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| ATTACHMENT E – Sample Project Work Plan |

**Firefighter Apprenticeship Grant**

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| **Project Plan for:** |  |

**Instructions:**

Please complete this **Project Plan** and upload it as a PDF to your Firefighter Apprenticeship Application. The Project Plan tracks your grant outcomes and activities by each month of the grant period. *All activities listed must be started and completed during the grant period*. Include as many outcomes or activities under each month as needed. Include your anticipated approval month, program launch month, and the month(s) related to participant recruitment and completion.

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| **24 Month Grant Period** | **Major Project Objectives,** **Milestones, and/or Outcomes** | **Key Tasks/Activities** *to Achieve Objective/Milestone/Outcome* |
| **September 2024** |  |  |
| **December 2024** |  |  |
| **March 2025** |  |  |
| **June 2025** |  |  |
| **September 2025** |  |  |
| **December 2025** |  |  |
| **March 2026** |  |  |
| **June 2026** |  |  |
| **Final Report July 2026** |  |  |