



# Oregon Board of Parole

## & POST-PRISON SUPERVISION

### Board Business Meeting Minutes Tuesday, March 27, 2012

**Call to Order and Note of Attendance:** The meeting was called to order at 1:32 p.m., and note of attendance made: Aaron Felton, Jay Scroggin, Jeremiah Stromberg, Candace Wheeler, DOC Community Corrections Chief Mark Cadotte and Debra Zwicker. No guests in attendance. Excused from the meeting: DOC Director Collette Peters.

#### Meeting Minutes:

- February 28, 2012  
Amendments to the February minutes included changing the LSOWT in the second paragraph to Legislative Sex Offender Work Group and adding Birdie's last name.  
*MOTION:* Felton moved that the minutes be approved as amended. Wheeler seconded.  
Passed.
- March 5, 2012  
These minutes need to be condensed to a brief summary and will be looked at again next month.
- Note to minutes – it is preferred that Board members be referred to by their last names when mentioned in the minutes.

#### Chairperson Comments:

- A great deal has been accomplished as a Board in the last several weeks. In terms of wrapping up work which started out with the Fleming/Janowski and Engweiler vs Felton cases. The Board is to be commended on the whole process as it was open, transparent, and involved a great deal of input from members of the public. The adopted rule revision changes have already been used in hearings and we have a good template for use in the remainder of the cases.
- Stromberg and Wheeler have received approval from our national committee people at APAI to attend the national conferences in Florida.
- Executive Director, Jay Scroggin and Board Member, Jeremiah Stromberg began the road trip process to reinforce connections around the state. They attended the Oregon Association of Community Corrections Directors (OACCD) meeting in Hood River then visited the Wasco County District Attorney's office and other community partners.

#### Executive Director's Update:

- Aaron and Jay met with Barbara Cooney who is in charge of overseeing the launch of the DOC Correctional Case Management (CCM) system. The meeting was to discuss how the Board can be involved in the CCM process. One of their suggestions involved feedback to the inmate

during our hearing process when they receive a firm release date. Once they receive the firm date, they will transition out of honors housing where they have a cell to themselves into medium or minimum security facilities where they will be bunked with 30 other inmates where they might encounter harassment or intimidation from the other inmates. This is a culture change for them that starts almost immediately, before they reach the community. Their suggestion is that the Board mention this change to the inmate while they are giving feedback at the end of the hearing to possibly help the inmate mentally prepare themselves for the transition.

- At the OACCD meeting, there was discussion about what is going on in DOC and the reorganization as well as discussion about the budget. Scroggin and Stromberg met with Eric Nisley, President of Oregon District Attorneys Association. He is committed to making us a partner with them. He extended an invitation to put us on the agenda for their November conference at the Coast. This conference draws most of the Oregon DA's and local stakeholders.

After the OACCD meeting we stopped at the Gresham Community Corrections office to meet with staff there and via video to the North office. There were many issues covered and it was a really good experience on both parts.

Another road trip is planned in May to Deer Ridge and Deschutes County Community Corrections.

- Wendy Hatfield at Oregon State Correctional Institution asked if hearings with large groups of people coming could be scheduled after 9:00 a.m. to better facilitate their staffing issues. The Board saw no problem with starting these hearings later.

#### **DOC Update:**

- As a parallel to the CCM that DOC is working to implement, Mark's team is also working to implement a Community Case Management system. This involves the use of new Risk Assessment and Case Planning tools and the revision of the OARs for the Oregon Case Management system.
- The DOC is going through some significant reorganizational changes that go into effect April 16. There were two new divisions created; the Community Corrections Division and Offender Rehabilitation and Management Unit which incorporates a lot of what was formerly the Transitional Services Division. As a result of the reorganization there will be shifting of offices with a goal to get out of the Brentwood building.

#### **Old Business:**

- Set the review and adoption of Rule 60 as New Business for April's Business Meeting.
- There is nothing new to report on the Pre-Release Predatory Sex Offender Evaluations. This will be tabled until next month, after it can be discussed with our new attorney.

#### **New Business:**

- This is the beginning of the Legislative Concepts brought forward by the Board. Some of the concepts brought forward in this meeting were:
  - ORS 144.260 is the requirement that we provide notice to the courts and other parties about released felons, this is Ballot Measure 10 felons. Would like to move the 'upon request' piece out and not necessarily send it to the sheriff. We would also like to survey the counties to find out if they want the information or if this is a service they still need.

- Are Parole Analyst Reports and Post-Sentence Investigations similar enough in nature to Pre-Sentence Investigations thus making them non-releasable to the public? These reports can contain sensitive information about victims, past victims, etc. By including these documents in with the Pre-Sentence Investigation would improve consistency.
- We are in the process of discussing with DAS with the help of DOC in regard to the issue of getting Police and Fire for the PERS retirement system and having that status applied to Board Members and various staff of the Board. We are working toward clarification of whether this is a Legislative Concept or if it is an administrative issue.
- There is a legislative work group that has proposed some legislation regarding the sex offender registry system and the level system. The Board of Parole has been identified as a viable option as the people to oversee this process. If this is passed in legislature it might result in additional staff and funding for the department.
- For future recruitments of positions, it is proposed that a legislative concept be submitted allowing for new recruits that are currently certified through the Department of Public Safety Standards and Training (DPSST) be allowed to retain their certification while employed with the Board of Parole. As it stands now, they would lose their certification. Working with the Department of Public Safety Standards and Training (DPSST), our positions fit the statute of what a Parole Officer is for the purposes of maintaining Parole and Probation certification. Although they are not supervisory positions, they provide guidance to and oversee supervising officers. DPSST are willing to testify on our behalf and support us on this issue. Stromberg supports this as one of the Board's legislative concepts for this next session.

**Other:**

- The meeting day and time was discussed. The meetings will be moved to the third Monday of the month at 10:00am. The meeting in May will be discussed at the April meeting as Stromberg and Wheeler will not be in the office on the regularly scheduled day and the next week is a Federal holiday.

**Future Board Meetings:**

April 30, 2012

May - TBD

June 18, 2012

Meeting adjourned at 2:45 pm