



Bureau of Labor and Industries  
Wage and Hour Division  
Child Labor Unit  
1800 SW 1st Ave, Suite 500  
Portland, OR 97232  
Telephone/Fax: (971) 353-2289  
Email: [child.labor@boli.oregon.gov](mailto:child.labor@boli.oregon.gov)

OFFICIAL USE ONLY

Proof of Age \_\_\_\_\_

Date \_\_\_\_\_

Staff Initials \_\_\_\_\_

Employer # \_\_\_\_\_

**EMPLOYMENT PERMIT APPLICATION FOR  
MINORS UNDER 14 IN THE ENTERTAINMENT INDUSTRY**  
(Page 1 – Parent or Guardian)

**INSTRUCTIONS:**

1. Parent or guardian completes Page 1 of application and includes proof of age.
2. Employer completes Page 2 of the application.
3. Completed application is submitted to the Bureau of Labor and Industries with proof of age document. For faster service, email completed application to [child.labor@boli.oregon.gov](mailto:child.labor@boli.oregon.gov).

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**IMPORTANT: A COPY OF THE MINOR'S BIRTH CERTIFICATE OR OTHER  
ACCEPTABLE PROOF OF AGE MUST ACCOMPANY THIS APPLICATION.**

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Minor's Full Legal Name \_\_\_\_\_  
(First, Middle, Last)

Birth date \_\_\_\_\_ Age \_\_\_\_\_ Birthplace \_\_\_\_\_

Street Address \_\_\_\_\_  
(Address, City, State, ZIP)

School Currently Attending \_\_\_\_\_

School City & State \_\_\_\_\_ Last Grade Completed \_\_\_\_\_

**Parent or Guardian:**

Printed Name \_\_\_\_\_ Relationship to Minor \_\_\_\_\_

Email Address \_\_\_\_\_ Phone \_\_\_\_\_

Street Address \_\_\_\_\_  
(Address, City, State, ZIP)

Mailing Address (if different) \_\_\_\_\_  
(Address, City, State, ZIP)

Parent or Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

**EMPLOYMENT PERMIT APPLICATION FOR  
MINORS UNDER 14 IN THE ENTERTAINMENT INDUSTRY  
(Page 2 – Employer)**

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**A PERMIT CANNOT BE ISSUED UNLESS ALL BLANKS ARE ANSWERED COMPLETELY**

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1. Company Name \_\_\_\_\_
2. Business Address \_\_\_\_\_
3. Contact Name \_\_\_\_\_ Phone \_\_\_\_\_
4. Contact Email \_\_\_\_\_
5. Name of production \_\_\_\_\_
6. Type of production \_\_\_\_\_
7. Location addresses where work is to be performed (attach additional page if necessary):  
\_\_\_\_\_  
\_\_\_\_\_

8. Description of the minor's performance (attach additional page if necessary):  
\_\_\_\_\_  
\_\_\_\_\_

9. Rate of pay \$ \_\_\_\_\_ per (hour, day, week, etc.) \_\_\_\_\_

10. Date(s) of employment \_\_\_\_\_

11. Total days to be worked per week \_\_\_\_\_, for entire production \_\_\_\_\_

12. Total hours to be worked per day \_\_\_\_\_, per week \_\_\_\_\_

13. Earliest and latest hours minors may work on **weekdays**: From \_\_\_\_\_ to \_\_\_\_\_

Earliest and latest hours minors may work on **weekends**: From \_\_\_\_\_ to \_\_\_\_\_

**Note:** All minors must be paid no less than the applicable minimum wage; All laws and rules applicable to minors will be observed; Minors employed pursuant to provisions of entertainment industry regulations.

14. Length of meal period \_\_\_\_\_ Length of rest period(s) \_\_\_\_\_

Application completed by \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**Separate Employer Certification (REQUIRED):** \_\_\_\_\_  
(Name of Minor)

will be continuously supervised by a responsible adult.

\_\_\_\_\_  
(Signature of Employer or Representative)

\_\_\_\_\_  
(Date)