



Information Regarding Documentation of Tax Compliance

In order to qualify for an Oregon Labor Contractor license, you must demonstrate that you have filed and paid all taxes due. **Your license will NOT be issued until this information is received.**

Department of Revenue

Oregon Department of Revenue (DOR) Tax Compliance Certification

The Oregon Department of Revenue (DOR) is now processing tax compliance certification reviews online at <https://www.oregon.gov/dor/programs/Collections/Pages/tax-compliance.aspx>. The compliance check completed online will be either individual only, business only or both individual and business. Once completed, DOR will send a letter to you at the address provided indicating whether you are in compliance or not. If you are not compliant, a reason will be provided, and you will need to work with DOR to resolve this prior to submitting your application.

The letter will be mailed the following business day after the completion of the review. The address must match your individual or business address included in your packet. **You must provide an original copy of this letter in your packet to confirm you are compliant.** Please retain a copy of the letter for your records.

NOTE: Applications for **employee indorsees:** Complete the individual tax compliance certification review only. Do not complete the business tax compliance review. Your authorization statement will be mailed to your address provided and will apply to your tax compliance status only.

For applicants who cannot complete this process online, the Department of Revenue has a new paper form that mirrors the Revenue Online certification request. Please visit the Department of Revenue Tax Certification site at <https://www.oregon.gov/dor/programs/Collections/Pages/tax-compliance.aspx> for the most recent copies of this form. **NOTE:** DOR is no longer accepting FAXED documents. Paper forms must be emailed to DOR for review: compliance.checks@dor.oregon.gov.

Applicants who need this information in alternate languages should contact DOR directly.

Employment
Department

Oregon Employment Department (OED) Tax Compliance Certification

Please complete Part 1 of form WH-193, including the authorization statement. All businesses with employees must obtain and enter a BIN and an EIN.

Mail, fax or email a scan of the certification request form to the **Oregon Employment Department** at the address provided on the form. It will be returned to you to include with your license application.

Please allow at least seven (7) business days for the processing of DOR reviews and OED forms.