



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting
Friday, June 15, 2018
3218 Pringle Road SE, Salem, OR 97302

Board Members Present: Ebony Sloan Clarke, *LCSW, Chair*
Rachel Jensen, *LMSW, Vice Chair**
Kathy Outland, *LCSW*
Brenda Dennis, *Public Member*
Donna Hirt, *LCSW*
John Fant, *Public Member*
Stephanie Manriquez, *Public Member*

Approved October 19, 2018

Board Counsel Present: Kyle Martin, *AAG, Oregon Dept. of Justice*

Staff Members Present: Randy Harnisch, *Executive Director*
Kim Coleman, *Licensing Manager*
Mindy Tucker, *Senior Compliance Specialist*
Troy Clinton, *Investigator*

* = Participation by phone, all others present at the Board Office

1. CALL TO ORDER:

Chair Clarke called the Board Meeting to order at 10:15 a.m., and provided brief opening remarks.

2. REVIEW OF AGENDA:

Chair Clarke asked for review of the draft agenda.

- i. **Outland moved to adopt and approve the agenda as presented.**
- ii. **Hirt seconded.**
- iii. **Motion passed unanimously.**

3. MINUTES:

Chair Clarke asked if the Board members had an opportunity to review the minutes for the April 21, 2018 Board planning meeting:

- i. **Fant moved to approve the minutes for April 21, 2018 as presented.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

4. MOVE TO EXECUTIVE SESSION:

Chair Clarke announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(l). The Board entered into Executive Session at 10:16 a.m.

- **Chair Clarke moved the Board out of Executive Session at 11:22 a.m.**

5. COMMITTEE REPORTS:

Hirt presented the Consumer Protection Committee report.

In the matter of case 2013-18:

- i. **Hirt moved to dismiss the case due to no violation of rule or law.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

Hirt provided the Licensing and Examination Committee report, announcing that committee had reviewed and approved LCSW **Judith Boone's** request for Semi-Retired status. Committee members also discussed LCSW applicant **Brian Cox** and agreed to add Cox to the list of approved LCSWs on the June 15, 2018 Consent Agenda.

Manriquez provided the Continuing Education Committee report and advised that committee had approved six CE requests from LCSW **Hanna Earley**, LCSW **Marybeth Hernandez**, LCSW **Sandra Solomon**, LCSW **Eddy Crouch**, LCSW **Margaret Moore** and LCSW **MaryHelen Clausing**.

6. SPECIAL REVIEWS

[No special reviews]

7. EXECUTIVE DIRECTOR'S REPORT:

Harnisch informed Board members that he had met with Big Picture, a software developer company. Big Picture offers a regulatory board licensing database and licensing system. They are located in North Dakota and have expanded to provide database and licensing support for Boards in other states including West Virginia, Louisiana and Nevada. The licensing system they offer is online based, so all applications, renewals, supervision evaluations, updates, etc. would be submitted electronically. The next hurdle is ensuring Big Picture meets State IT security requirements. Once security approval is received, the next step would be the procurement process. The Board would need to identify at least three vendors and obtain bids from each of them. **Harnisch** hopes to have this process completed before the end of the biennium. **Outland** suggested contacting the Boards that Big Picture provides services for. **Harnisch** discussed utilizing DAS IT for desktop support and moving to the State email system. The Board's new website is set to go live in July.

Harnisch provided a 2017-19 budget update. The Board is currently slightly ahead on projected revenue. Expenditures are currently under budget.

Harnisch provided a 2019-21 budget update. The next step is developing the budget narrative, which needs to be submitted by August 1st. **Harnisch** will present the narrative to the Board at the September meeting.

Harnisch provided a personnel update. The vacant Office Specialist 1 position posting has closed. HR will be contacting the 20 highest scoring applicants to schedule audio interviews. The applicants will be asked questions by HR, and will have the opportunity to record and submit their answers electronically. From there, in person interviews will be scheduled.

Harnisch reviewed licensing statistics. The Board currently has 6,034 licensees.

8. APPROVAL OF THE CONSENT AGENDA:

- i. **Outland moved to approve the Consent Agenda as presented.**
- ii. **Dennis seconded.**
- iii. **Motion passed unanimously.**

9. PUBLIC COMMENT:

[No public comment]

10. OLD BUSINESS:

[No old business]

11. NEW BUSINESS:

[No new business]

12. CORRESPONDENCE:

[No correspondence]

13. ANNOUNCEMENTS & ADJOURNMENT:

Outland announced that she attended the ASWB 2018 Education Conference in Nova Scotia. She met with the Licensing Committee and discussed ideas for moving forward with mobility and facilitating the workforce. Resources and materials from the conference can be found at Mobilitytools.org. The ASWB Delegate Assembly will be held this November in San Antonio, TX. Outland has been asked to serve as the Chair for the ASWB Bylaws Committee, and may be running for office. The Federation of Associations of Regulatory Boards (FARB) will be holding a Regulatory Law Seminar September 27-29th in Portland, OR.

Chair Clarke adjourned the Board meeting at 12:13 p.m.

Respectfully submitted,



Kim Coleman
Licensing Manager