

PRE-APPRENTICESHIP PROVIDER AGREEMENT NIETC Electrical Training Alliance Pre-Apprenticeship

PMA# 1	1010	Term (hours):	300
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APPROVED BY THE Oregon State Apprenticeship and Training Council REGISTERED WITH THE Apprenticeship and Training Division Oregon State Bureau Labor and Industries 800 NE Oregon Street Portland, Oregon 97232

APPROVAL:

June 16, 2016			
Initial Approval Date			
	Ву:	VAL HOYLE	
		Chairman of Council	
Last Date Revised			
	Ву:	STEPHEN SIMMS	
		Secretary of Council	

PMA# 1010 Submittal Date: 06-06-2016

Last Revised Date:

PRE-APPRENTICESHIP PROVIDER AGREEMENT

Pre-apprenticeship is a program designed to prepare under-represented, disadvantaged or low skilled individuals to enter and succeed in a registered apprenticeship program. Approved pre-apprenticeship programs must have a documented partnership with at least one, if not more, registered apprenticeship committees. The Oregon State Apprenticeship and Training Council (OSATC) has the authority to approve pre-apprenticeship training programs (PATP) for the purposes of serving the best interest of registered apprenticeship. In order to be used by a registered apprenticeship committee as a direct entry or preferred applicant source, a pre-apprenticeship program must be approved by the Council.

This Provider Agreement is in conformity with and is to be used in conjunction, as applicable, with the Apprenticeship Rules, Chapter 839-011-0335 OAR (Oregon Administrative Rules); Apprenticeship and Training Statutes, Chapter 660 ORS (Oregon Revised Statute); The National Apprenticeship Act, 29 U.S.C. (United States Code) 50; Apprenticeship Programs, Title 29 Part 29 CFR (Code of Federal Regulations); and Equal Employment Opportunity in Apprenticeship and Training, Title 29 Part 30 CFR which collectively govern the employment and training in apprenticeable occupations, as applicable. If approved by the council, such amendment(s) or changes as adopted by the council shall be binding to all parties on the first day of the month following such approval. PATP shall notify pre-apprenticeship participants and registered apprenticeship committees with whom the PATP facilitated entry or formalized agreements of changes as they are adopted by the Council. If and when any part of this Provider Agreement becomes illegal, as it pertains to federal and/or state law, that part and that part alone will become inoperative and null and void, and the Bureau of Labor and Industries (BOLI) may recommend language that will conform to applicable law for adoption by the OSATC. The remainder of the Provider Agreement will remain in full force and effect.

The following are requirements for administering a pre-apprenticeship program. These provisions are to be used in conjunction with OAR 839-011-0335:

- 1. The program must incorporate Council approved training and curriculum based on industry standards.
- 2. The program must specify recruitment strategies focused on outreach to under-represented populations
- 3. The program must provide assistance in exposing participants to registered apprenticeship programs and provide direct assistance to participants applying to those programs.
- 4. Pre-apprenticeship programs agree to provide the Council with a list of program graduates at least once every six months indicating the names, addresses and other identifying information for program completers on a form designated by the Division.

Original: Revised:

PROVIDER AGREEMENT ADDENDUM

Sections of the standard inside of a border are specific to the individual Provider Agreement and may be modified by the sponsor by submitting a revised Provider Agreement for approval by the Oregon State Apprenticeship and Training Council. All other sections of the Provider Agreement are boilerplate and may only be modified by the Council.

I. POPULATION SERVED:

OAR 839-011-0335 specifies that pre-apprenticeship programs prepare under-represented, disadvantaged, or low-skill individuals to enter and succeed in a registered apprenticeship program. Please provide a brief statement describing how your program's mission aligns with this purpose:

People of color, women, Veterans, spouses of Veterans, persons with disabilities, persons with income below 150% of the federal poverty guidelines, North Oregon and SW Washington.

II. OBJECTIVES, OUTCOMES, PARTICIPANT COMPENTENCIES and BENCHMARKS

OAR 839-011-0335(2)(c) states that pre-apprenticeship programs will provide the objectives, outcomes. and participant competencies upon completion and the benchmarks for success.

> Objectives: Understanding of history of IBEW, math for electricians, understanding apprenticeship, basic study skills for apprenticeship, hand and power tool identification.

Outcomes: Lift, OSHA 10, First Aid/CPR certifications; Direct entry to NECA-IBEW Inside Electrical or Limited Energy Technician Program

Competencies: Demonstrated ability to turn in homework and comply with attendance quidelines. Passing grades on homework. Positive instructor evaluations.

Benchmarks: Grading, attendance, instructor recommendations, aptitude testing

III. PRE-APPRENTICESHIP HANDS-ON TRAINING AND PROCESSES:

OAR 839-011-0335(1)(d) specifies that Pre-Apprenticeship Programs provide hands-on training to individuals in a simulated lab experience or through volunteer opportunities, when possible, neither of which supplants a paid employee but accurately simulates the industry and occupational conditions of the partnering registered apprenticeship sponsor(s) while observing proper supervision and safety protocols.

Pre-apprenticeship hands on training shall be 80 hours.

Below is a condensed schedule of hands-on experience that pre-apprenticeship participants will be offered as conditions will permit.

Original: Page 3 of 6 Revised:

Name of Program: NEITC Electrical	Training Alliance	Occupation: Electrical Industries	PMA# 1010

Hands-on Processes	Approximate hours
Contingent on job site. All hands-on training with registered training agents on job-sites throughout IBEW local 48's jurisdiction	80
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Approximate total hours of hands-on training 80

IV. ACADEMIC STUDY:

Pre-apprenticeship programs shall provide the Council with an overview of the academic and manipulative portions of the program, including: individual course descriptions, class hours and measurement tool(s) used to determine successful completion of classes. (See OAR 839-011-0335(2)(d))

The following is a summary of academic instruction including required class hours in each element of instruction.

Course or Subject	Approximate Hours
Orientation	***************************************
Study Skills (how to study, reading comprehension)	24
Math and Measurement for the Electrical Trades	80
Financial Literacy and Wellness for apprentices	8
Electrical Safety	16
Hand and Power tool identification	8 2
Understanding apprenticeship and electrical apprenticeship	10
Limited Energy Basic Skills	40
OSHA 10	10
Lift Training	8
First Aid/CPR	8
Note: Classroom hours include appx. 80 hours of hands-on training	<u>,</u> ,

V. REGISTERED APPRENTICESHIP PARTNERSHIP:

Pre-apprenticeship programs shall provide a letter of approval from one or more registered apprenticeship committees stating that the pre-apprenticeship program will prepare individuals with the skills and competencies needed to meet the minimum entry requirements of the program and that upon completions, completing pre-apprentices will meet the minimum entry requirements, gain consideration, and are prepared for success in the program as a preferred applicant source. (OAR 839-011-0335(1)(f))

Original: Revised: Name of Program: NEITC Electrical Training Alliance Occupation: Electrical Industries PMA# 1010

Pre-apprenticeship programs shall provide facilitated entry or articulation with one or more registered apprenticeship programs and, where possible, have a formalized agreement with a registered apprenticeship program that enables individuals that have successfully completed the pre-apprenticeship program to enter directly into a registered apprenticeship program or be granted advanced credit/placement for competencies already acquired.

Below is a summary of the conditions of the registered apprenticeship partnership. Include the name of the committee(s), Master Agreement Number (MA #), describe the nature of the agreement:

Registered Apprenticeship Program	MA#	Description of Agreement
NECA-IBEW Electrical JATC	1004	Direct entry into program upon successful completion of ETAP and instructor
LTD energy Technicians JATC	} 	recommendation Direct entry into program upon successful
	×	completion of ETAP and instructor recommendation

VI. COUNCIL RIGHT TO REVOKE:

Upon due notice and a reasonable opportunity to show cause, the council may revoke preapprenticeship program approval should it find that the program is not serving the intended purposes of the program in the best interest of registered apprenticeship.

IX. PRE-APPRENTICESHIP PROGRAM ADMINISTRATOR/COORDINATOR/MANAGER:

The program may designate an individual as the Administrator/Coordinator/Manager for the purposes of streamlining communication between the Council, the Division, registered apprenticeship programs, and the pre-apprenticeship program.

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VII. STATEMENT OF ASSURANCES:

By the signature which appears below, the Provider certifies the following:

- Substantial changes in the program will be reported, in writing, to the Oregon State Apprenticeship and Training Council.
- The Provider understands that certification is an acknowledgement that the program:
 - 1. Meets the quality standards described in OAR 839-011-0335 Oregon Pre-Apprenticeship Programs, and
 - 2. Has a partnership with at least one Registered Apprenticeship program via letter of intent or Memorandum of Understanding, and
 - 3. Prepares the trainee with skills and competencies necessary to enter one or more apprenticeship programs.

Authorized Provider Signature:		Date:
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Name of Program: NETIC Electrical Training Alliance	Occupation: Electrical Industries	PMA# 1010
Printed Name and Title:		
Fillited Name and Title.		

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