, and model. The policy may also have contents coverage for personal belongings and some additional living expenses.

You should not be rushed or pressured during the insurance process. You have a right to see the full evaluation of the settlement, look at the bid, get comparable value information, and take your time. If you are feeling pressure from your insurance company to settle, you have a right to file a complaint online at dfc.oregon.gov. To talk to a consumer advocate, call **888-877-4894** (toll-free).

