



Oregon Board of Parole

& POST-PRISON SUPERVISION

Board Business Meeting Minutes Monday January 25, 2010

Call to Order and Note of Attendance: The meeting was called to order at 9:04 a.m., and note of attendance made: Aaron Felton, Jeremiah Stromberg, Candace Wheeler, Darcey Baker, Michelle Mooney, DOC Community Corrections Chief Mark Cadotte, and guest Lynda Beecher.

Approval of Minutes: Minutes for the December 21, 2009, December 29, 2009, and January 4, 2010 meetings were all approved as submitted.

Chairperson's Comments – Aaron Felton

- **Public Safety Sub-Committee:** Aaron and Jeremiah were invited to attend the last meeting and gave an overview presentation about the Board.

Executive Director Update – Jeremiah Stromberg

- **OACCD:** Jeremiah and Aaron attended the meeting held last week in Clackamas County. This was Jeremiah's first appearance at an OACCD meeting as the Board's Executive Director and felt that the meeting went well. The Board announced that the annual hearings officer training has been scheduled and encouraged directors to send their staff. Another topic of interest was a committee that will be meeting to discuss county waivers of address. This committee will be meeting to work on setting uniform policies that all counties will use. Jeremiah was invited to participate on this committee.
- **Staff Updates:** The recruitment for the AS1 job-share position is moving forward. Successful candidates were interviewed a few weeks ago and from those candidates the Board offered the position to Jaime VanCauteren. Jaime has accepted the position and will start in February. The Board has asked the Department of Justice (DOJ) about the possibility of hiring a staff member from their office to work part-time temporarily for the Board. The person in this temporary position would act as a paralegal and would assist the Board with administrative reviews.
- **Evidence Procedure:** The Board has asked DOJ to provide advice relating to the handling of evidence that contains or relates to child pornography.

DOC Update – Mark Cadotte

- **Compact Unit:** Denise Sitler and Dawn Persels have exchanged positions in a job-rotation. The job-rotations are expected to last at least six months.

Old Business:

- **SVDO Rules:** The Board in conjunction with DOC is working on preparing draft rules. Aaron will work with Mark to get an update on the progress of the rules, and to follow up with what the original committee recommended.

New Business

- **OAR chapter 255, division 1:** Aaron would like to evaluate these rules and look at amending them to conform to the Board's practice. This will be deferred until a future Board meeting to allow Board members time to research different methods for delivery of these rules.
- **Hearings Officer Training:** The training was announced at the last OACCD meeting and notice was sent to all community corrections offices. To date there has been great interest and over 40 registrations received. Registration for the training does not close until March 1, 2010.

Future Board Meetings:

- February 22, 2010
- March 22, 2010
- April 26, 2010

Meeting adjourned at 9:54 a.m.

Minutes respectfully submitted by Michelle Mooney