Emp # _____
Cert # _____
Exp Date _____
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BUREAU OF LABOR AND INDUSTRIES

Wage and Hour Division

ANNUAL EMPLOYMENT CERTIFICATE APPLICATION

for minors 14 through 17 years of age

(See Reverse for Instructions)

Business Name _____ Telephone (_____) _____Ext. _____

Corporation Name (if any) _____

Type of Business_____ NAIC Code (if known) _____

Site Address _____

(Street) (City) (State) (Zip) (County)

Mailing Address _____

(Street/P.O. Box Number) (City) (State) (Zip) (County)

1. **ESTIMATE** the number of minors to be employed in the next twelve (12) month period: _____
2. Do you anticipate employing 14-15 year olds? Yes _____ No _____ 16-17 year olds? Yes _____ No _____
3. **Describe the duties** of the minors to be employed, the work areas, and the address(es) where the work is to be performed, if other than the above site. Please attach a list of locations if necessary.

4. List all power-driven machinery/equipment minors will operate or assist in the operation of:

5. Do you anticipate employing minors in agriculture? Yes _____ No _____
   Operation of or riding in or on a tractor? Yes _____ No _____
   Operation of or riding in or on other farm machinery? Yes _____ No _____

I certify that the information contained in this application is true and that I have received a summary of the child labor laws. I agree to:

1) Employ minors consistent with the application herein;
2) Comply with child labor laws; and
3) Report any changes in the above information by filing a Notice of Change (To Annual Employment Certificate) form between renewal periods within 15 days of the change.

_____ Date _____

(**Signature** of Employer or Representative)

_____ Telephone No. (_____)_____ Ext. _____

(**Printed** Name of Employer or Representative)

RETURN THIS APPLICATION TO:

Wage and Hour Division
Child Labor Unit
Bureau of Labor and Industries
800 NE Oregon Street, Ste 1045
Portland, OR 97232-2180
Telephone: (971) 673-0836
Fax: (971) 673-0769