



State of Oregon Board of Licensed Social Workers

Clinical Social Worker Associate Six-Month Evaluation Report

Submission Instructions: CSWAs: log in to the Board's [Licensee Portal](#) and upload your completed report(s) under the "Evaluation Report" tab.

Important: For CSWAs with more than one supervisor, each supervisor must complete a separate report. CSWAs must upload each report prior to submission. To ensure hours are not duplicated, please only document work and direct client hours on one report.

CSWA Information

CSWA Name: _____ **Renewal Date:** _____

Reporting Period: _____ to _____
(Start Date MM/DD/YYYY) (End Date MM/DD/YYYY)

Name of Agency or Agencies of Practice CSWA is reporting hours for:

Agency #1 _____

Agency #2 _____

Supervision Hours

***Only report hours for the specific reporting period above. This is NOT a cumulative total of all Plan hours. ***

1. Hours of Direct Client Contact - OAR 877-001-0006(7)	A.
2. Individual Supervision Hours	B.
3. Group Supervision Hours	C.
4. Hours of client-centered advocacy, consultation, evaluation, research, continuing education, administrative hours spent taking notes, doing paperwork, treatment planning, and scheduling.	D.
5. Total Work Hours (A+B+C+D=E)	E.

Certifying Statements

By my signature below, I certify that:

- The information in this report is true and correct to the best of my knowledge.
- That feedback has been provided for the CSWA cases and treatment during each supervision session per [OAR 877-020-0012](#).

CSWA Signature:

Name: _____ **Signature:** _____

Date: _____ **Email:** _____ **Phone:** _____

Plan Supervisor Signature:

Name: _____ Signature: _____

Date: _____ Email: _____ Phone: _____

No more than 50 supervision hours, group or individual, may be with supervisors that hold the following Oregon license types: clinical psychologist, psychiatrist, marriage and family therapist, or professional counselor. [OAR 877 Division 20](#)

As the licensure supervisor do you have any concerns regarding this CSWAs progress or lack thereof?

If yes, please provide an explanation of your concerns using the last page of this document.

- ☐ I have no concerns.
- ☐ Yes, I have concerns and have discussed my concerns with the supervisee.
- ☒ Yes, I have concerns and have not discussed my concerns with the supervisee, or have discussed them and there has been no progress.

Supervisor Evaluation

Instructions: Answer the following questions using a scale of 1 – 4 as defined below.

***Additional Space for comments located on the last page of this document. ***

1 = Needs significant growth in this area. **Explanation required if 1 is given** (space for explanation located on last page).

2 = Practices inconsistently or reluctant/resistant to feedback.

3 = Seeks guidance and makes efforts to utilize recommendations.

4 = Regularly and consistently demonstrates.

Questions	Answers
1. CSWA demonstrates openness to learning and receptiveness to supervisory feedback.	
2. CSWA is prepared for supervision, uses time effectively for consultation, and reflects on learning across situations.	
3. CSWA intentionally incorporates appropriate theoretical frameworks into clinical practice.	
4. CSWA demonstrates understanding and application of social work ethics, including navigating complicated nuanced situations.	
5. CSWA communicates effectively, maintains appropriate professional boundaries, and establishes constructive relationships with clients and colleagues.	
6. CSWA demonstrates the ability to promote Social Work values.	
7. CSWA demonstrates the ability to gather, organize, and document sufficient information for assessments and diagnosis utilizing the DSM-5.	
8. CSWA demonstrates the ability to formulate appropriate treatment plans, interventions, and strategies for problem-solving. CSWA engages their clients in this process.	
9. CSWA demonstrates sensitivity, understanding, and the application of cultural awareness and humility in their practice setting.	

Optional Page

Please use the text box provided below to share additional information about concerns you have for CSWA performance:

Supervision Goals for next 6 months: