

**MECHANICAL PERMIT APPLICATION**

**Building Codes Services**

800 S.E. Emigrant Ave., #360

Pendleton, OR 97801

Phone: 541-276-7814 • Fax: 541-276-9244 • Web: www.oregon.gov/bcd

Email: building.department@oregon.gov

*This permit is issued under OAR 918-440-0050. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.*

<u>DEPARTMENT USE ONLY</u>	
Permit #:	_____
County:	_____
By:	_____ Date: _____

Select the appropriate county:  Gilliam  Sherman  Wheeler

**CONSTRUCTION CATEGORY**

Residential  Government  Commercial

**JOB SITE INFORMATION & LOCATION**

Job site address:

City/State/Zip:

Project Name:

Directions to job site:

Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_

**DESCRIPTION OF WORK**

Job #:

**PROPERTY OWNER INSTALLATION**

Name:

Address:

City/State/Zip:

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

e-mail:

Owner acknowledges installation is being made on property owned by me or a member of my immediate family.

Signature: \_\_\_\_\_

**CONTRACTOR INSTALLATION**

Business name:

Address:

City/State/Zip:

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

e-mail:

Contractor CCB license #: \_\_\_\_\_

LP license #: \_\_\_\_\_

Signature: \_\_\_\_\_

**Make check or money order payable to DCBS.** If paying by credit card, complete all information below. **DO NOT SEND CASH.**

Visa  Mastercard  Discover Phone: \_\_\_\_\_

Amount: \_\_\_\_\_ Expires: \_\_\_\_\_

Name on card: \_\_\_\_\_

Card number: \_\_\_\_\_

Signature: \_\_\_\_\_

<b>FEE SCHEDULE – EFFECTIVE JANUARY 1, 2014</b>			
	Fee	# of items	Total
<i>Commercial based on valuation – see valuation table below</i>			
<b>Furnace/burner including ducts and vents:</b>			
Furnace up to 100k BTU/hr	\$ 12.00		
Furnace greater than 100k BTU/hr	\$ 18.00		
<b>Heating/cooling/stove/vents</b>			
Ductwork – no appliance/fixture	\$ 12.00		
Suspended heater, recessed wall or floor mounted	\$ 12.00		
Chimney/liner/flue/vent/gas or wood fireplace insert	\$ 12.00		
Repair/alter/add to mechanical appliance	\$ 12.00		
Evaporative cooler other than portable	\$ 12.00		
Air conditioner	\$ 12.00		
Ventilation system, not a portion of HVAC	\$ 12.00		
Ventilation fan connected to single duct	\$ 9.00		
Attic/crawl space fans	\$ 9.00		
Range hood/other kitchen equipment	\$ 9.00		
Clothes dryer exhaust	\$ 9.00		
Floor furnace including vent	\$ 12.00		
Hydronic hot water system	\$ 24.00		
<b>Gas piping</b>			
One to four outlets	\$ 24.00		
Additional outlets	\$ 3.00		
Exterior medium pressure ea 100'	\$ 24.00		
<b>Air-handling units including ducts</b>			
Any size	\$ 12.00		
<b>Heat pump/Mini split system</b>			
Per each	\$ 12.00		
<b>Incinerators</b>			
Domestic – installation or relocation	\$ 12.00		
<b>Miscellaneous fees</b>			
Hourly rate (number of hours)	\$ 78.00		
Other heat/cool/vent/appliance, not indicated	\$ 12.00		
<b>Commercial installations Valuation: \$</b>			
Up to \$3,500	\$ 60.00		
\$3,501 to \$10,000 – for 1 <sup>st</sup> \$3,500	\$ 60.00		
	<i>plus \$1.20/\$100 or portion thereof above \$3,500</i>		
Over \$10,001 – for 1 <sup>st</sup> \$10,000	\$138.00		
	<i>plus \$3.00/\$1000 or portion thereof above \$10,000</i>		
<b>Subtotal:</b> (add up above fees) – minimum fee \$60			
12% surcharge (.12 x sub-total)			
Seismic Review – essential facilities (1%)			
Investigative fee – actual cost			
Plan review, if req – 50% of subtotal			
<b>GRAND TOTAL (fees and surcharges)</b>			