

Taking elevators, escalators, material lifts or dumbwaiters out of service

If you are considering taking an elevator, escalator, material lift, or dumbwaiter out of service, please take the following factors into consideration:

- There are a number of requirements under the state elevator code that must be met in order to take an elevator out of service. These requirements include:
 - Power feed lines must be disconnected from the mainline disconnect switch
 - Electric elevators, dumbwaiter, and material lifts must have the following:
 - Suspension ropes removed
 - Cars and counterweights must be placed at the bottom of the hoist way
 - Hoist way doors must be permanently sealed from the hoist way side
 - Hydraulic elevator, dumbwaiter, or material lift cars must:
 - Rest at the bottom of the hoist way
 - Have their pressure piping disassembled and at least one section removed from the premises
 - If there are suspension ropes and counterweights, have the ropes removed and the counterweight rest at the bottom of the hoist way
 - Have the hoist way doors permanently sealed from the hoist way side
 - Escalator or moving walk entrances must be permanently barricaded
- Putting an elevator back into service requires that the elevator be brought into compliance with the 2002 ASME A17.3, Safety Code for Existing Elevators and Escalators.
- The timelines for taking an elevator out of service, or putting it back into service can be found in [OAR 918-400-0740 and OAR 918-400-0750](#).
- The local fire department should be contacted about any elevator service changes (even if the building is vacant, the fire department needs to know how it can move its equipment in case of a fire).
- Depending on the building, changes in elevator or escalator services could affect compliance with the Americans with Disabilities Act (ADA). For answers to ADA compliance questions, call 503-378-5555, email help@oregonconsumer.gov or visit the Oregon Department of Justice website at www.doj.oregon.or.us.