1. **CALL TO ORDER**

Chair Bridgham called the meeting to order at 8:30 a.m. and announced the meeting was being recorded.

2. **APPROVAL OF PUBLIC BOARD MINUTES**

   A. February 4, 2013

   **BOARD ACTION:** Moved by Mr. Wright and carried to approve the minutes as written.

   **VOTE:** 7 ayes

   B. February 5, 2013

   **BOARD ACTION:** Moved by Mr. Wright and carried to approve the minutes with one correction on page 1.

   **VOTE:** 7 ayes.

3. **OFFICE SPACE UPDATE**

Mr. Pittioni introduced the guests from Morrow Crane and DAS Facilities. Board staff have been working with DAS and Morrow Crane on the tenant improvements, including new carpet, installation of a new glass wall to secure the Board of Accountancy work space, and construction of an additional office. In addition to the improvements provided by Morrow, the Board is replacing the existing furniture with ergonomic furniture. The desks currently being used have been used since the early 1990’s. An ergonomic assessment was provided to Board staff in 2012 by DAS Risk Management Division and it was determined that the desks pre-dated widespread use of personal computers and is ergonomically unfriendly. A high-priority of desk replacement was recommended.
The Board is coordinating the improvements with the furniture delivery to facilitate a smooth and limited interruption time to Board operations. Ms. Singharaj has sketched a floor plan to optimize the space and accommodate future needs. Morrow is paying for the tenant improvement portions. Mr. Pittioni reviewed with the Board projected costs the Board will be responsible for.

4. **EXECUTIVE DIRECTOR UPDATE**

   A. Legislative

   Mr. Pittioni reported that there had been no motion by the Legislature regarding consolidation of the Board. The Secretary of State office mentioned an audit that they would be conducting of Boards and Commissions, however, those will fall on the health related boards at this time.

   Mr. Brown and Mr. Pittioni testified in front of the Ways and Means committee regarding the Board budget. The hearing was unusually long, lasting 90-minutes as compared to the normal 15-20 minutes.

   B. Staff Changes

   Mr. Pittioni introduced Kristen Adamson who was hired as the Licensing Specialist to the Board. It was Kristen’s first day with the Board of Accountancy. Later in the week 2nd round interviews were being conducted for the Administrative Specialist 2 position. The Board office looks forward to being fully staffed for the first time in over 2 years.

   C. NASBA Regional Meeting – June 5-7, 2013

   Mr. Pittioni reported that he attended the NASBA Executive Director meeting held in Tucson, Arizona. Discussion regarding participation in the ALD and CPAVerify were very helpful and Board staff is working diligently on necessary improvements to the database to enable a smooth and accurate exchange of information. In addition, it was noted that NASBA is looking into the evaluation of foreign credentialing agencies and may have a NASBA-based solution in the near future. Discussion on ERESA Audits from the Department of Labor and the desire to have State Boards set standards. NASBA has agreed to begin taking the first steps in this process.

   The NASBA Regional meeting will be held this year in New Orleans, Louisiana. Board members believe that it is very important for the Board to have full participation at NASBA events. Historically, the Chair, Vice-Chair and the Executive Director attend the regional meeting. Ms. Newhouse is currently serving in the CPA Exam Committee and would like to attend if it is within the Board’s budget and members agree. Mr. Lauseng, the newest member to the Board was encouraged to attend. His registration and costs would be covered by NASBA since he is a new member.

5. **COMMITTEE RECRUITMENTS**

   Mr. Graham, liaison for the Qualifications Committee recruited three potential members to serve on the committee. There are currently 2 openings and one additional opening in January 2014.

   **BOARD ACTION:** Moved by Mr. Graham and carried to appoint Rachelle Huston and David M. Peterson to the Qualifications committee.

   **VOTE:** 7 ayes.
It was also noted by Ms. Kitterman that John Lauseng’s position on the Complaints Committee would need to be filled as soon as possible. Mr. Brown will work on recruiting for the open committee positions and report to the Board.

6. ADJOURNMENT

The public portion of the meeting adjourned at 9:42 a.m.