



STATE BOARD of LICENSED SOCIAL WORKERS

Tuesday, June 28th, 2011

Second Floor Conference Room
3218 Pringle Road SE, Salem, OR 97302

Board Members Present: Becky Rasmussen, *Chair*
Cheryl Price, *Vice Chair*
Mark Oldham
Carol Copley Zancanella (by phone until 12:40 p.m.)
Martha Lopez
Tania Rain

Board Counsel Present: Kyle Martin, *AAG, Oregon Dept. of Justice*

Staff Members Present: Martin Pittioni, *Executive Director*
Aaron Bales, *Investigator*
Pam Johansen, *Licensing Manager*
Mindy Tucker, *Temporary Investigator*

1. **CALL TO ORDER:**

Chair Rasmussen called the Board Meeting to order at 8:49 a.m.

2. **REVIEW OF AGENDA:**

Chair Rasmussen asked for review of the draft agenda.

- *Price moved to adopt and approve the agenda as presented.*
- *Zancanella seconded.*
- *Motion passed unanimously.*

3. **APPROVAL OF MINUTES:**

Chair Rasmussen asked for review of the draft minutes of May 24, 2011. Board members reviewed the minutes and corrected one editing error.

- *Oldham moved to approve the Board meeting minutes of May 24, 2011, as amended.*
- *Price seconded.*
- *Motion passed unanimously.*

4. **MOVE TO EXECUTIVE SESSION:**

Chair Rasmussen announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(k). The Board entered into Executive Session at 8:58 a.m.

- *Chair Rasmussen moved the Board out of Executive Session at 11:10 a.m.*

Chair Rasmussen recessed the Board meeting for lunch.

Chair Rasmussen called the Board meeting back to order at 11:39 a.m.

5. REVIEW AND DISCUSSION OF APPLICANT FILES (Special reviews):

Chair Rasmussen requested the Board move immediately to the Applicant Files / Special Review section of the Agenda before returning to the regular order of the agenda as approved. Board members agreed.

Vice Chair Price requested the agenda be interrupted briefly for a presentation. **Price** presented a plaque and a flower plant to **Chair Rasmussen** and thanked **Rasmussen** for her 8 years of service on the Board. **Rasmussen** thanked Board members for their hard work and accomplishments.

1. **Chair Rasmussen** requested review of the application for ADA accommodation for ASWB examination of **Rose Ann Rhodes**.

- *Oldham moved to approve the ADA accommodation request of application of Rose Ann Rhodes.*
- *Oldham seconded.*
- *Motion passed unanimously.*

2. **Chair Rasmussen** requested the Board consider the application for licensure as a LMSW of **Polly Morrow Green**.

- *Price moved to accept the withdrawal of the application for LMSW licensure of Polly Morrow Green.*
- *Oldham seconded.*
- *Motion passed unanimously.*

Chair Rasmussen requested the Board now return to the regular sequence of the agenda as approved by the Board.

6. COMMITTEE REPORTS:

1. **Vice Chair Price** presented the Consumer Protection Committee Report:

In the matter of case #2009-31:

- i. *Price moved to close the case.*
- ii. *Zancanella seconded.*
- iii. *Motion passed unanimously.*

In the matter of case #2011-18:

- i. *Price moved to close the case.*
- ii. *Rain seconded.*
- iii. *Motion passed unanimously.*

In the matter of case #2011-12:

- i. *Price moved to close the case.*
- ii. *Oldham seconded.*
- iii. *Motion passed unanimously.*

In the matter of case #2011-24:

- i. *Price moved to dismiss the case for no violation of rule or law.*
- ii. *Oldham seconded.*
- iii. *Motion passed unanimously.*

2. **Continuing Education Committee Report:**

Oldham reported that three continuing education requests were approved by the committee, and the committee asked for additional information in one case submitted.

3. **Legislative Committee Report:**

Chair Rasmussen requested that **Pittioni** provide a brief report. **Pittioni** reported that the Board's budget bill (HB 5008) and fee bill (HB 5009), as well as HB 2314 and SB 423 had all been signed by the Governor. **Pittioni** added that HB 3674 had not received a hearing but expected the bill to return in the 2012 session. **Pittioni** added that the sponsors had agreed to -1 amendments to HB 3674 to fix a considerable language problem in the bill that unintentionally broadened the scope from facilities-level licensure to individual-level licensure. **Pittioni** reported that the semi-independence work group authorized by the Governor's Office was continuing its work over the summer.

7. **APPROVAL OF CONSENT AGENDA:**

Chair Rasmussen requested review of the Consent Agenda as presented. Board members edited the Consent Agenda as presented.

- *Oldham moved to adopt the Consent Agenda as amended.*
- *Price seconded.*
- *Motion passed unanimously.*

8. **PUBLIC COMMENT:**

No member of the public was present to comment.

9. **ADMINISTRATOR'S REPORT / BUDGET UPDATE / WORKING LUNCH:**

Chair Rasmussen requested that **Pittioni** provide the **Administrator** report.

1. **Pittioni** reported that the E-Commerce roll-out of electronic renewals had switch to a hard roll-out, where licensees are now requested directly to renew on-line with paper renewals as a back-up only. **Pittioni** added that implementation of this e-commerce option is proceeding smoothly with good feedback from licensees, and had been specifically funded by the Legislative Emergency Board in December 2010.
2. **Pittioni** reviewed current financial information through May 2011 with the Board. **Pittioni** advised that he would provide a preliminary picture of 2009-11 fiscal year results at the August 9, 2011 Board meeting.
3. **Pittioni** reviewed communication from David Leith of the Department of Justice requesting pre-comments on draft model rules for the Office of Administrative Hearings. Board members authorized **Pittioni** to work with Board leadership on a response.

10. **NEW BUSINESS - Part 1:**

Zancanella requested that the Board skip to the New Business item of Board leadership elections to allow for her participation in the election while she was still available by phone. Board members agreed and **Chair Rasmussen** requested nominations.

- *Rain nominated Price to serve as Chair of the Board*
- *Oldham seconded.*
- *Nomination passed unanimously*

- *Price nominated Oldham to serve as Vice-Chair of the Board*
- *Lopez seconded.*
- *Nomination passed unanimously*

Chair Rasmussen requested that the Board consider when the new leadership team should take over. Rasmussen outlined options ranging from the new leadership team taking over at the end of this Board meeting, to establishing a specific date (such as July 1, 2011) or to wait until the start of the next regular Board meeting in August 2011. Board members discussed the matter.

- *Zancanella moved to have the newly elected Board leadership team of Cheryl Price (Chair) and Mark Oldham (Vice Chair) take office at the end of the Board meeting.*
- *Lopez seconded.*
- *Motion passed unanimously*

Zancanella thanked the Board for moving up this business item and excused herself from the Board meeting at 12:40 p.m.

11. OLD BUSINESS:

1. **Chair Rasmussen** reported on the status of Board vacancies.
2. **Pittioni provided a handout of the final version of the peer review OAR.** Pittioni reported that the Department of Administrative Services appeared to have incorporated largely all the comments from boards into the final version of the rule.
3. **Chair Rasmussen** requested the Board review and consider the drafted documents for temporary rules of the Board. **Pittioni** provided a draft hand-out of temporary rules and a separate document with a re-write of OAR 877-010-0015 Responsibilities of Board Chair. **Pittioni** advised that the re-written version was an attempt to provide better language and clearer authority, developed with the assistance of board counsel, as well as a response to pressures for speedier licensing processes. **Pittioni** explained that these proposed temporary rules would allow the Board Chair to provide interim approval of licensing actions that fully meet standards set by the Board in rule, as opposed to having these licensing actions wait for action on a Consent Agenda at the Board's next meeting. **Pittioni** advised that procedurally this would mean the Board would still see a Consent Agenda, but many of the items would be marked as proposed for ratification of a Board Chair interim approval. **Pittioni** added this was a key ingredient to dramatically improving turn-around on licensing approvals which can be especially time-sensitive due to the new licensure requirements in effect since January 2011.

Board members reviewed the two documents with the draft language. Board members discussed the proposed edits addressing waivers of fees and CE requirements for deployed military personnel. Board members agreed to use the standard of deployment of 90 days or more outside the State of Oregon. **Oldham** requested that the proposed edit to the CE rule regarding ability to waive requirements specifically for licensees on military deployment be removed, since the existing language had enough flexibility to accomplish the same purpose. **Oldham** expressed support for the proposed edit to the fee rule allowing for waiver due to active duty deployment. Board members further agreed to clarify the text of the fee rule pertaining to semi-retired and inactive LCSWs, and discussed

additional language regarding permission to use in-house training to meet CE requirements for LMSWs and RBSWs.

- *Oldham moved to adopt the temporary rules as amended.*
- *Price seconded.*
- *Motion passed unanimously*

Pittioni advised that the temporary rules would be in effect upon filing, for a maximum duration of 180 days.

12. **NEW BUSINESS:**

1. Rulemaking Calendar. **Chair Rasmussen** asked **Pittioni** to review with the Board the next steps with respect to rulemaking of permanent rules to replace the temporary rules the Board had just adopted. **Pittioni** said that the Board could wait until its August meeting to set a specific schedule. **Pittioni** added that the Board would need to complete rulemaking by December 2011 to ensure a smooth transition between temporary and permanent rules. Board members agreed to defer this issue to the August Board meeting.
2. ASWB Officer Election Nominations. **Chair Rasmussen** advised that ASWB election nominations were currently open. Board members agreed to not submit nominations on behalf of the Board.
3. Proposed Office of Administrative Hearings (OAR Chapter 137) Rule Revisions. **Pittioni** asked for Board feedback on correspondence on this topic from David Leith of the Department of Justice. Board members discussed the matter and authorized **Pittioni** to work with the Board leadership to draft a response.
4. Newsletter Draft. **Pittioni** advised he would, now that the legislative session is over, work on re-establishing newsletter communications for the Board.
5. Criminal Background Checks for CSWAs transitioning to LCSW licensure. **Chair Rasmussen** requested this topic be added as a new business item for purposes of establishing Board policy clearly by motion.
 - *Oldham moved to adopt the temporary rules as amended.*
 - *Price seconded.*
 - *Motion passed unanimously*

13. **CORRESPONDENCE:**

1. Correspondence from Oregon Chapter of NASW (NASW-OR) regarding EAP program. **Chair Rasmussen** requested Board member feedback regarding the EAP-related question from Delmar Stone on behalf of NASW-OR. Board members reviewed the information provided and concluded that at least a portion of the services delivered in the EAP umbrella appeared to be clinical in nature, and thus could not be performed with LMSW level licensure. Board members requested that **Pittioni** respond to that effect, clarifying that that whether any particular individual requires clinical level licensure requires analysis of the individual's job description and the actual work performed.
2. NASW thank you letter for legislative session 2011. Board members authorized **Pittioni** to work with the Board leadership on drafting a thank you letter to NASW-OR for the

excellent cooperation during the 2011 legislative session, especially with respect to assistance with the Board's 2011-13 budget bills.

14. ANNOUNCEMENT AND ADJOURNMENT:

Chair Rasmussen adjourned the Board meeting at 2:07 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Martin Pittioni".

Martin Pittioni
Executive Director

State Board of Licensed Social Workers
CONSENT AGENDA
JUNE 28, 2011

**NEW LCSW
APPLICATIONS (6)**

DANIEL CLUNE
EMMA LITTLEJOHN
DEBORAH SCOTT
SHILO SMITH
ALBERTA TORRES
BARBARA WEATHERSBY

**NEW CSWA
APPLICATIONS (28)**

ELLE ALLECKSON
ERIN BRADSHAW
MICHELLE BAUTISTA
RACHEL CARLSON
ALLISON CHRIST
KAREN COX
TOVA DEJACK
ALLISON FEDER
KRISTA GAUTSCHE
LEDA GREMBOWSKI
JENNIFER HANSENS
KATHERINE HATCH
KRISTIN HOLLY
EMILY HUTCHINSON
KWANG IL KIM
ANGELA KUBIN
AMBER LYNCH
MARIA MARTINEZ
JOY MCMAHON
MICHELLE MOLONEY
KATHLEEN O'FARRELL
CAGNEY RINGNALDA
SHANNON ROSE
GIA SEUTLER
RACHEL SOL
MI OK SON
KATIE STATMAN-WEIL
KYLA WILSON

**NEW LMSW
APPLICATIONS (27)**

LINNECKO ARTISE
SUZANNE CASTELLANO
LANCE CHRISTIAN
MARK R E FERGUSON
SHERRY HANRAHAN
ANNE HARTNETT
CAMILLE HEARNE
JAMA KELCH
ALLISON M LARSON
JENNIFER LAWRENCE
KAREN LUDWIG
MICHELLE MOLONEY
SANDRA MORGAN
KIMBERLY NIXON
MICHAEL NOAH
SUSAN O'CONNELL
KATHERIN OULETTE BLAIR
CARRIE PETERSON
LAURA PINGER
AMY SALAZAR
DENISE SANDALL
PAMELA SIMON
MARIE SOUZA
JILL VACHTER
ALENA VAZQUEZ
VANDA YOCUM
ALEJANDRO ZAMORA

**NEW RBSW
APPLICATIONS (4)**

STEPHANIE BRYAN
CYNTHIA GRINDER
KATIE HUGHES
JOLENE SNOW

**CSWA PLAN
COMPLETIONS (9)**

SIMON FARO AUSTIN
TINA COREY
JAMES KOO
JASON MALCOLM
TASHA MINISZEWSKI
RYAN RICHMOND
ALYCIA THIELE
JULIE WIESNER
MARY JANE WYKOWSKI

REACTIVATION (3)

SUE BERNT
GLORI GRUBBS GRAY
KRISTINE NICHOLSON

**APPROVED
CONTINUING ED (2)**

REQUESTED BY	HOURS
GAIL BILLS	10
DIANE STEINBRECHER	6

**APPROVED
STUDY GROUP (1)**

LISA LADENDORFF

**CSWA
PLAN CHANGES (20)**

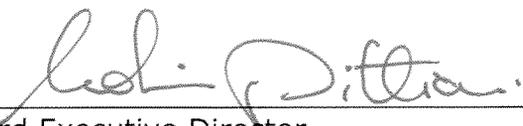
JENNIFER APPEGATE
MARY CLARK
MARY CONSENTINO
TARA CROWLEY
ELIZABETH GOLDENBERG
FAWN GONZALES
LARISSA VOS HANDY
RANDOLPH HART
CYNTHIA LEIGH
LISA LOWENTHAL
SARAH LUNDY
JUDITH MARANTZ-HERZBERG
GERALD MCAFEE
LESLIE MCGLOTTEN
LAURA MC LITUS
JOHN MEYER III
CANDACE MORAGO
MICHELLE RINDY
ELIZABETH TURNER
SALLY VERGARA-CLEMENT

**CONSUMER PROTECTION
CASES: (18)**

**ORS 676.165(4) Extension
approval for the following**

2009-07	2009-31	2009-34
2009-47	2009-51	2010-39
2010-42	2010-46	2010-49
2010-50	2010-51	2010-52
2010-53	2010-54	2010-55
2011-01	2011-03	2011-04

All individuals listed in the above categories have met the necessary requirements to be approved by the Board of Licensed Social Workers, June 28, 2011 Consent Agenda.



Board Executive Director

6/28/2011

Date