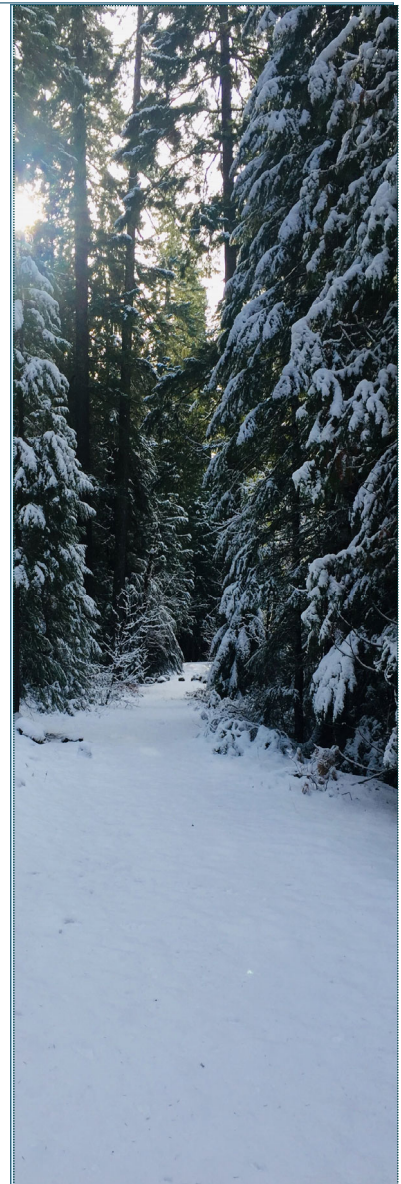




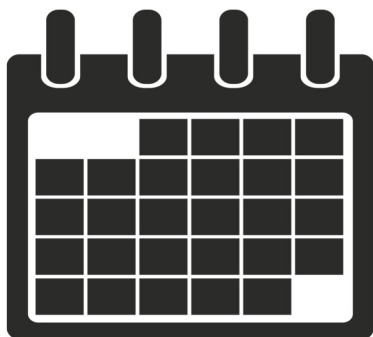
Winter 2025-2026 Newsletter

BOARD MEMBER VACANCY INFO

The Oregon Board of Licensed Social Workers is looking for individuals interested in serving on the Board as professional and public representatives. Currently, there is 1 Public Board Member position open and 1 LCSW Board Member position open. Members of the Board of Licensed Social Workers are appointed by the Governor and confirmed by the Senate.

If you are interested in a Board position and would like to apply, go to the Governor's Executive Appointment Website: <https://www.oregon.gov/gov/Pages/board-list.aspx>. or contact Executive Director, Ray Miller at ray.miller@blsw.oregon.gov.

2025 BOARD MEETING DATES



- February 20, 2026
- April 24, 2026
- June 12, 2026
- September 18, 2026
- October 16, 2026
- December 11, 2026

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POINTS OF INTEREST:

- New Supervision Report and Tips
- Oregon Administrative Rules Spotlight

SUPERVISION REPORT—UPDATED

The Oregon BLSW has created a **NEW** CSWA supervision report. Please use this report form **MOVING FORWARD**. Old versions of the report will be accepted until **June 1, 2026**, after this date, the updated supervision report will be the only accepted CSWA supervision report form.

Supervisor Responsibilities:

CSWAs and their Supervisors are required to meet a minimum of **twice** each month for a minimum of one hour each meeting. If a CSWA has two Supervisors, this requirement is met by a single one-hour meeting with each Supervisor per OAR 877-020-0010(3)(b)(A).

It is the responsibility of the **Supervisor** to complete each Six-Month Report per OAR 877-020-0010(3)(f).

When a CSWA has a change to their Place of Practice, the CSWA and their Supervisor must first submit a new Plan of Supervision to the Board, even if the Supervisor is not changing. Updating a Place of Practice alone does not qualify as a Plan Change, and any hours accrued without an approved Plan of Supervision are unable to be counted. The Plan Change process is initiated by the CSWA in the Board's [Licensee Portal](#). Plans of Supervision require Supervisor approval, this task is also completed in the [Licensee Portal](#).

If a CSWA has two or more Supervisors, each Supervisor must complete their own Six-Month Report **AND** only document the supervision hours they provided.

Six Month Reports should reflect the CSWA's progress and growth over the specified reporting period of time.

Supervision Report Tips:

- Where to submit? In the Licensee Portal under the Evaluation Report tab.
- Have multiple reports to submit? Make sure upload reports from every supervisor to ONE evaluation report submission
- When are repots due? Supervision reports are due every 6 months, starting from a CSWA's birth month. Example: Noelle's birth month is June. This means that their report will be due within 30 days of 06/30 and 12/31.
- Where can I find my supervision hours? Supervision, direct contact, and work hour totals can be viewed in your [Licensee Portal](#).



State of Oregon
Board of Licensed Social Workers

CLINICAL SOCIAL WORK ASSOCIATE
SIX MONTH SUPERVISION REPORT

Important: For CSWAs with more than one supervisor, each supervisor must complete a separate report. CSWAs must upload each report prior to submission. To ensure hours are not duplicated, please only document work and direct client hours on one report.

To remain in compliance with the Board's Statutes and Administrative Rules, CSWAs must meet at least twice each month with a plan supervisor for a minimum of one hour each meeting. For CSWAs with two supervisors, this requirement may be met by a single one-hour meeting with each supervisor. Please indicate any inactive time in this report. You have 30 days after the report end date to submit the report.

CSWA INFORMATION:

CSWA Name: _____ CSWA #: _____

CSWA Renewal Date: _____ Reporting Period: _____ to _____
(Start Date X/X/XXXX) (End Date X/X/XXXX)

HOURS:

**Only report hours for the specific reporting period above.
This is NOT a cumulative total of all Plan hours.*

Name of Agency or Agencies CSWA is reporting hours for:
Agency #1 _____
Agency #2 _____

Total Work Hours: _____ Total Direct Client Contact Hours: _____
OAR 877-001-0006(7) "Direct contact" for purposes of meeting the requirements of a Plan of Supervision, as set out in Division 020 of this chapter, means clinical social work practice hours by a licensee that are in-person or via live video-conferencing or tele-conferencing with a client.

Individual Supervision Hours: _____ Group Supervision Hours: _____

FOR 1st SIX MONTH SUPERVISION REPORT and PLAN OF SUPERVISION CHANGES ONLY:

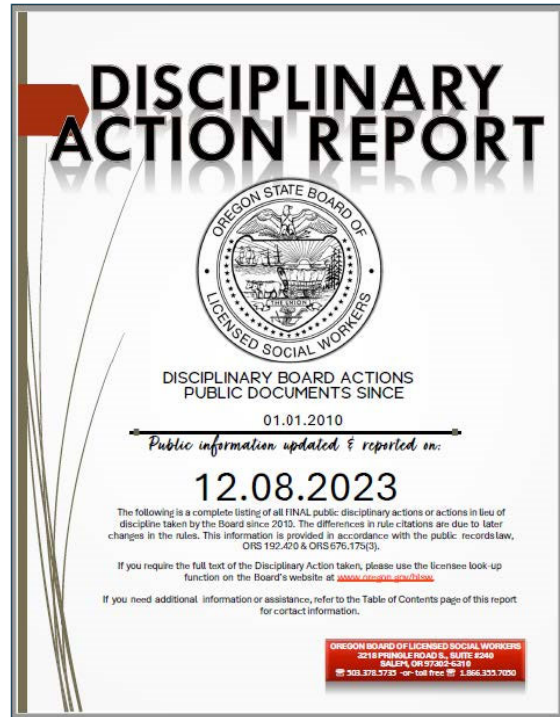
1. Briefly describe the CSWA's current work setting, population served, and responsibilities:

2. Briefly describe your supervision sessions. Include if the sessions are individual, group, etc.:

COMPLIANCE CORNER

You can find a copy of the Oregon BLSW Disciplinary Action Report on the Oregon BLSW Website: Disciplinary Action Report page—<https://www.oregon.gov/blsw/Pages/DisciplinaryActionReport.aspx>

For compliance information, please visit the Oregon BLSW Website: File a Complaint page —<https://www.oregon.gov/blsw/Pages/FileAComplaint.aspx>



LICENSING STATISTICS

License	Active	Inactive	Semi-Retired	Totals
LCSW	7,206	158	224	7,590
CSWA	1,815	105	N/A	1,920
LMSW	346	14	N/A	360
RBSW	33	2	N/A	35
Grand Total				9,905

Please note—all complete applications that have been submitted to the Oregon BLSW are reviewed and approved by the Board in approximately 30 days. To ensure an application is reviewed and approved within this time frame, please make sure to submit all required documentation located in the application and on the Oregon BLSW Website: Applications page—<https://www.oregon.gov/blsw/Pages/Applications.aspx>

OREGON ADMINISTRATIVE RULE SPOTLIGHT

OAR 877-025-0006(3) An in-service, agency-sponsored program that otherwise meets the requirements of subsection (2) of this rule section. CE credit from such a qualifying in-service can be used for up to half the applicable CE hours required for renewal.

The Oregon BLSW accepts up to half of a licensee's required continuing education that is completed through an in-service, agency sponsored program. The program is required to meet the following:

- 1) Name and summary of the event*
- 2) Date of the event*
- 3) Name and credentials of each presenter*
- 4) Number of continuing education units requests*
- 5) Copy of the certificate of completion*

OAR 877-001-0006(1) "Agency" for purposes of meeting the requirements of a Plan of supervision, as set out in Division 020 of this chapter, means a private or public organization that, through its employees, engages in clinical social work (defined in ORS 675.510 (2)) generally characterized by the following:

- (a) Cases are assigned through a central process;
- (b) Billing is centralized and done in the organization's name;
- (c) The organization collects all fees including deductibles and co-payments;
- (d) The organization controls client records and is responsible for their proper storage and destruction;
- (e) The organization displays its name on the premises so as to be clearly visible to clients;
- (f) The name of the organization is on all forms given to the client;
- (g) The organization maintains the responsibilities for hiring and firing of staff;
- (h) Supervision of clinical social work associates is provided on a regular basis; and
- (i) Policies and procedures of the organization are available in written form for the staff and clients.

All CSWA's are required to have an agency and have an Oregon-approved supervisor listed on their plan of supervision.

ABOUT THE BOARD AND ITS MEMBERS

The Board is comprised of 7 members, appointed by the Governor, and confirmed by the Senate. Three members must be licensed clinical social workers, one must hold one of the other three social worker licenses, and other three must be members of the public and not be licensed social workers.

- **Amy Ashton-Williams**, LCSW Member, Board Chair
- **Mollie Janssen**, LCSW Member, Vice Board Chair
- **Nicole Pantley**, Public Member
- **Olivia Bormann**, CSWA Member
- **Troy Costales**, Public Member
- **Vacancy**, LCSW Member
- **Vacancy**, Public Member

“Protecting the citizens of Oregon through the licensing and regulation of social workers.”

- Oregon BLSW Mission Statement



BOARD STAFF MEMBERS

- **Ray Miller**, Executive Director
- **Kimberly Coleman**, Legislative and Licensing Analyst
- **Angela Goodpaster-Hicks**, Licensing Assistant, Applications Intake
- **Cassie Kanaeholo**, Licensing Assistant (Part Time)
- **Mindy Tucker**, Sr. Compliance Specialist, Investigations
- **Abe Dedek**, Investigator
- **Wende Thatcher**, Investigator
- **Noelle Johnson**, Licensing Compliance Specialist (Full Time, Limited Duration)

Oregon Board of Licensed Social Workers

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