



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting
Friday, June 16, 2023
Via Microsoft Teams
3218 Pringle Road SE, Salem, OR 97302

Board Members Present: Brenda Dennis, *Public Member, Chair*
Mollie Janssen, *LCSW, Vice Chair*
Kathy Outland, *LCSW*
John Fant, *Public Member*
Stephanie Manriquez, *Public Member*

Staff Members Present: Lou Savage, *Interim Executive Director*
Kim Coleman, *Licensing Manager*
Wende Thatcher, *Licensing Specialist*
Mindy Tucker, *Compliance Specialist*
Troy Clinton, *Investigator*

Pubic Present: Brandy Hemsley, *Executive Appointments Advisor*
Delmar Stone, *Executive Dir., NASW OR/ID Chapter*
Michele Martinez Thompson, *PSU*

Excused Absences: Amy Ashton Williams, *LCSW*
Kyle Martin, *AAG, Oregon Dept. of Justice*

1. CALL TO ORDER:

Chair Dennis called the Board Meeting to order at 9:43 a.m. and provided brief opening remarks. **Coleman** acknowledged that this would be Dennis' last Board meeting, and expressed gratitude for her years of service and dedication to the Board.

2. REVIEW OF AGENDA:

Chair Dennis asked for review of the draft agenda.

- i. **Outland moved to approve and adopt the agenda as amended.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

3. BRANDY HEMSLEY, GOVERNOR'S EXECUTIVE APPOINTMENTS ADVISOR:

Chair Dennis introduced Brandy Hemsley, Executive Appointments Advisor for the Governor's Office. Board members discussed barriers created by the board member application process in Workday for both new and reapplying members. **Hemlsey** informed Board members that the

Executive Appointments team has created a workplan and their number one priority is looking at application platforms and Workday. The Appointments Office wants to work together with boards and commissions when recruiting new members. Board members discussed focusing on bringing in individuals from underrepresented backgrounds and marginalized communities. Hemsley stated the Appointments Office is looking at the culture and practices of each board. Hemsley and Shawneen O'Brien-Lee, Executive Appointments Manager, are currently re-writing the Board Member Handbook and developing new trainings. Other areas of focus are communication, process improvement, needed support, equity, inclusion, and disability access. June 28th is the deadline for new Board member applicants to submit their applications into Workday for the September Senate confirmation. Board administrators will have about a week to look at the applications and provide input to their assigned Policy Advisor.

4. BOARD PRIORITIES:

Chair Dennis discussed Board priorities. Dennis and previous Board Executive Director, Randy Harnisch, created a list to conceptualize and memorialize the current and ongoing items the Board is working on. Dennis emphasized the importance of documenting the Board's work to ensure continuity with the transitions of the Executive Director and Board Chair. **Outland** suggested modifying some of the terminology on the list to be more inclusive of all communities. **Savage** will create a spreadsheet that captures the Board's priorities list and documents how they align with the Governor's priorities, as well as status updates and next steps. **Dennis** suggested adding recruiting and training Board members to the list. **Savage** would like to add the DEI Plan to the priorities list. **Janssen** suggested adding progress and tracking information.

5. SPECIAL REVIEWS

Coleman revisited the discussion topic of Mindful Therapy Group (MTG) and whether or not the organization meets the Board's definition of Agency for the purposes of a CSWA Plan of Supervision. The answers MTG provided for the Board's questions indicate that MTG meets the rule definition of Agency. **Outland** highlighted the importance of truth in advertising and ensuring CSWAs are transparent about the fact that they are under supervision and cannot practice independently. **Dennis** suggested considering adding allowable advertising to the Board's rules. **Janssen** recommended requiring CSWAs to represent themselves as being under supervision in all forms of communication such as business cards, website, forms, etc. **Savage** will draft rule language regarding CSWA representation expectations. **Janssen** suggested also requiring disclosure of who a CSWA's supervisor is. **Outland** inquired about the possibility of creating a temporary rule. **Savage**, **Janssen** and **Outland** will work together to create rule language.

6. EXECUTIVE DIRECTOR REPORTS:

Savage has been in contact with the DAS Executive Recruiter who will be assisting the Board with the hiring process for the permanent Executive Director position. **Outland** recommended reviewing the current job description and making updates as necessary.

Savage discussed hiring a temporary employee at the Office Specialist 1 level to assist with the application backlog. The duties this person will complete will not require a substantial amount of training.

Savage discussed the Board's DEI Plan. **Savage** and **Coleman** submitted the Plan for a Plan to DAS. The next step is to create the DEI Plan which needs to be done by December 31, 2023. **Savage** would like to put together a group to work on the Plan.

Savage discussed the mandatory Workday trainings. Board members discussed doing the trainings in the fall so that new Board members could participate.

Savage discussed the Six Month Report. Due to transitions in the office, staff time has been limited. The form is currently being drafted and will be presented to the Board when ready.

Savage informed Board members the Council of State Governments and ASWB would be sponsoring an online summit in July that addresses the Interstate Compact.

Savage discussed a public record request received from the Pacific Legal Foundation for annual reports from 2018 to 2022 on the race, gender, and diversity of viewpoint of the appointees for the Board. We do not have the requested reports. Coleman will review minutes to see if there is any reference to the requested information. Savage has consulted with Martin as well as contacted the Governor's Executive Appointments Office.

7. APPROVAL OF THE CONSENT AGENDA:

- i. **Manriquez moved to approve the Consent Agenda as presented.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

8. PUBLIC COMMENT:

[No public comment]

9. OLD BUSINESS:

[No old business]

10. NEW BUSINESS:

[No new business]

11. CORRESPONDENCE:

[No correspondence]

12. ANNOUNCEMENTS:

Chair Dennis provided an ASWB update. June 28th there is a webinar on ASWB's testing experience. August 4th and 5th all ASWB committees and the Board of Directors will be meeting in Colorado for a leadership and wellness weekend. August 24th there is a webinar engaging with ASWB online. November 2nd through 4th is the Delegate Assembly in Memphis, TN. The Board will need to elect their Delegate. On June 1st there was an online Administrator's Forum which **Savage** and **Coleman** participated in.

Outland thanked Dennis for being Board Chair and all of her work, guidance, and leadership on the Board.

13. ADJOURNMENT:

- i. Manriquez moved to adjourn the Board meeting.**
- ii. Outland seconded.**
- iii. Motion passed unanimously.**

Chair Dennis adjourned the Board meeting at 12:40 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kim Coleman". The signature is written in a cursive, flowing style.

Kim Coleman, Licensing Manager