



Oregon Board of Parole

& POST-PRISON SUPERVISION

Board Business Meeting Minutes Monday, March 24, 2014

Call to Order and Note of Attendance: The meeting was called to order at 10:04 a.m., and note of attendance made: Board Chair, Kristin Wings-Yanez; Board member, Michael Wu; Board member, Sid Thompson; Executive Director, Brenda Carney; Department of Corrections, Release Services Manager, Hank Harris; Board staff, Shawna Harnden. Also in attendance were members of the public; Michelle Lisper.

Meeting Minutes: Minutes from February 2014, edits previously suggested. Thompson seconded.

Chairperson Comments:

- Welcome Michael Wu our newest Board member. Wu advised he is excited to be here

Executive Director's Update:

- Carney met with DOC regarding the post sentence reports. Wheeler, former Board member, will be the individual to work on the backlog.
- Hearings Officer training is scheduled for April 10, 2014 at DPSST. Wings-Yanez suggested she would like each Board member to take a piece for presentation. Carney advised registration closes tomorrow. Thompson inquired on how many registrations have been received. Harnden advised less than 60 registrations have been received. A reminder email will be sent out.
- Wings-Yanez and Carney are reviewing the management classifications here at the Board, per DAS request. DAS is having all agencies review their management classifications to determine if all those classified as such should retain the management classification. Working closely with Jennifer Bjerke, Chief Information Officer & IT Administrator for DOC, the Board's Chief Financial Officer (CFO), Michelle Lisper and Legislative Fiscal Officer (LFO) Tim Walker on the PBMIS rewrite project. LFO approved the request and Carney will take it the request to E-Board. DOC will hire three limited duration positions to rewrite PBMIS into a new system. They will have ownership of the system and continue to provide any management maintenance that is needed. Wings-Yanez gave thanks to Carney for doing such a great job with this issue and her work here at the Board.
- Budget kick off was March 13th. Currently working on writing up exceptions that we will not have the funding for due by March 31st. Then will start working on all the pops.

Waiting for DOC to advise regarding business planning and with the hiring of the positions to work on the rewrite of PBMIS.

- Still working on the electronic filing system, nothing new to add at this point. Harnden and Morales have been working with DOC to initiate a pilot project not only for our records filing but also for converting our Orders to electronic. Harnden advised with the news of the PBMIS system being in jeopardy, a hold was placed on these projects. Since the funding will be provided and PBMIS will be rewritten, Harnden will resume working on these projects.
- Budget preparations begin mid-March.

DOC Update:

- STTL staff changes – Trish Davenport returned to her Release Counselor position. Chris Christy, Release Counselor, will be on a year-long job rotation as the STTL coordinator. Abbie Firestone will be returning to the Dome building and will take on the OYA, Second Look caseload to replace retiree Christy Carter-Thornton. Mark Biles will be replacing Abbie Firestone and taking over her old caseload. Wings-Yanez spoke earlier with Jeremiah Stromberg, Assistant Director of Community Corrections, regarding the conditions the inmates are given when serving Short Term Transitional Leave (STTL). The Board will collaborate on a procedure so the conditions issued to the offender during the STTL period are in-line with what the Board's conditions will be upon their completion of STTL and their release onto supervision.

Old Business:

- OAR 255-062-0011: Type of Hearing Eligible for a Deferral of More than Two Years. The rule as written does not encompass post 1989 convictions. Wings-Yanez advised there is no change or update on this. Review continues.
- Division 75 – Return to prison for certain offenders convicted of murder under the sentencing guidelines from 1989 – 1995. *Hostetter v. Board* case law advises those offenders cannot be returned to prison as a sanction. Temporary rule change was suspended at last meeting, and review on the language continues.
- OAR 255-005-0005 (59) Definition of Victim: The issue of what individuals fall under our definition of a victim was brought to the Board over a year ago. Wings-Yanez has spoken with many stakeholders including district attorney's and victims' advocates regarding our definition, and the feedback has largely been that our current rules are reasonably including interested people who wish to speak at Board hearings. We look forward to receiving their feedback. Wings-Yanez advised there is no change or update on this.
- OAR 255-070-0003 Offender Return to County of Residence: As discussed at earlier meetings, this rule does not specifically provide that if an offender was on supervision at the time of the instant offense, he/she will be returned to the county where they were being supervised, as outlined in statute. This is the Board's practice; however, it is not clearly defined in our rules. At last month's meeting, Wings-Yanez provided proposed changes to the rules to ensure the rule clearly follows the statute and our practice.

Winges-Yanez will discuss with DOC as this will be a joint rule, and will bring changes to a future meeting. Review continues.

- Sex Offender Tier Level System: Wings-Yanez are continuing to evaluate the bill and work with our partner agencies on preliminary planning. We raised questions regarding the predatory designation piece and continue to evaluate. This will remain on the agenda as we proceed. Carney advised PSRB is collaborating with her regarding drafting some rule changes to allow the PSRB and OHA can take on their clients from start to finish so the Board will not be involved in those cases. Their information is not accessible for our agency to retrieve.

New Business:

- OAR 255-060-0012: Received one letter signed by multiple people. Request to meet again this afternoon to determine whether to proceed with the vote on this rule. Wings-Yanez advised she just wants to ensure proper procedures are followed.
- OAR 255-080-0008; 0011: Wings-Yanez provided the proposed changes. These revisions were proposed to clarify the Board's process and better inform inmates what the Board requires. The revision makes it very clear that the procedures must be followed, and ensures that all requests are treated with conformity and fairness. The Board reviewed the revisions with legal counsel. She proposed to temporary adopt these rules. Thompson agreed with revisions. Wings-Yanez moved to temp adopt; Thompson seconded.

Future Board Meetings:

- April 28th @ 10:00 a.m.

Meeting recessed at 10:38a.m.

Went back on record at 10:41a.m.to cancel the continuation of the meeting for later in the day. The items scheduled for continued discussion will be addressed at the next Board Business Meeting on April 28, 2014.

Meeting adjourned at 10:41a.m.