

## **MINUTES OF MEETING**

### **Wage and Hour Commission**

Thursday, July 21, 2005, 11:00 AM  
Portland State Office Building  
800 NE Oregon Street, Room 1004  
Portland, Oregon

#### **1. CALL TO ORDER**

Commission Chair Jeff Anderson called the meeting to order at 11:10 AM.

#### **2. ROLL CALL**

##### Members Present:

Jeff Anderson, Chair  
Kathy Nishimoto (via phone)

##### Members Absent:

John Fyre

##### Staff Present:

Christie Hammond, Administrator, Wage and Hour Division (WHD)  
Marge Phelps, Operations Support Manager, WHD  
Karen Gernhart, Administrative Specialist, Child Labor Unit, WHD

#### **3. FOR THE GOOD OF THE ORDER:**

##### a. Consent Agenda

The minutes of the previous meeting of April 21, 2005 were unanimously approved as presented.

Staff summarized the temporary actions taken by staff since the commission's last meeting, which were unanimously approved.

##### b. Correspondence

Letter dated April 22, 2005 from Christie Hammond to Lori Pavlicek of 4 B Farms Inc. regarding application of the child labor laws to minors working in connection with a power-driven conveyor belt in agricultural employment. Ms. Hammond advises Ms. Pavlicek in her letter that the commission reviewed the matter and found no need for new rules for the conveyor equipment at issue. Ms. Hammond's letter notifies Ms. Pavlicek,

however, that “it is strongly recommended” by the commission that at least one additional emergency shut off unit be installed in connection with the equipment.

#### **4. REPORTS**

a. Child Labor Statistics

Staff reported that the Child Labor Unit issued a total of 1,502 annual Employment Certificates (“EC’s”) during the months of April, May, and June, 2005. The total number of EC’s issued during the 2004-2005 fiscal year (5,070) exceeded the number issued during the previous fiscal year (4,879) by 4%.

b. Workers’ Compensation Division Injury Report

Staff reported that the March, April, and May, 2005 Workers’ Compensation Division injury reports of “Claimants Under 18 Years of Age” had been reviewed since the last meeting, and summarized apparent violations and staff actions taken.

c. Significant Cases

Staff reported that the cases being pursued based on information from the Workers’ Compensation Division injury reports were the only significant cases.

d. Legislative Report

Staff reported that SB 137, which removes an obsolete requirement that mealtimes for employees under 16 years of age occur at noon, will go into effect on January 1, 2006. There was no other child labor-related legislation enacted during the 2005 session.

e. Other Reports

Staff presented summary reports of employer registrations in the entertainment industry and door-to-door canvassing and sales; Special Overtime Permits for Minors Employed in Agriculture; and Special Work Hours Permits issued for minors under 16 years of age employed by parents.

#### **5. OLD BUSINESS**

None.

**6. NEW BUSINESS**

None.

**7. NEXT MEETING DATE**

The commission's next meeting was scheduled for Thursday, October 20, 2005 at 11:00 AM.

**8. ADJOURNMENT**

Chair Jeff Anderson adjourned the meeting at approximately 11:30 AM.