



PRE-APPRENTICESHIP PROVIDER AGREEMENT  
NIETC Electrical Training Alliance Pre-Apprenticeship

PMA#	1010	Term (hours):	300
------	------	---------------	-----



APPROVED BY THE  
Oregon State Apprenticeship and Training Council  
REGISTERED WITH THE  
Apprenticeship and Training Division  
Oregon State Bureau Labor and Industries  
800 NE Oregon Street  
Portland, Oregon 97232

APPROVAL:

June 16, 2016

Initial Approval Date

By:

**VAL HOYLE**

Chairman of Council

Last Date Revised

By:

**STEPHEN SIMMS**

Secretary of Council

## **PRE-APPRENTICESHIP PROVIDER AGREEMENT**

Pre-apprenticeship is a program designed to prepare under-represented, disadvantaged or low skilled individuals to enter and succeed in a registered apprenticeship program. Approved pre-apprenticeship programs must have a documented partnership with at least one, if not more, registered apprenticeship committees. The Oregon State Apprenticeship and Training Council (OSATC) has the authority to approve pre-apprenticeship training programs (PATP) for the purposes of serving the best interest of registered apprenticeship. In order to be used by a registered apprenticeship committee as a direct entry or preferred applicant source, a pre-apprenticeship program must be approved by the Council.

This Provider Agreement is in conformity with and is to be used in conjunction, as applicable, with the Apprenticeship Rules, Chapter 839-011-0335 OAR (Oregon Administrative Rules); Apprenticeship and Training Statutes, Chapter 660 ORS (Oregon Revised Statute); The National Apprenticeship Act, 29 U.S.C. (United States Code) 50; Apprenticeship Programs, Title 29 Part 29 CFR (Code of Federal Regulations); and Equal Employment Opportunity in Apprenticeship and Training, Title 29 Part 30 CFR which collectively govern the employment and training in apprenticeable occupations, as applicable. If approved by the council, such amendment(s) or changes as adopted by the council shall be binding to all parties on the first day of the month following such approval. PATP shall notify pre-apprenticeship participants and registered apprenticeship committees with whom the PATP facilitated entry or formalized agreements of changes as they are adopted by the Council. If and when any part of this Provider Agreement becomes illegal, as it pertains to federal and/or state law, that part and that part alone will become inoperative and null and void, and the Bureau of Labor and Industries (BOLI) may recommend language that will conform to applicable law for adoption by the OSATC. The remainder of the Provider Agreement will remain in full force and effect.

The following are requirements for administering a pre-apprenticeship program. These provisions are to be used in conjunction with OAR 839-011-0335:

1. The program must incorporate Council approved training and curriculum based on industry standards.
2. The program must specify recruitment strategies focused on outreach to under-represented populations
3. The program must provide assistance in exposing participants to registered apprenticeship programs and provide direct assistance to participants applying to those programs.
4. Pre-apprenticeship programs agree to provide the Council with a list of program graduates at least once every six months indicating the names, addresses and other identifying information for program completers on a form designated by the Division.

**PROVIDER AGREEMENT ADDENDUM**

Sections of the standard inside of a border are specific to the individual Provider Agreement and may be modified by the sponsor by submitting a revised Provider Agreement for approval by the Oregon State Apprenticeship and Training Council. All other sections of the Provider Agreement are boilerplate and may only be modified by the Council.

**I. POPULATION SERVED:**

OAR 839-011-0335 specifies that pre-apprenticeship programs prepare under-represented, disadvantaged, or low-skill individuals to enter and succeed in a registered apprenticeship program. Please provide a brief statement describing how your program’s mission aligns with this purpose:

People of color, women, Veterans, spouses of Veterans, persons with disabilities, persons with income below 150% of the federal poverty guidelines, North Oregon and SW Washington.

**II. OBJECTIVES, OUTCOMES, PARTICIPANT COMPETENCIES and BENCHMARKS**

OAR 839-011-0335(2)(c) states that pre-apprenticeship programs will provide the objectives, outcomes, and participant competencies upon completion and the benchmarks for success.

Objectives: Understanding of history of IBEW, math for electricians, understanding apprenticeship, basic study skills for apprenticeship, hand and power tool identification.

Outcomes: Lift, OSHA 10, First Aid/CPR certifications; Direct entry to NECA-IBEW Inside Electrical or Limited Energy Technician Program

Competencies: Demonstrated ability to turn in homework and comply with attendance guidelines. Passing grades on homework. Positive instructor evaluations.

Benchmarks: Grading, attendance, instructor recommendations, aptitude testing

**III. PRE-APPRENTICESHIP HANDS-ON TRAINING AND PROCESSES:**

OAR 839-011-0335(1)(d) specifies that Pre-Apprenticeship Programs provide hands-on training to individuals in a simulated lab experience or through volunteer opportunities, when possible, neither of which supplants a paid employee but accurately simulates the industry and occupational conditions of the partnering registered apprenticeship sponsor(s) while observing proper supervision and safety protocols.

Pre-apprenticeship hands on training shall be 80 hours.

Below is a condensed schedule of hands-on experience that pre-apprenticeship participants will be offered as conditions will permit.

Hands-on Processes	Approximate hours
Contingent on job site. All hands-on training with registered training agents on job-sites throughout IBEW local 48's jurisdiction	80

Approximate total hours of hands-on training 80

**IV. ACADEMIC STUDY:**

Pre-apprenticeship programs shall provide the Council with an overview of the academic and manipulative portions of the program, including: individual course descriptions, class hours and measurement tool(s) used to determine successful completion of classes. (See OAR 839-011-0335(2)(d))

The following is a summary of academic instruction including required class hours in each element of instruction.

Course or Subject	Approximate Hours
Orientation	8
Study Skills (how to study, reading comprehension)	24
Math and Measurement for the Electrical Trades	80
Financial Literacy and Wellness for apprentices	8
Electrical Safety	16
Hand and Power tool identification	8
Understanding apprenticeship and electrical apprenticeship	10
Limited Energy Basic Skills	40
OSHA 10	10
Lift Training	8
First Aid/CPR	8
Note: Classroom hours include appx. 80 hours of hands-on training	

**V. REGISTERED APPRENTICESHIP PARTNERSHIP:**

Pre-apprenticeship programs shall provide a letter of approval from one or more registered apprenticeship committees stating that the pre-apprenticeship program will prepare individuals with the skills and competencies needed to meet the minimum entry requirements of the program and that upon completions, completing pre-apprentices will meet the minimum entry requirements, gain consideration, and are prepared for success in the program as a preferred applicant source. (OAR 839-011-0335(1)(f))



Name of Program: NEITC Electrical Training Alliance    Occupation: Electrical Industries    PMA# 1010

Printed Name and Title: \_\_\_\_\_