



**Bureau of Labor and Industries**  
**REPORT ON RULEMAKING HEARING - Division 12: Rules for criteria to award grants under the Trade Outreach to Veterans Grant Program**  
**November 22<sup>nd</sup>, 2019**

**Proposed Rule Action:**

**Permanent Rulemaking:**

**Division 12—Rules for criteria to award grants under the Trade Outreach to Veterans Grant Program**

**OAR 839-012-0600—Purpose of Apprenticeship Grants and Contracts**

**OAR 839-012-0605—Definitions**

**OAR 839-012-0610—Purpose of Trade Outreach to Veterans Grants Program**

**OAR 839-012-0615—Applications and Eligibility**

**OAR 839-012-0635—Evaluation Criteria –Use of Grants Funds**

**OAR 839-012-0655—Grant Awards Process; Administration of Grants**

**OAR 839-012-0675—Grant Contract; Final Reports**

**Background:**

In 2019, the Oregon Legislature passed House Bill 2202 requiring Bureau of Labor and Industries to develop and administer a program to conduct outreach to veterans to: Inform them about trade careers; and Connect them with available apprenticeship opportunities. Further, the bureau may issue grants to trade unions and trade associations to be used to conduct outreach through job fairs or similar recruitment methods.

On October 22, 2019, the Bureau of Labor and Industries filed a Notice of Proposed Permanent Rulemaking Hearing, with the Oregon Secretary of State, to amend the above referenced administrative rule regarding the criteria to award grants under the Trade Outreach to Veterans Grant Program.

These rules apply to other government agencies, trade unions and trade associations and there is no anticipated fiscal impact.

**Summary of Hearing:**

On November 19, 2019 at 2:06 p.m., I convened the rulemaking hearing on the above referenced administrative rule that has been proposed for adoption by the Bureau of Labor and Industries. There were no attendees at this rulemaking hearing.

**Public Comment:**

No one appeared at the hearing and no written comments were received. I adjourned the hearing 3:00 p.m. The public comment period closed on November 22, 2019.

**Final Action:**

The adoption of the rule as proposed.

The rule to be effective January 1, 2020.

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## PERMANENT ADMINISTRATIVE ORDER

**BLI 18-2019**  
CHAPTER 839  
BUREAU OF LABOR AND INDUSTRIES



FILING CAPTION: Rules for criteria to award grants under the Trade Outreach to Veterans Grant Program

EFFECTIVE DATE: 01/01/2020

AGENCY APPROVED DATE: 11/27/2019

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Filed By:  
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### RULES:

839-012-0600, 839-012-0605, 839-012-0610, 839-012-0615, 839-012-0635, 839-012-0645, 839-012-0655, 839-012-0675

ADOPT: 839-012-0600

RULE TITLE: Purpose of Apprenticeship Grants and Contracts

NOTICE FILED DATE: 10/22/2019

RULE SUMMARY: Adopts purpose for administering grants for veterans outreach.

### RULE TEXT:

The Apprenticeship Grants and Contracts Program, with advice and counsel from the Oregon State Apprenticeship and Training Council, awards grants for the Apprenticeship and Training Division through one grant program: Trade Outreach to Veterans Grants.

STATUTORY/OTHER AUTHORITY: OL CH. 528 (2019)

STATUTES/OTHER IMPLEMENTED: OL CH. 528 (2019)

ADOPT: 839-012-0605

RULE TITLE: Definitions

NOTICE FILED DATE: 10/22/2019

RULE SUMMARY: Definitions for administration of grants for veterans outreach.

RULE TEXT:

(1) "Apprenticeship Opportunities" means the availability to apply and opportunity to be selected as a Registered Apprentice.

(2) "Community Based Organization" means an organization that has the capacity to help certain worker populations, such as women, veterans, minorities, individuals with disabilities, and others, prepare for apprenticeships and provide supportive services to apprentices.

(3) "Job Fairs or Similar Recruitment Methods" means any external process that effectively informs diverse veterans about opportunities to apply for registered apprenticeship (on a timely basis, in sufficient numbers, and with appropriate qualifications) and that connects applicant veterans by supporting them to persevere through selection, orientation and onboarding as an apprentice.

(4) "Oregon State Apprenticeship and Training Council" means the Council established by ORS 660.110.

(5) "Registered Apprentice" means an Apprentice as defined in ORS 660.010.

(6) "Trade Associations" means any group of employers or community based organizations that participates in providing Apprenticeship Opportunities or preparing individuals to qualify for and succeed as a Registered Apprentice.

(7) "Trade Unions" means any labor union or union-affiliated community service agency that participates in providing Apprenticeship Opportunities or preparing individuals to qualify for and succeed as a Registered Apprentice.

(8) "Veteran" has the meaning given in ORS 408.225.

STATUTORY/OTHER AUTHORITY: OL CH. 528 (2019)

STATUTES/OTHER IMPLEMENTED: OL CH. 528 (2019)

ADOPT: 839-012-0610

RULE TITLE: Purpose of Trade Outreach to Veterans Grant Program

NOTICE FILED DATE: 10/22/2019

RULE SUMMARY: Purpose of trade outreach to veterans grant program.

RULE TEXT:

(1) The purpose of the Trade Outreach to Veterans Grant program is to inform veterans about registered apprenticeship programs that will prepare them for trade careers, to connect veterans with opportunities to pursue such careers by becoming registered apprentices, to prepare veterans to meet minimum qualifications and effectively participate in apprenticeship selection procedures, and to provide support to veterans who are registered as apprentices. "Trade Outreach Veterans Grant Program" means the program created by ORS(whatever statute is created by HB 2202).

(2) Trade Outreach Veterans Grants are awarded on a competitive basis pursuant to a process that is initiated when the Bureau of Labor and Industries issues a solicitation. The solicitation will request grant submissions that provide an approach to accomplishing one or more of the following objectives:

(a) Inform Veterans: Making information about registered apprenticeship programs broadly available to Oregonians who have served as veterans;

(b) Connect Veterans: Investing in Oregon's veterans by connecting them to apprenticeship opportunities to pursue meaningful careers through training as registered apprentices;

(c) Prepare Veterans: The preparation of veterans to meet minimum qualifications and effectively participate in apprentice selection procedures;

(d) Support Veterans: The strengthening of veterans as registered apprentices by providing support through such means as coaching, mentoring, information and referral services, and small financial supports designed to improve retention to journey worker status.

STATUTORY/OTHER AUTHORITY: OL CH. 528 (2019)

STATUTES/OTHER IMPLEMENTED: OL CH. 528 (2019)

ADOPT: 839-012-0615

RULE TITLE: Applications and Eligibility

NOTICE FILED DATE: 10/22/2019

RULE SUMMARY: Rule for applications and eligibility.

RULE TEXT:

- (1) Applications must be submitted in the form required, and by a deadline set, in the solicitation.
- (2) Applicants for Trade Outreach Veterans Grants must be an Oregon Trade Union or Trade Association.
- (3) Applicants shall be permitted to partner with Community Based Organizations.

STATUTORY/OTHER AUTHORITY: OL CH. 528 (2019)

STATUTES/OTHER IMPLEMENTED: OL CH. 528 (2019)

ADOPT: 839-012-0635

RULE TITLE: Evaluation Criteria

NOTICE FILED DATE: 10/22/2019

RULE SUMMARY: Evaluation criteria for grant applications.

RULE TEXT:

Trade Outreach Veterans Grant applications are evaluated according to how they address the themes described in OAR 839-011-0610(1). Additional evaluation criteria include:

- (1) Significance of the activity or the project, including the quality of the organization(s), structures, apprenticeship and training programs, or services that will be involved;
- (2) The potential to broaden or deepen veteran knowledge, understanding, appreciation of, and access to Apprenticeship Opportunities;
- (3) The appropriateness of the budget, the quality and clarity of the project goals and design, the resources involved, and the qualifications of the project's personnel;
- (4) Evidence of sound fiscal management;
- (5) Evidence of public or private matching funds or in-kind services;
- (6) The process by which the project will be evaluated and plans in place to sustain or maintain the activity or project, if appropriate, following the period of the grant.

STATUTORY/OTHER AUTHORITY: OL CH. 528 (2019)

STATUTES/OTHER IMPLEMENTED: OL CH. 528 (2019)

ADOPT: 839-012-0645

RULE TITLE: Use of Grant Funds

NOTICE FILED DATE: 10/22/2019

RULE SUMMARY: Rule for use of grant funds.

RULE TEXT:

(1) Trades Outreach Veterans Grant funds must be used to provide one or more of the following services:

(a) Inform veterans in Oregon about apprenticeship opportunities available to them;

(b) Connect veterans in Oregon with registered apprenticeship programs that will provide them with training to qualify for meaningful careers with living wages;

(c) Prepare veterans to apply for registered apprenticeship programs of their choice and effectively participate in the selection procedure, including any exceptions for which they may qualify; or

(d) Support veterans in Oregon who become registered apprentices to improve the likelihood that they will complete the requirements of a registered apprenticeship and advance to journey worker status.

(2) Trades Outreach Veterans Grant funds may not be used for:

(a) Indirect costs;

(b) Tuition assistance or scholarships apprenticeship costs;

(c) Projects that have been substantially completed by the start date of the grant period;

(d) Grants to offset previous project deficits; and

(e) Events whose primary focus is to raise funds for a purpose outside the scope of OAR 839-011-0610.

STATUTORY/OTHER AUTHORITY: OL CH. 528 (2019)

STATUTES/OTHER IMPLEMENTED: OL CH. 528 (2019)

ADOPT: 839-012-0655

RULE TITLE: Grant Awards Process; Administration of Grants

NOTICE FILED DATE: 10/22/2019

RULE SUMMARY: Process for awarding and administration of grants.

RULE TEXT:

(1) Applications submitted to the Bureau of Labor and Industries pursuant to its solicitation will be reviewed by staff to determine whether the applicant is eligible to receive a Trades Outreach Veterans Grant. Ineligible applications will be returned to applicants with an explanation.

(2) Applications from applicants eligible to receive a Trades Outreach Veterans Grant will be reviewed by a panel of workforce professionals designated by the Apprenticeship and Training Division who will make funding recommendations to the Apprenticeship and Training Division.

(3) The Apprenticeship and Training Division evaluates qualified proposals and determines final grant awards. Announcement of grants are made as provided in the solicitation.

(4) Grants are administered by the Apprenticeship and Training Division of the Bureau of Labor and Industries.

STATUTORY/OTHER AUTHORITY: OL CH. 528 (2019)

STATUTES/OTHER IMPLEMENTED: OL CH. 528 (2019)

ADOPT: 839-012-0675

RULE TITLE: Grant Contract; Final Reports

NOTICE FILED DATE: 10/22/2019

RULE SUMMARY: Grant contracts and final reports.

RULE TEXT:

Grant recipients are required to enter into a contract with the Apprenticeship and Training Division of the Bureau of Labor and Industries. Pursuant to that contract, each grant recipient must complete a final expense and narrative report. Final financial reports must reflect the application budget as originally submitted unless the budget is revised with the approval of the Apprenticeship and Training Division or its designee. Grant reports must be submitted within thirty (30) days of the end date of the grant period.

STATUTORY/OTHER AUTHORITY: OL CH. 528 (2019)

STATUTES/OTHER IMPLEMENTED: OL CH. 528 (2019)