



Oregon Board of Parole

& POST-PRISON SUPERVISION

Board Business Meeting Minutes Monday, November 25, 2013

Call to Order and Note of Attendance: The meeting was called to order at 10:07 a.m., and note of attendance made: Board Chair, Kristin Wings-Yanez; Vice-Chair, Candace Wheeler; Board member, Sid Thompson; Executive Director, Brenda Carney; Department of Corrections (DOC) Assistant Director of Community Corrections, Jeremiah Stromberg; Department of Corrections Transitional Releasing Manager, Hank Harris. Board staff, Shawna Harnden. Also in attendance, Michelle Lisper, the Board's Chief Financial Officer from the Department of Administration Office,

Meeting Minutes: October minutes previously reviewed by email, edits suggested. Wings-Yanez moved to approve minutes. Wheeler seconded. Passed.

Chairperson Comments:

- Wings-Yanez and Carney attended the Oregon Association of Community Corrections Directors (OACCD) in Lane County. Their main focus was on HB3194.
- Wings-Yanez will be attending District Attorneys Association has invited Wings-Yanez to present at their winter conference. She will be giving a half hour presentation December 5th.

Executive Director's Update:

- Carney advised the recruitment process is almost complete for the Hearings Officer position and two Administrative Specialist 2 - Assessment Specialist positions. First interviews have been done for all three positions.
- There are a few trainings coming up. December 6th will be an all-day training for all Board staff, including the Board members. . The office will be closed that entire day. February 2014 there will be a Static99R training. The training will be conducted by Katherine Gotch here at the Dome Building, room 108 from 8 a.m. to 5 p.m.
- Carney has been working on the affirmative action plan. She received notice from the Governor's office that the previous plan had not been updated nor submitted with the budget as required.
- Carney was able to complete and extend our psychological contracts thru June 2014. That will allow time for the Board to review the contract process, determine what is

needed from evaluators, the quality of the reports and the funding piece. Working with the contracts department to ensure all the proper steps are taken in terms of getting potential recruitments for new doctors. Wings-Yanez advised she would prefer to see some of the potential new doctors providing input on cases to allow the Board to review.

- Carney attended Family Violent Network (FVN) meeting this month. There hasn't been a consistent Board participant to their meetings and they are requesting that be changed. They didn't have anything for the Board at this time.
- Attended the OACCD meeting in Lane County. Big focus on marijuana initiatives that may be coming up in the February legislative. Gave a breakdown of HB2549, the sex offender tier system, for the Board members to explain better what affects the Board and what the Board will be required to focus on. Nothing goes into effect on this bill until January 2017. There has been some confusion on this topic. Board will, over the next couple of years (2014-2016); conduct the assessments on the approximately 4000 sex offenders that have never been assessed under the Static99R. Administrative rules will need to be established; however, without the funding the Board cannot proceed. Wings-Yanez would like to have a determination made by the Board on whether the assessment piece should be done pursuant to a policy/procedure or an administrative rule.

DOC Update:

Harris advised the Board will see an increase of the Short Term Transitional Leave (STTL) inmates. When the packet is submitted to the field, a coversheet will be included to advise the plan is a STTL inmate. Harris inquired if this is something the Board would also want. Harnden advised with the transition into the electronic release plans, the cover sheet will assist the Orders Specialist in knowing the priority of the plan Transitional Leave versus a regular plan. Harris advised there have been some recent concerns with how the data is being saved on their side for the electronic process. Harris and Harnden will meet at a later date to go over further details on the electronic piece. Harris advised there some conversations regarding Family Violence Network and how some offenders are releasing from DOC on offenses other than domestic violence offenses which have been a problem.

Old Business:

- Wings-Yanez advised a memo went out to everyone regarding when and how conditions will be ordered by the Board. There is a summary of the sex offender package B items.
- Division 62 and Division 30: rule changes that were filed earlier this year were determined to not be valid due to the documentation not being filed in the appropriate timeframe. The rule was correctly voted and the process correct up to the point where a copy was to be filed with the legislature. This issue will be resolved administratively. Wings-Yanez is proposing to hold a special session of rule review on December 12th at 10:00 a.m. Wheeler inquired if there was any feedback on whether or not we could provide some items for the silent auction at APAI. Carney advised she spoke with Superintendent Premo and there may be some options for us. Wings-Yanez advised she would like to send as many of the Board members as possible. She has applied for scholarships and is hopeful that some additional funding will be given. All the proceeds go to the conference and the conference is a great resource for paroling agencies.

New Business:

- OAR 255-080-0011: Limitations on Requests for Administrative Review: The rule states what the limitations are; however, if the requests exceed the limitations, the question is how we handle it. We are waiting for legal feedback and will make any changes deemed appropriate.
- OAR 255-062-0011: Type of Hearing Eligible for a Deferral of more than Two Years – Post 1989 convictions. There has been some mention in the past meetings of possible upcoming rule changes; however, we are evaluating the language and will keep this an agenda item.
- OAR 255, Division 75 – Return to prison for certain offenders (1989-1995): Still waiting for advice from our legal counsel.

Future Board Meetings:

- January 27th @ 10:00 a.m.

Meeting adjourned at 11:10 a.m.