PUBLIC WORKS FEE INFORMATION FORM

For use by public agencies that have contracted with a contractor on a public works project regulated by ORS 279C.800 to 279C.870, in compliance with ORS 279C.825. Also for use by public agencies that are a party to a public works project pursuant to ORS 279C.800(6)(a)(B), (C) (D) or (E).

PUBLIC AGENCIES: Please complete and mail this form to BOLI at the above address, along with the public works fee of one-tenth of one percent of the contract price (contract amount x .001), payable to BOLI. The minimum fee is $250.00; the maximum fee is $7,500.00. Without the following completed information, the bureau may be unable to properly credit you for payment received.

PUBLIC AGENCY: ____________________________ AGENCY #: __________

AGENCY MAILING ADDRESS: ________________________________________

CITY, STATE, ZIP ________________________________________________

AGENCY CONTACT PERSON: __________________________ PHONE: (____)

PROJECT MANAGER NAME: __________________________ PHONE: (____)

PROJECT NAME: ________________________________________________

CONTRACT NAME (if part of larger project): _____________________________

PROJECT LOCATION: ______________________________________________

PROJECT NO: ___________________ DATE CONTRACT FIRST ADVERTISED: ______

DATE CONTRACT AWARDED: ______________ CONTRACTOR CCB#: ____________

CONTRACTOR BUSINESS NAME (DBA): ______________________________

CONTRACTOR ADDRESS: ___________________________________________

CITY, STATE ZIP _________________________________________________

CONTRACT AMOUNT: $__________ FEE AMOUNT DUE/PAID: $__________

If less than $50K is it part of a larger project?  □yes  □no  Contract amount x .001 = fee due

(Please duplicate this form for future use.)

WH-39 (Rev. 02/19)