

Approved December 8, 2023



**STATE of OREGON**  
**BOARD of LICENSED SOCIAL WORKERS**  
**Board Meeting**  
**Friday, September 8, 2023**  
**Via Microsoft Teams**  
**3218 Pringle Road SE, Salem, OR 97302**

**Board Members Present:** Stephanie Manriquez, *Public Member, Chair*  
Amy Ashton-Williams, *LCSW, Vice Chair*  
Kathy Outland, *LCSW*  
John Fant, *Public Member*  
Mollie Janssen, *LCSW*

**Board Counsel Present:** Kyle Martin, *AAG, Oregon Dept. of Justice*

**Staff Members Present:** Lou Savage, *Interim Executive Director*  
Kim Coleman, *Licensing Manager*  
Wende Thatcher, *Licensing Specialist*  
Mindy Tucker, *Compliance Specialist*

**Pubic Present:** Brenda Dennis  
Jes Dimas, *LCSW*

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**1. CALL TO ORDER:**

**Chair Manriquez** called the Board Meeting to order at 11:09 a.m. and provided brief opening remarks.

**2. REVIEW OF AGENDA:**

**Chair Manriquez** asked for review of the draft agenda.

- i. **Fant moved to approve and adopt the agenda as amended.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

**3. MINUTES:**

**Chair Manriquez** asked if the Board members had an opportunity to review the minutes for the following meetings:

**3a. May 19, 2023:**

- i. **Fant moved to approve the minutes for May 19, 2023 as presented.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

**3b. June 16, 2023:**

- i. **Outland moved to approve the minutes for June 16, 2023 as presented.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

**4. BOARD MEMBER ACKNOWLEDGEMENTS**

**Chair Manriquez** thanked **Brenda Dennis** for the important work, time, and dedication she put into the Board during her years of service. **Savage** thanked Dennis for the guidance and support she provided as he navigated his new role as Interim Director. Dennis served on the Board from June 2014 through June 2023, including over 3 years as Board Chair. Board members presented Dennis with a plaque to honor and commemorate her years of service.

**Chair Manriquez** acknowledged **Kathy Outland's** years of commitment and expertise in the field of social work. Outland originally served on the Board from July 1995 to June 2003, including over 2 years as Board Chair. Later on, Outland served on the Board again from June 2012 to September 2023, also including over 2 years as Board Chair. **Savage** expressed his gratitude for the resource Outland has been for him. Board members presented Outland with a plaque to honor and commemorate her years of service.

**5. NEW BOARD MEMBER INTRODUCTIONS**

**Savage** introduced **Jess Dimas**, who will be filling the Board's vacant LCSW member position after they are confirmed by the Senate on September 27<sup>th</sup>. **Scott Wilson**, CSWA is also scheduled to be confirmed and will fill the Board's vacant position that must be filled by a CSWA, LMSW or RBSW. There is still one vacancy for a public member position.

**6. EXECUTIVE SESSION:**

**Chair Manriquez** announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(l). The Board entered into Executive Session at 11:30 a.m.

**Chair Manriquez** moved the Board out of Executive Session at 12:02 p.m.

**7. COMMITTEE REPORTS**

**Janssen** presented the Consumer Protection Committee report.

**In the matter of case 2016-01:**

- i. **Janssen moved to close the case.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

**In the matter of case 2016-07:**

- i. **Janssen moved to close the case.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

**In the matter of case 2016-08:**

- i. Janssen moved to close the case.**
- ii. Ashton-Williams seconded.**
- iii. Motion passed unanimously.**

**In the matter of case 2016-29:**

- i. Janssen moved to close the case.**
- ii. Outland seconded.**
- iii. Motion passed with 4 in favor, 1 abstention.**

**In the matter of case 2016-33:**

- i. Janssen moved to close the case.**
- ii. Ashton-Williams seconded.**
- iii. Motion passed unanimously.**

**In the matter of case 2023-26:**

- i. Janssen moved to close the case.**
- ii. Fant seconded.**
- iii. Motion passed unanimously.**

**In the matter of case 2022-31:**

- i. Janssen moved to close the case.**
- ii. Outland seconded.**
- iii. Motion passed unanimously.**

**In the matter of case 2022-44:**

- i. Janssen moved to dismiss the case due to no violation of rule or law.**
- ii. Fant seconded.**
- iii. Motion passed unanimously.**

**In the matter of case 2023-16:**

- i. Janssen moved to dismiss the case due to no violation of rule or law.**
- ii. Ashton-Williams seconded.**
- iii. Motion passed unanimously.**

**In the matter of case 2023-20:**

- i. Janssen moved to close the case.**
- ii. Outland seconded.**
- iii. Motion passed unanimously.**

**In the matter of case 2023-24:**

- i. Janssen moved to dismiss the case due to no violation of rule or law.**
- ii. Fant seconded.**
- iii. Motion passed unanimously.**

**In the matter of case 2023-25:**

- i. **Janssen moved to close the case.**
- ii. **Ashton-Williams seconded.**
- iii. **Motion passed unanimously.**

**In the matter of case 2013-50:**

- i. **Janssen moved to close the case.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

**In the matter of case 2019-05:**

- i. **Janssen moved to close the case.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

**Ashton-Williams** provided the Continuing Education Committee report and advised that committee had approved 4 CE requests from LCSWs **Cheryl Wojnar, Sarah Ruhl** (2 submissions), and **Stephen Grant**. LCSW **Megan Roediger's** request was not approved.

**8. SPECIAL REVIEWS**

[No special reviews]

**9. EXECUTIVE DIRECTOR REPORTS:**

**Savage** informed Board members that the Executive Director recruitment closed last week and there are six applicants. **Savage** and **Manriquez** met with **Kylen Stevens**, Executive Recruiter to score the candidates. One candidate did not meet the minimum qualifications, the remaining five candidates will be moving forward. The next step is virtual interviews which Board members have an opportunity to participate and score. **Outland, Janssen, Ashton-Williams, and Fant** expressed interested in participating.

**Savage** announced that the new permanent half-time OS2 position hiring process is moving forward. The position description and job announcement have been approved. The position will be posted on September 11<sup>th</sup> and close on September 24<sup>th</sup>. **Savage** hopes to have the position filled by early October.

**Savage** provided an overview of his outreach with stakeholders including **Robin Henderson** at Providence, **David Sant** at OHSU, OSH staff, the Dean of Social Work at PSU, **Amy Baird** at Lumina Hospice, **Matt Schobert** at the VA, **Lesley Sacks** at Hopewell House, and **First Lady Aimee Kotek**. A common theme in the feedback received was the delay in the licensing process, particularly CSWA applicants. Individuals in the community have talked with their legislators, so **Savage** has also been in communication with several Senators and House Representatives. **Savage** has been able to provide information on the solutions we are looking at and implementing. Senator **Gelser Blouin** has requested an informational hearing which will be held on September 28<sup>th</sup>. **Savage** and **Coleman** will be preparing a testimony to present at the hearing. Board staff will begin triaging CSWA applications and prioritizing applicants with jobs they are waiting to start. Board members were in consensus to move forward with the application triage procedure.

**Coleman** provided licensing statistics. Currently there are 8134 total licensees, consisting of 6136 LCSWs, 1632 CSWAs, 334 LMSWs, and 32 RBSWs.

**10. APPROVAL OF THE CONSENT AGENDA:**

- i. **Outland moved to approve the Consent Agenda as presented.**
- ii. **Janssen seconded.**
- iii. **Motion passed unanimously.**

**11. PUBLIC COMMENT:**

[No public comment]

**12. EXECUTIVE SESSION:**

**Chair Manriquez** announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(l). The Board entered into Executive Session at 12:54 p.m.

**Chair Manriquez** moved the Board out of Executive Session at 1:09 p.m.

**13. OLD BUSINESS:**

**Savage** discussed OAR 877-020-0010 regarding CSWA temporary reduction in supervision.

- i. **Outland moved to refer the proposed amendments of OAR 877-020-0010 to the Board's Rules Advisory Committee for recommendation.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

Board members reviewed the draft CSWA Six Month Report and provided modification feedback. The next step is to send the draft Six Month Report to supervisors for input.

**14. NEW BUSINESS:**

**Janssen** discussed communicating to licensees about the responsibility and liability they take on when engaging in telehealth companies that cross state lines. **Savage** recommended putting that information in the newsletter.

**15. CORRESPONDENCE:**

[No correspondence]

**16. ANNOUNCEMENTS:**

**Chair Manriquez** announced that the Board will complete mandatory State trainings during the October Board meeting.

**Outland** provided an ASWB update. **Brenda Dennis** is slated to run for an ASWB public Director at Large. Outland has been asked to run for the Nominating Committee. The ASWB Delegate Assembly will be held November 3-4, 2023 in Memphis, Tennessee.

- i. **Janssen moved to nominate John Fant as the Board's Delegate.**
- ii. **Ashton-Williams seconded.**
- iii. **Motion passed unanimously.**

**Chair Manriquez** announced the next Board meeting will be October 20<sup>th</sup>.

**17. ADJOURNMENT:**

- i. **Outland moved to adjourn the Board meeting.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

**Chair Manriquez** adjourned the Board meeting at 2:00 p.m.

Respectfully submitted,



Kim Coleman, Licensing Manager