

Approved April 19, 2019



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting
Friday, December 7, 2018
3218 Pringle Road SE, Salem, OR 97302

Board Members Present: Ebony Sloan Clarke, *LCSW, Chair*
Kathy Outland, *LCSW*
Brenda Dennis, *Public Member*
Donna Hirt, *LCSW*
John Fant, *Public Member*
Stephanie Manriquez, *Public Member*

Board Counsel Present: Kyle Martin, *AAG, Oregon Dept. of Justice*

Staff Members Present: Randy Harnisch, *Executive Director*
Kim Coleman, *Licensing Manager*
Mindy Tucker, *Senior Compliance Specialist*
Troy Clinton, *Investigator*
Charlene Jacoby, *Investigator*

Excused Absences: Rachel Jensen, *LMSW, Vice Chair*

1. CALL TO ORDER:

Chair Clarke called the Board Meeting to order at 12:49 p.m., and provided brief opening remarks.

2. REVIEW OF AGENDA:

Chair Clarke asked for review of the draft agenda.

- i. **Outland moved to adopt and approve the agenda as presented.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

3. MINUTES:

Chair Clarke asked if the Board members had an opportunity to review the minutes for the September 21, 2018 Board meeting:

- i. **Hirt moved to approve the minutes for September 21, 2018 as presented.**
- ii. **Dennis seconded.**
- iii. **Motion passed unanimously.**

4. EXECUTIVE SESSION:

Chair Clarke announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(l). The Board entered into Executive Session at 12:53 p.m.

Chair Clarke moved the Board out of Executive Session at 1:56 p.m. and excused herself from the remainder of the meeting.

5. COMMITTEE REPORTS:

Hirt, in **Jensen's** absence, presented the Consumer Protection Committee report.

In the matter of case 2013-39:

- i. **Hirt** moved to close the case.
- ii. **Manriquez** seconded.
- iii. **Motion** passed unanimously.

In the matter of case 2013-51:

- i. **Hirt** moved to close the case.
- ii. **Fant** seconded.
- iii. **Motion** passed unanimously.

In the matter of case 2016-27:

- i. **Hirt** moved to dismiss the case due to no violation of rule or law.
- ii. **Dennis** seconded.
- iii. **Motion** passed unanimously.

In the matter of case 2017-09:

- i. **Hirt** moved to close the case.
- ii. **Manriquez** seconded.
- iii. **Motion** passed unanimously.

In the matter of case 2018-27:

- i. **Hirt** moved to dismiss the case due to no violation of rule or law.
- ii. **Fant** seconded.
- iii. **Motion** passed unanimously.

In the matter of case 2017-40:

- i. **Hirt** moved to approve and adopt the Stipulated Final Order as presented.
- ii. **Dennis** seconded.
- iii. **Motion** passed unanimously.

In the matter of case 2018-09:

- i. **Hirt** moved to dismiss the case due to no violation of rule or law.
- ii. **Manriquez** seconded.
- iii. **Motion** passed unanimously.

In the matter of case 2016-09:

- i. **Hirt** moved to close the case.
- ii. **Fant** seconded.

iii. **Motion passed unanimously.**

Hirt provided the Licensing and Examination Committee report, announcing that committee had reviewed and approved a Semi-Retired request for LCSW **Michael Umbriaco**, a reactivation request for LCSW **Linda Robinson**, and two exam extension requests for CSWAs **Eric Williams** and **Jeffrey Devenport**. The Committee also discussed a position description inquiry from LMSW **Lisa Sutkus**, and directed Board staff to request more information from Sutkus' supervisor.

Dennis provided the Continuing Education Committee report and advised that committee had approved one CE request from LCSW **Rodney McDowell**. LCSW **Sean Suib's** request was unable to be approved due to the course not being clinical in nature. LCSW **Lori Cunningham's** request was unable to be approved due to the training not being related to social work.

Outland provided the Legislative and Rules Committee report. The Committee reviewed their delegation of authority, the approved ASWB rule change for the Model Practice Act regarding qualifications for licensure by endorsement, and the Board's administrative rule changes that have happened since 2017. The committee also reviewed division 1, 10 and 15 of the Board's OARs, and will review division 20 at the next meeting which will be held in January.

6. **SPECIAL REVIEWS**

[No special reviews]

7. **EXECUTIVE DIRECTOR'S REPORT:**

Harnisch provided a technology update. The Board has moved over its IT support to DAS IT services. The business consultants who met with Board staff in October have produced a list of requirements to use in the Board's Request for Quote (RFQ) which will be sent to the three vendors that the Board has identified. Harnisch anticipates having the RFQs sent out before the end of December, receiving responses in January, and beginning the installation and migration of data into the new system shortly after so that it can be in place by summer.

Harnisch provided a 2017-19 budget update. The Board is currently \$86,883.00 over on revenue. Expenditures are currently \$68,170.00 under budget, which will assist with a limited duration investigator salary. **Charlene Jacoby** is currently filling a temporary investigator position, which Harnisch anticipates transitioning to limited duration down the road.

Harnisch reviewed licensing statistics. The Board currently has 6,124 licensees.

8. **APPROVAL OF THE CONSENT AGENDA:**

- i. **Manriquez moved to approve the Consent Agenda as presented.**
- ii. **Dennis seconded.**
- iii. **Motion passed unanimously.**

9. **PUBLIC COMMENT:**

[No public comment]

10. OLD BUSINESS:

[No old business]

11. NEW BUSINESS:

[No new business]

12. CORRESPONDENCE:

Matthew Schobert, who is the current President of the Oregon Chapter of NASW and also works for the VA in Portland, would like to attend a Board meeting to discuss the scope of practice for LMSWs.

13. ANNOUNCEMENTS & ADJOURNMENT:

Outland announced that the ASWB Education Conference will be held April 11-13, 2019 in Arlington, Virginia. The ASWB Annual Meeting of the Delegate Assembly will be held November 7-9, 2019 in Orlando, Florida.

Outland, in Chair Clarke's absence, adjourned the Board meeting at 2:36 p.m.

Respectfully submitted,



Kim Coleman
Licensing Manager