

Approved Feb. 15, 2019



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting
Friday, October 19, 2018
3218 Pringle Road SE, Salem, OR 97302

Board Members Present: Ebony Sloan Clarke, *LCSW, Chair*
Rachel Jensen, *LMSW, Vice Chair*
Kathy Outland, *LCSW*
Brenda Dennis, *Public Member*
Donna Hirt, *LCSW*
John Fant, *Public Member*
Stephanie Manriquez, *Public Member*

Board Counsel Present: Kyle Martin, *AAG, Oregon Dept. of Justice*

Staff Members Present: Randy Harnisch, *Executive Director*
Kim Coleman, *Licensing Manager*

1. CALL TO ORDER:

Chair Clarke called the Board Meeting to order at 1:46 p.m., and provided brief opening remarks.

2. REVIEW OF AGENDA:

Chair Clarke asked for review of the draft agenda.

- i. **Outland moved to adopt and approve the agenda as presented.**
- ii. **Jensen seconded.**
- iii. **Motion passed unanimously.**

3. MINUTES:

Chair Clarke asked if the Board members had an opportunity to review the minutes for the June 15, 2018 Board meeting:

- i. **Hirt moved to approve the minutes for June 15, 2018 with confirmation that they are consistent with what is on the recording.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

4. EXECUTIVE SESSION:

[No executive session necessary]

5. COMMITTEE REPORTS:

Hirt provided the Licensing and Examination Committee report, announcing that committee had reviewed and approved 5 year extension requests for CSWAs **Alisa Fowler** and **Ana Hristic**.

Dennis provided the Continuing Education Committee report and advised that committee had approved two CE requests from LCSWs **Weather Bermeosolo** and **Kathleen Peters**. The Committee requested additional information for LCSW **Barbara Drinka's** request. Committee members also discussed OAR 877-025-0006(2)(a)(A) regarding LCSW continuing education requirements, and will forward their suggested language modifications to the Joint Legislative and Rules Committee.

6. SPECIAL REVIEWS

[No special reviews]

7. EXECUTIVE DIRECTOR'S REPORT:

Harnisch provided a 2019-2021 budget update. He is waiting for the Board's Budget Analyst to submit their recommended budget. DAS IT has increased their monthly support fee from \$135 per a workstation to \$235. Harnisch has put in a request for additional expenditure authority to cover the increase. If necessary, he will go to the emergency Board during the 2019-2021 biennium to explain the unanticipated fee increase and request the additional expenditure.

Harnisch provided a 2017-19 budget update. The Board is currently \$72,000.00 over on revenue. Expenditures are currently under budget.

Harnisch provided an IT update. Harnisch signed a work order and statement of work for a business analyst group to meet with the Board of Licensed Social Workers as well as the Mental Health Regulatory Agency (MHRA), which is comprised of the Board of Psychology and the Board of Licensed Professional Counselors and Therapists. The business analysts will interview staff members and provide a document that describes the business requirements for a new database system.

8. APPROVAL OF THE CONSENT AGENDA:

- i. **Outland moved to approve the Consent Agenda as presented.**
- ii. **Dennis seconded.**
- iii. **Motion passed unanimously.**

9. PUBLIC COMMENT:

[No public comment]

10. OLD BUSINESS:

Harnisch discussed instances where a licensee unintentionally expires while they continue to practice. Harnisch would like to create a standard process that, upon verification that there was no client harm done, allows for the licensee to be relicensed in a timely manner, while an unlicensed practice investigation follows. Board members discussed what constitutes client harm. Harnisch will work on a draft standard process and present it to the Board at a later date.

Coleman reviewed OAR 977-020-0010 regarding supervision requirements following completion of 100 hours of supervision. The current rule states that a CSWA's supervision requirement changes from a minimum of 2 meetings per month, to 1 meeting, upon completion of 100 supervision hours, regardless of the amount of direct client or total work hours accrued. Historically the Board has

required all CSWAs to complete their supervision, direct client and work hours before dropping down to 1 supervision meeting per month. Board members discussed creating a temporary rule to correct the error.

11. NEW BUSINESS:

[No new business]

12. CORRESPONDENCE:

[No correspondence]

13. ANNOUNCEMENTS & ADJOURNMENT:

Chair Clarke reminded Board members that the ASWB Delegate Assembly in San Antonio, Texas will be held November 15-17, 2018.

Chair Clarke adjourned the Board meeting at 3:01 p.m.

Respectfully submitted,



Kim Coleman
Licensing Manager