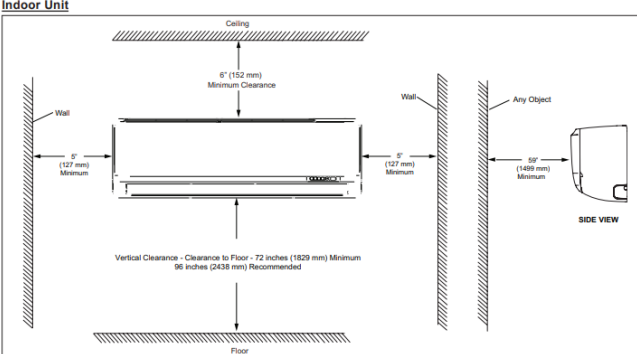
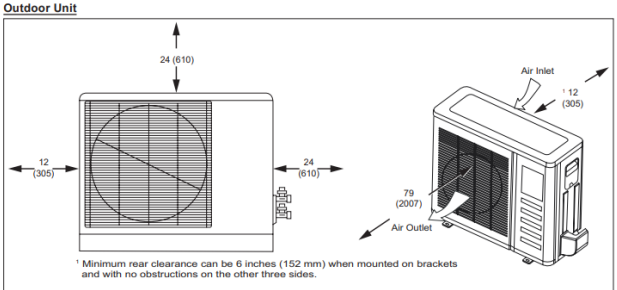








# Building Codes Division


## Minor Label Inspection Photo Guide

Photos submitted for digital inspection should clearly display the work to be inspected. The inspection needs will vary depending on the details of the job.

Examples of acceptable submissions are shown below for mini-split installations.

Description	What to provide in photograph	Sample photo (sample photos size is reduced for this document)
<p><b>Installation instructions</b></p>	<ul style="list-style-type: none"> <li>Provide picture showing the required clearances for the indoor unit (head)</li> </ul>	 <p>The diagram shows an indoor unit installed between a wall and a ceiling. It specifies a 6" (152 mm) minimum clearance from the ceiling, 6" (152 mm) minimum clearance from the wall on both sides, and a vertical clearance from the floor of 72 inches (1829 mm) minimum, with 96 inches (2438 mm) recommended. A side view shows a 5" (127 mm) minimum clearance from any object.</p>
<p><b>Installation instructions cont.</b></p>	<ul style="list-style-type: none"> <li>Provide picture showing the required clearances for the outdoor unit</li> </ul>	 <p>The diagram shows an outdoor unit with clearances of 24 inches (610 mm) on the top and sides, and 12 inches (305 mm) on the front. It also shows an air inlet with a 12 inch (305 mm) clearance and an air outlet with a 79 inch (2007 mm) clearance. A note states: "Minimum rear clearance can be 6 inches (152 mm) when mounted on brackets and with no obstructions on the other three sides."</p> <p>Figure 2. Outdoor Unit Clearances - Inches (mm)</p>
<p><b>Installed head unit</b></p>	<ul style="list-style-type: none"> <li>Provide picture of each head showing proper clearances are met</li> </ul>	 <p>A photograph of a white indoor unit mounted on a wall. A yellow measuring tape is visible on the left side, indicating the clearance from the wall.</p>
<p><b>Electrical minor label</b></p>	<ul style="list-style-type: none"> <li>If an electrical minor label was used, provide a clear photograph of the electrical label</li> </ul>	 <p>A photograph of an electrical label with the following text: ELS50001, Install by 06/17/2014, Electrical Co Inc, License C1234, install date: ** VOID **, Work desc: ** VOID **, ** TEST LABEL **, ** DO NOT SEND **, Oregon Minor Label Program, www.MinorLabels.net.</p>

Description	What to provide in photograph	Sample photo (sample photos size is reduced for this document)
<p><b>Breaker panel and label</b></p>	<ul style="list-style-type: none"> <li>• Provide a picture of the breaker verifying it has been properly labeled</li> <li>• Verify the amperage rating is visible in the picture</li> </ul>	
<p><b>Condensing unit</b></p>	<ul style="list-style-type: none"> <li>• Provide a picture showing unit is supported properly, required clearances are met (tape measure must be shown)</li> <li>• If a fused disconnect is used, provide a picture of the fuses showing the amperage rating</li> </ul>	
<p><b>Electrical circuit requirements label</b></p>	<ul style="list-style-type: none"> <li>• Provide a readable photo of the full label, showing manufacturer, model number and install specs</li> </ul>	
<p><b>Condensate drain tube</b></p>	<ul style="list-style-type: none"> <li>• Provide a picture of the drain termination location</li> <li>• If there is more than one condensate drain, provide a picture of each termination</li> </ul>	

Description	What to provide in photograph	Sample photo (sample photos size is reduced for this document)
<p><b>Service receptacle</b></p>	<ul style="list-style-type: none"> <li>• Provide a picture demonstrating that there is an electrical outlet within 25 feet of the condensing unit</li> </ul>	
<p><b>Mechanical minor label</b></p>	<ul style="list-style-type: none"> <li>• Provide a picture of the affixed mechanical minor label installed for the work done</li> </ul>	