



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting
Friday, September 20, 2019
3218 Pringle Road SE, Salem, OR 97302

Approved October 18, 2019

Board Members Present: Ebony Sloan Clarke, *LCSW, Chair*
Rachel Jensen, *LMSW, Vice Chair*
Kathy Outland, *LCSW*
Brenda Dennis, *Public Member*
John Fant, *Public Member*
Stephanie Manriquez, *Public Member*

Board Counsel Present: Kyle Martin, *AAG, Oregon Dept. of Justice*

Staff Members Present: Randy Harnisch, *Executive Director*
Kim Coleman, *Licensing Manager*
Mindy Tucker, *Senior Compliance Specialist*
Troy Clinton, *Investigator*
Abe Dedek, *Investigator*

1. CALL TO ORDER:

Chair Clarke called the Board Meeting to order at 11:03 a.m., and provided brief opening remarks.

2. REVIEW OF AGENDA:

Chair Clarke asked for review of the draft agenda.

- i. **Outland moved to approve and adopt the agenda as presented.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

3. MINUTES:

Chair Clarke asked if Board members had an opportunity to review the minutes for the following meetings:

3a. April 20, 2019:

- i. **Dennis moved to approve the minutes for April 20, 2019 as presented.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

3b. June 21, 2019:

- i. **Outland moved to approve the minutes for June 21, 2019 as presented.**
- ii. **Jensen seconded.**

- iii. **Motion passed unanimously.**

4. EXECUTIVE SESSION:

Chair Clarke announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(l). The Board entered into Executive Session at 11:06 a.m.

- **Chair Clarke moved the Board out of Executive Session at 12:21 p.m.**

5. COMMITTEE REPORTS:

Jensen presented the Consumer Protection Committee report.

In the matter of case 2014-04:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2014-27:

- i. **Jensen moved to close the case.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2014-20:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2014-22:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2014-23:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2014-32:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2015-40:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Dennis seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2019-14:

- i. Jensen moved to dismiss the case due to no violation of rule or law.
- ii. Outland seconded.
- iii. Motion passed unanimously.

In the matter of case 2011-52:

- i. Jensen moved to dismiss the case due to no violation of rule or law.
- ii. Clarke seconded.
- iii. Motion passed unanimously.

In the matter of case 2011-36:

- i. Jensen moved to close the case.
- ii. Dennis seconded.
- iii. Motion passed unanimously.

In the matter of case 2015-07:

- i. Jensen moved to close the case.
- ii. Fant seconded.
- iii. Motion passed unanimously.

In the matter of case 2014-24:

- i. Jensen moved to dismiss the case due to no violation of rule or law.
- ii. Clarke seconded.
- iii. Motion passed unanimously.

In the matter of case 2014-11:

- i. Jensen moved to dismiss the case due to no violation of rule or law.
- ii. Manriquez seconded.
- iii. Motion passed unanimously.

Fant provided the Licensing and Examination Committee report, announcing that committee had reviewed and approved one previous hours request for CSWA applicant **McKayla Forsberg**, two 5-year extension requests for CSWAs **Bianca Chinn** and **Michelle Harvey**, and six exam extension requests for CSWAs **Ariana Ryzebol**, **John Anderson**, **Jonielle Bailey**, **Maria Fauvor**, **Maria Makowski**, and **Melissa Lara**.

Dennis provided the Continuing Education Committee report and advised that committee had approved five CE requests from LCSWs **Jessica Moore**, **Sean Suib**, **Deborah Rink**, **Megan Wyckoff**, and **Thayer Willis**. The Committee also approved a CE waiver request from LCSW **Jesse Reilly**.

6. SPECIAL REVIEWS

[No special reviews]

7. EXECUTIVE DIRECTOR'S REPORT:

Harnisch provided a technology update. The Board's current licensing system provider, Grant Moyle of Confuzer Inc. has provided Thentia with a file containing all of the Board's licensing data. Grant will provide a final data update when the Board fully transitions to the new licensing system. Board staff have had several conference calls with Thentia's programmer to review licensing requirements. Harnisch hopes to have a demo of the licensing system for the next Board meeting.

Harnisch provided a 2019-21 budget update. At this time there is no report, but the Board is significantly above on revenue due to a high number of new graduates applying for licensure over the summer.

Harnisch reviewed licensing statistics. The Board currently has over 6,300 licensees.

Harnisch provided a personnel update. New Board member, Mollie Janssen, was confirmed by the Senate on September 16th, and will be attending the October Board meeting. Harnisch has been working with the Board's HR Consultant at DAS to create a limited duration position for Board investigator Abe Dedek, who is currently a temporary employee.

8. APPROVAL OF THE CONSENT AGENDA:

- i. **Outland moved to approve the Consent Agenda as presented.**
- ii. **Dennis seconded.**
- iii. **Motion passed unanimously.**

9. PUBLIC COMMENT

[No public comment]

10. OLD BUSINESS:

[No old business]

11. NEW BUSINESS:

Chair Clarke announced she would be stepping down from per position of Board Chair, and opened the topic of Board Officer elections.

- i. **Outland moved to elect Brenda Dennis as Board Chair.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

- i. **Dennis moved to elect Rachel Jensen as Board Vice Chair.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

Harnisch reviewed Board member responsibilities, as required in Chapter 877, Division 10 of the Oregon Administrative Rules.

12. CORRESPONDENCE:

[No correspondence]

13. ANNOUNCEMENTS & ADJOURNMENT:

Outland announced she would be attending the upcoming ASWB Delegate Assembly as a delegate alternative and as a member of ASWB's Bylaws and Resolutions Committee. **Dennis** will be attending as the Board's Delegate.

Harnisch informed Board members that they would be completing required DAS trainings during the October meeting.

Chair Clarke announced she would not be able to attend the October meeting.

Chair Clarke adjourned the Board meeting at 1:27 p.m.

Respectfully submitted,



Kim Coleman
Licensing Manager