

## **Attending a Parole Board Hearing at the Oregon State Correctional Institute (OSCI):**

### **Parking**

When entering the OSCI parking lot, please remember to stop at the speaker and wait for instructions from the Guard Tower. Identify yourself and let them know you are attending the Parole Board Hearing. They will instruct you where to park in the parking lot. Please wait in or near your car until the Tower calls for hearing observers and participants to come down to the gatehouse to check in. When walking to the gatehouse, please use the sidewalks.

### **Security**

Please wear clothing, jewelry, and shoes with little or no metal. You will be asked to walk through a metal detector as part of the security screening process. If there is a medical reason why you should not go through a metal detector, please let us know so Department of Corrections (DOC) staff can arrange an alternative screening. Your shoes, coat, and the contents of your pockets will go through an X-Ray machine, just like at the airport. Institutions have strict dress codes and ask the public to dress conservatively. Please follow the guidelines below:

- No jeans or blue clothing of any kind
- No camouflage
- No leggings or skin-tight clothing
- No lace, sheer, or see-through clothing, halter tops, or wrap skirts
- No underwire bras (bras must be worn)
- Please make sure skirts/shorts fall at knee level or lower when standing
- Please make sure shirts are no lower than 2 inches below the collarbone
- Tank-top straps must be at least 1 inch wide
- Hats are not allowed to be worn inside the institution

### **What you can bring and should not bring into the Institution**

Hearings can last longer than they are scheduled for. We recommend preparing for changes in the temperature of the room by wearing layers.

The institution requires those attending a hearing to bring their Driver's License or other form of government-issued photo identification. You will exchange your ID for a visitor badge. Upon leaving, you will exchange the visitor badge for your ID.

You should not plan to bring purses or bags inside the institution. **You will not be allowed to bring in a cell phone, tablet, or laptop.** You may leave your devices or

bag in your car, or choose to lock them in a locker in the reception area. These lockers cost 25 cents.

### **What to expect in the hearing**

Depending on the specific hearing, the adult in Custody (AIC) may either be present in the room, or may be present by videoconference. If the AIC appears in person, there will be DOC security staff present as well.

During the hearing, the Board may question the AIC about several things: the crime, their background, how they've spent their time in prison, engagement in rehabilitative services, their medical history, and more.

The AIC may have an attorney or support people present. There may also be a District Attorney from the committing jurisdiction attending in person or remotely. Crime victims or their representatives may also be present. These other attendees may speak at a Parole Board hearing. **Only individuals who have been previously cleared by Board staff to provide a statement at a Board hearing (as specified in the Board's Administrative Rules), may speak at the hearing.**